

# Public Centralized Higher Education Enrollment System (PCHEES)

# PCHEES Data Submission Guide Version 1.21

(Changes from the previous version are highlighted in red.)

## Valid for:

Final Collections: 2007-08, 2008-09, 2009-10,

2010-11, 2011-12, 2012-13, 2013-14, 2014-15, 2015-16, 2016-17, 2017-18, 2018-19, 2019-20, 2020-21, 2021-22,

2022-23, 2023-24, 2024-25

Day 10 Collections: 2010-11, 2011-12, 2012-13,

2013-14, 2014-15, 2015-16, 2016-17, 2017-18, 2018-19, 2019-20, 2020-21, 2021-22, 2022-23, 2023-24, 2024-25

Version of September 9, 2024

# Table of Contents (Major Sections)

Overview of the PCHEES Data Model	3
PCHEES Collections	5
General File Format Rules	5
PCHEES Collection Files	10
PCHEES Collection Fields	40
PCHEES Data Set Files	190
Appendix A: Lists of Valid Values	239
Appendix B: PCHEES History	253
Appendix C: Document History/Changes	254

## **Document arrangement/conventions:**

This document is arranged in major and minor sections describing files, data elements, and lists of valid values.

Each major section has a box border around the title (e.g., the "**Table of Contents**" above) and the titles of the major sections referenced in the Table of Contents.

Each minor section has bold lines above and below the minor section title (e.g., this current minor section, "Document arrangement/conventions").

Each element within each section has a single border line above the element title, with contents below the element title (e.g., the element below, "**Getting Support**").

Minor sections are terminated by a double border line at the end of the section (e.g., at the end of this page).

When viewing this as a PDF, use the Bookmarks in <u>Adobe Acrobat Reader</u>, the "Document Outline" in Chrome, the Table of Contents List View in Edge, or the Sidebar Document Outline in Firefox to view the list of files and data elements.

# **Getting Support**

Please contact the PCHEES Help Desk (<u>PCHEES.Helpdesk@ofm.wa.gov</u>) for further information, including questions or notifications about errors in this document.

Last Updated: July 8, 2024

## Overview of the PCHEES Data Model

The Public Centralized Higher Education Enrollment System (PCHEES) serves as the primary source for public four-year higher education data collected from public four-year post-secondary institutions in Washington State.

PCHEES is housed at the Washington State Office of Financial Management (OFM) Forecasting Division and consists of a database driven suite of tools including a web application and several reporting tools that currently holds data from, including admissions, term enrollments, and degree completion, collected at the student level.

PCHEES supports the Washington Student Achievement Council (previously known as Higher Education Coordinating Board), the Statewide Longitudinal Education Data System at OFM's Education Research and Data Center (ERDC), and research done on behalf of the Washington State legislature, Governor's office, the contributing public institutions of higher education, and external researchers.

PCHEES data are submitted twice per term (Day 10 and Final). Each of the two PCHEES data collections submitted per term include seven required files:

- 1. The **TermDates** file consists of just one record providing the institution's term type (quarter or semester), term start date, term end date, and the data collection date for a collection term.
  - See PCH-F0010 and PCH-F0020 for detailed information about the two versions of this file.
- 2. The **Admission** file provides information about each student at the time the student was admitted to an institution. This includes information relating to the student's origin (county, state and nation of citizenship), Running Start affiliation, last high school, previous higher education institution, previous credits, and degrees completed and college entrance exam scores.
  - See PCH-F0070 and PCH-F0080 for detailed information about the two versions of this file.
- 3. The **Student** file provides information about each student's identifying information, demographic characteristics, baccalaureate class standing, first major, GPA, and tuition fee related information.
  - See PCH-F0090 and PCH-F0100 for detailed information about the two versions of this file.
- 4. The **Course** file provides information about the courses in which students can enroll for the given term. This includes information about course level, course name, course subject <u>Classification of Instructional Program (CIP)</u> code, how the instruction is delivered (e.g., face-to-face, web based), remedial learning indicator, and start and end dates.
  - See PCH-F0110 and PCH-F0120 for detailed information about the two versions of this file.

5. The **Registration** file provides information about each student's course enrollment for the term. This includes information on each student's funding source for the enrollment, attempted credit hours, earned credit hours, grade, and remedial learning indicators.

See PCH-F0130 and PCH-F0140 for detailed information about the two versions of this file.

- 6. The **Program** file provides information about the kinds of degree and certificate programs, as well as areas of academic concentration within such programs, in which students pursue a degree or certificate. This includes:
  - The institution's own descriptions of the degree/certificate, field of study, and area of concentration (if any) associated with a student's program of study.
  - The <u>Integrated Postsecondary Education Data System (IPEDS)</u> degree level for the student's academic program.
  - The total number of credits required for receipt of a degree/certificate in the paradigmatic case where a student is pursuing the degree/certificate as a first degree/certificate of that kind with only one major, no minors, and no endorsements. (As WSU, CWU and other institutions have reported, this data element—previously contained in the Completion file—was difficult to calculate because there it was a student-specific calculation tied to variable details about each student's program affiliations).

See PCH-F0050 and PCH-F0060 for detailed information about the two versions of this file.

7. The **Completion** file provides information about the certificates and degrees awarded to students in the given term. This includes information on the certificate or degree program, area of concentration, and credits earned toward the certificate/degree.

See PCH-F0150 for detailed information about this file.

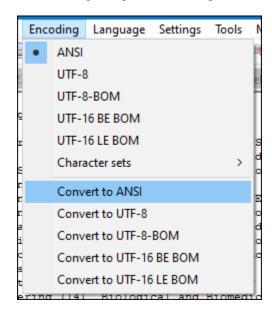
# **PCHEES Collections**

<u>PCH-C0010</u> Day10 <u>PCH-C0020</u> Final

#### **General File Format Rules:**

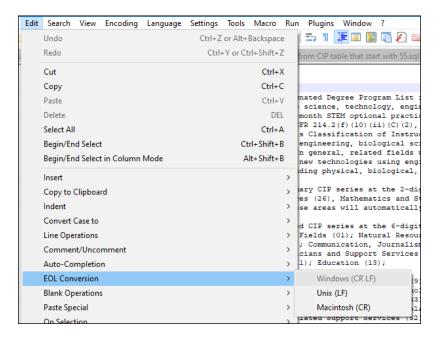
All data submission files must conform to the following general file format rules:

- Files must be stored with ISO-8859-1, Windows-1252 or ANSI encoding.
   Various database software packages have different default encoding for exported files. For example, Microsoft SQL Server's default encoding is UTF8. Files with UTF8 encoding will not pass the edit checks, and submissions with these types of files will fail. To change the encoding for a file, do the following:
  - a. Open the file in a large file text editor software (such as the free open source text editor Notepad++)
  - b. Change the file encoding using the **Encoding > Convert to ANSI** menu option:



c. Save the file

2. Each line in the file must end with the Windows default end-of-line (EOL) format, carriage return/line feed (CR/LF). In Notepad++ this can be specified using the Edit > EOL Conversion menu option. The format that is greyed out is the current EOL format:



- 3. Files must not contain blank lines.
- 4. Files must not have lines made up entirely of white space characters (e.g., spaces and horizontal tabs).

Last Updated: July 8, 2024

Collection: Day10

ID: PCH-C0010

## Files in Collection:

PCH-F0010	Day10TermDates
PCH-F0050	Day10Program
PCH-F0070	Day10Admission
PCH-F0090	Day10Student
PCH-F0110	Day10Course
PCH-F0130	Day10Registration

### **Data Submission Rules:**

1. For each enrollment term, a reporting institution is required to submit this collection by the following dates. Institutions should begin preparing submissions before these deadlines so that their submissions are finalized by the deadlines.

	2024-25 Day 10		
Term	Day 10 Enrollment		
summer	Oct 15, 2024		
fall	Oct 31, 2024		
winter	Jan 31, 202 <mark>5</mark>		
spring	Apr 30, 202 <mark>5</mark>		

2. For each summer enrollment term, a reporting institution is required to submit this collection either after the tenth day of enrollment or after completion of the term.

The file format must conform to the general file format rules.

**Comments:** 

Last Updated: July 8, 2024

Collection: Final

ID: PCH-C0020

#### Files in Collection:

PCH-F0020	FinalTermDates
PCH-F0060	FinalProgram
PCH-F0080	FinalAdmission
PCH-F0100	FinalStudent
PCH-F0120	FinalCourse
PCH-F0140	FinalRegistration
PCH-F0150	Completion

#### **Data Submission Rules:**

1. For each enrollment term, a reporting institution is required to submit this collection by the following dates. Institutions should begin preparing submissions before these deadlines so that their submissions are finalized by the deadlines.

	2023-24 Final 2024-25 Final		5 Final	
Term	End of Term Enrollment	Completion* (contains real completion data)	End of Term Enrollment	Completion* (contains real completion data)
summer	Oct 15, 202 <mark>3</mark>	Oct 15, 2024	Oct 15, 2024	Oct 15, 2025
fall	Jan 31, 202 <mark>4</mark>	Jul 31, 202 <mark>5</mark>	Jan 31, 202 <mark>5</mark>	Jul 31, 202 <mark>6</mark>
winter	Apr 30, 2024	Jul 31, 202 <mark>5</mark>	Apr 30, 2025	Jul 31, 202 <mark>6</mark>
spring	Jul 31, 2024	Jul 31, 202 <mark>5</mark>	Jul 31, 202 <mark>5</mark>	Jul 31, 202 <mark>6</mark>

<sup>\*</sup> WSU College of Medicine degrees are only awarded in the spring term, so they are not required to submit final completion data for summer, fall or winter terms.

- 2. For Final End of Term Enrollment submissions, provide the following set of seven files.
  - a. Provide the following six submission files as described in this document.
    - Term Dates
    - Program
    - Admission
    - Student
    - Course
    - Registration
  - b. Provide a Completion submission file with a single 'No Completer' record having the format described in Data Submission Rule 5 for the Completion file (see page 39 in this document).

NOTE: Save each term's Final End of Term Enrollment submission set of files that you release to OFM (the files listed in 2.a above). These files will be needed when you submit the actual completions data about a year later.

- 3. For Final Completion submissions provide the following set of seven files:
  - a. The six submission files from 2.a above that were submitted to OFM for the Final End of Term Enrollment submission.
  - b. A completion file containing the completions awarded during the term.
- 4. The file format must conform to the general file format rules.

**Comments:** 

Last Updated: July 8, 2024

# **PCHEES Collection Files**

The seven files are listed below. Note that other than the "Completion" file, each file is required to be submitted twice per term, once on Day 10 and once at the end of the term.

PCH-F0010	Day10TermDates
PCH-F0020	FinalTermDates
PCH-F0050	Day10Program
PCH-F0060	FinalProgram
PCH-F0070	Day10Admission
PCH-F0080	FinalAdmission
PCH-F0090	Day10Student
PCH-F0100	FinalStudent
PCH-F0110	Day10Course
PCH-F0120	FinalCourse
PCH-F0130	Day10Registration
PCH-F0140	FinalRegistration
PCH-F0150	Completion

## Collection File: Day10TermDates

ID: PCH-F0010

Collection: Day 10

File Name: HE4Day10AAAAYYYYYYTTTermDates.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 45

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Course Provider Campus ID

## **Record Layout:**

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0092	Course Provider Campus	19-20	2
PCH-E0100	Enrollment Term System	21	1
PCH-E0110	Enrollment Term Start Date	22-29	8
PCH-E0120	Enrollment Term End Date	30-37	8
PCH-E0130	Enrollment Term Census Date	38-45	8

## **Data Submission Rules:**

- 1. For each regular enrollment term, a reporting institution is required to submit Day10TermDates (along with the other files in the Day 10 collection) after the tenth day of enrollment. See page 7 of this document for the submission due dates for the Day 10 Collection.
- 2. For each summer enrollment term, a reporting institution is required to submit Day10TermDates (along with the other files in the Day 10 collection) either after the tenth day of enrollment or after completion of the term.
- 3. Each Day10TermDates file submitted by a reporting institution must contain one record for each campus of the institution providing instruction for baccalaureate or post-baccalaureate credit during the reporting term.
- 4. No record in a Day10TermDates file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090, and PCH-E0092 in a record must be unique to that record.

Comments: File now contains field for a valid value of PCH-E0092 (Course Provider Campus) rather than PCH-E0096

(Student Admission Campus).

## Collection File: FinalTermDates

ID: PCH-F0020

Collection: Final

File Name: HE4FinalAAAAYYYYYYTTTermDates.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 45

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Enrollment Campus ID

## **Record Layout:**

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0092	Course Provider Campus ID	19-20	2
PCH-E0100	Enrollment Term System	21	1
PCH-E0110	Enrollment Term Start Date	22-29	8
PCH-E0120	Enrollment Term End Date	30-37	8
PCH-E0130	Enrollment Term Census Date	38-45	8

## **Data Submission Rules:**

- 1. For each enrollment term, a reporting institution is required to submit FinalTermDates (along with the other files in the Final collection) by the due dates for the Final Collection on page 8 of this document.
- 2. Each FinalTermDates file submitted by a reporting institution must contain one record for each campus of the institution providing instruction for baccalaureate or post-baccalaureate credit during the reporting term.
- 3. No record in a FinalTermDates file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090, and PCH-E0092 in a record must be unique to that record.

**Comments:** File now contains field for a valid value of PCH-E0092 (Course Provider Campus) rather than PCH-E0096

(Student Admission Campus).

# Collection File: Day10Program

ID: PCH-F0050

Collection: Day 10

File Name: HE4Day10AAAAYYYYYYTTProgram.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 175

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Program ID, Program

Concentration ID

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0220	Program ID	19-30	12
PCH-E0230	Program Concentration ID	31-38	8
PCH-E0240	Program Degree/Certificate Acronym	39-53	15
PCH-E0250	Program Degree/Certificate Name	54-83	30
PCH-E0260	Program Degree/Certificate Level	84-85	2
PCH-E0262	Program Degree/Certificate Credits Required	86-91	6
PCH-E0270	Program Field of Study	92-121	30
PCH-E0280	Program Field of Study CIP Code	122-127	6
PCH-E0282	Program Field of Study Institutional Code	128-133	6
PCH-E0290	Program Concentration	134-163	30
PCH-E0300	Program Concentration CIP Code	164-169	6
PCH-E0302	Program Concentration Institutional Code	170-175	6

- 1. For each regular enrollment term, a reporting institution is required to submit Day10Program (along with the other files in the Day 10 collection) after the tenth day of enrollment. See page 7 of this document for the submission due dates for the Day 10 Collection.
- 2. For each summer enrollment term, a reporting institution is required to submit Day10Program (along with the other files in the Day 10 collection) either after the tenth day of enrollment or after completion of the term.
- 3. Each Day10Program file submitted by a reporting institution must contain one record for each area of concentration within each program of study leading to a degree or certificate that is offered by the reporting institution during the enrollment term.
- 4. Each Day10Program file submitted by a reporting institution must also contain one record assigning '00000000' to PCH-E0230 (Program Concentration ID) for each degree/certificate program of study offered by the reporting institution during the enrollment term if one or more of these circumstances apply:
  - a. the program of study does not offer areas of concentration
  - b. the program of study offers areas of concentration but does not require its students to declare an area of concentration within the program (either at the time of entrance into the program or at any time) or
  - c. a student's program of study can be known but their area of concentration within the program might not be known.

A degree/certificate program of study to which rule 4a applies would be associated with one record only in the file, namely, one in which PCH-E0230 (Program Concentration ID) was assigned a value of '00000000'; whereas a degree/certificate program of study to which either rule 4b or rule 4c applies would be associated not only with a record assigning '00000000' to PCH-E0230 (Program Concentration ID) but also with records for each area of concentration within the program of study (as specified in rule 3).

- 5. Non-credentialing programs or avenues of study (e.g., non-degree study for personal enrichment), also programs of study not leading to a degree or certificate but in which a degree-seeking student can second major or minor, must not be represented in the Day10Program file.
- 6. Each Day10Program file submitted by a reporting institution must contain one and only one record that covers cases where a student has not declared a first major or the student's program of study is a non-credentialing program or avenue of study (e.g., non-degree enrollment for personal enrichment). This record must have the following data element values:

For academic years 2007-08 through 2010-11 provide:

PCH-E0220 (Program ID)

PCH-E0230 (Program Concentration ID)

PCH-E0240 (Program Degree/Certificate Acronym)

PCH-E0250 (Program Degree/Certificate Name)

PCH-E0260 (Program Degree/Certificate Level)

PCH-E0262 (Program Completion Credits Required)

PCH-E0270 (Program Field of Study)

PCH-E0280 (Program Field of Study CIP Code)

PCH-E0290 (Program Concentration)

PCH-E0300 (Program Concentration CIP Code)

99999999998 (Undeclared or Not Applicable) 99999998 (Undeclared or Not Applicable)

None

Undeclared or Not Applicable

98 NULL

Undeclared or Not Applicable

999998

BLANK (30 spaces)

999998

Beginning academic year 2011-12 provide:

PCH-E0220 (Program ID) 99999999998 (Undeclared or Not Applicable)

PCH-E0230 (Program Concentration ID) 99999998 (Undeclared or Not Applicable)

PCH-E0240 (Program Degree/Certificate Acronym) None

PCH-E0250 (Program Degree/Certificate Name) Undeclared or Not Applicable

PCH-E0260 (Program Degree/Certificate Level) 98 PCH-E0262 (Program Completion Credits Required) NULL

PCH-E0270 (Program Field of Study)

Undeclared or Not Applicable

PCH-E0280 (Program Field of Study CIP Code) 999998

PCH-E0290 (Program Concentration) Undeclared or Not Applicable

PCH-E0300 (Program Concentration CIP Code) 999998

7. No record in a Day10Program file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090, PCH-E0220 and PCH-E0230 in a record must be unique to that record.

Comments:

# Collection File: FinalProgram

ID: PCH-F0060

Collection: Final

File Name: HE4FinalAAAAYYYYYYTTProgram.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 175

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Program ID, Program

Concentration ID

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0220	Program ID	19-30	12
PCH-E0230	Program Concentration ID	31-38	8
PCH-E0240	Program Degree/Certificate Acronym	39-53	15
PCH-E0250	Program Degree/Certificate Name	54-83	30
PCH-E0260	Program Degree/Certificate Level	84-85	2
PCH-E0262	Program Completion Credits Required	86-91	6
PCH-E0270	Program Field of Study	92-121	30
PCH-E0280	Program Field of Study CIP Code	122-127	6
PCH-E0282	Program Field of Study Institutional Code	128-133	6
PCH-E0290	Program Concentration	134-163	30
PCH-E0300	Program Concentration CIP Code	164-169	6
PCH-E0302	Program Concentration Institutional Code	170-175	6

- 1. For each enrollment term, a reporting institution is required to submit FinalProgram (along with the other files in the Final collection) by the due dates for the Final Collection on page 8 of this document.
- 2. Each FinalProgram file submitted by a reporting institution must contain one record for each area of concentration within each program of study leading to a degree or certificate that is offered by the reporting institution during the enrollment term.
- 3. Each FinalProgram file submitted by a reporting institution must also contain one record assigning '00000000' to PCH-E0230 (Program Concentration ID) for each degree/certificate program of study offered by the reporting institution during the enrollment term if one or more of these circumstances apply:
  - a. the program of study does not offer areas of concentration,
  - b. the program of study offers areas of concentration but does not require its students to declare an area of concentration within the program (either at the time of entrance into the program or at any time), or
  - c. a student's program of study can be known but their area of concentration within the program might not be known.
- 4. A degree/certificate program of study to which rule 3a applies would be associated with one record only in the file, namely, one in which PCH-E0230 (Program Concentration ID) was assigned a value of '00000000'; whereas a degree/certificate program of study to which either rule 3b or rule 3c applies would be associated not only with a record assigning '00000000' to PCH-E0230 (Program Concentration ID) but also with records for each area of concentration within the program of study (as specified in rule 3).
- 5. Non-credentialing programs or avenues of study (e.g., non-degree study for personal enrichment), also programs of study not leading to a degree or certificate but in which a degree-seeking student can second major or minor, must not be represented in the FinalProgram file.

5. Each FinalProgram file submitted by a reporting institution must contain one and only one record that covers cases where a student has not declared a first major or the student's program of study is a non-credentialing program or avenue of study (e.g., non-degree enrollment for personal enrichment). This record must have the following data element values:

For academic years 200708 through 201011 provide:

PCH-E0220 (Program ID) 99999999998 (Undeclared or Not Applicable)

PCH-E0230 (Program Concentration ID) 99999998 (Undeclared or Not Applicable)

PCH-E0240 (Program Degree/Certificate Acronym) None

PCH-E0250 (Program Degree/Certificate Name) Undeclared or Not Applicable

PCH-E0260 (Program Degree/Certificate Level) 98
PCH-E0262 (Program Completion Credits Required) NULL

PCH-E0270 (Program Field of Study)

Undeclared or Not Applicable

PCH-E0280 (Program Field of Study CIP Code) 999998

PCH-E0290 (Program Concentration) BLANK (30 spaces)

PCH-E0300 (Program Concentration CIP Code) 999998

Beginning academic year 201112 provide:

PCH-E0220 (Program ID) 99999999998 (Undeclared or Not Applicable)

PCH-E0230 (Program Concentration ID) 99999998 (Undeclared or Not Applicable)

PCH-E0240 (Program Degree/Certificate Acronym) None

PCH-E0250 (Program Degree/Certificate Name) Undeclared or Not Applicable

PCH-E0260 (Program Degree/Certificate Level) 98
PCH-E0262 (Program Completion Credits Required) NULL

PCH-E0270 (Program Field of Study)

Undeclared or Not Applicable

PCH-E0280 (Program Field of Study CIP Code) 999998

PCH-E0290 (Program Concentration) Undeclared or Not Applicable

PCH-E0300 (Program Concentration CIP Code) 999998

- 6. Pairings of PCH-E0220 (Program ID) and PCH-E0230 (Program Concentration ID) values provided in Day10Program.txt must correspond to the pairings provided in FinalProgram.txt (thereby allowing for record-level matches between the two collection files). NOTE: This rule is effective beginning July 1, 2012 (when Final data for the 2010-11 academic year was submitted, this being the first academic year for which Day10 data was submitted under the consolidated PCHEES data model).
- 7. No record in a FinalProgram file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090, PCH-E0220 and PCH-E0230 in a record must be unique to that record.

Comments:

## Collection File: Day10Admission

ID: PCH-F0070

Collection: Day 10

File Name: HE4Day10AAAAYYYYYYTTAdmission.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 174

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Student ID

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0310	Student ID (Institution)	19-27	9
PCH-E0500	Student Type	28-29	2
PCH-E0502	Student Running Start Affiliation	30-31	2
PCH-E0510	Student County of Origin at Last Admission	32-33	2
PCH-E0520	Student State of Origin at Last Admission	34-35	2
PCH-E0530	Student Nation of Citizenship at Last Admission	36-38	3
PCH-E0540	Student Co-Enrolled Indicator	39	1
PCH-E0542	Student K-12 State ID	40-49	10
PCH-E0550	Student High School Code	50-55	6
PCH-E0556	Student High School Completion Type	56-57	2
PCH-E0560	Student High School Completion Year	58-61	4
PCH-E0562	Student High School Year Last Attended	62-65	4
PCH-E0570	Student High School GPA	66-69	4
PCH-E0580	Student Previous Institution Code	70-73	4
PCH-E0590	Student Previous Institution Last Year Attended	74-77	4
PCH-E0600	Student Previous Institution GPA	78-81	4
PCH-E0610	Student Previous Institution Degree Level	82-83	2
PCH-E0620	Student Previous Institution Degree Acronym	84-98	15
PCH-E0630	Baccalaureate Previous Credits Earned: Total	99-104	6
PCH-E0640	Baccalaureate Previous Credits Transferred: Total	105-110	6
PCH-E0670	Baccalaureate Previous Credits Transferred: AP	111-116	6
PCH-E0680	Baccalaureate Previous Credits Transferred—IB	117-122	6
PCH-E0690	Student SAT Math Score	123-125	3
PCH-E0691	Student SAT Critical Reading (Verbal) Score	126-128	3
PCH-E0692	Student SAT Writing Score	129-131	3

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0694	Student ACT English Score	132-133	2
PCH-E0695	Student ACT Math Score	134-135	2
PCH-E0696	Student ACT Reading Score	136-137	2
PCH-E0697	Student ACT Science Score	138-139	2
PCH-E0698	Student ACT Composite Score	140-141	2
PCH-E0699	Student ACT Writing Score	142-143	2
PCH-E0096	Student Admission Campus ID	144-145	2
PCH-E0505	Student Admit Year	146-151	6
PCH-E0506	Student Admit Term	152-153	2
PCH-E0611	Student Previous Institution Degree DTA/AST Status	154	1
PCH-E1020	Student SAT Date Taken	155-162	8
PCH-E1030	Student SAT Math Section Score	163-165	3
PCH-E1031	Student SAT Evidence Based Reading and Writing Section Score	166-168	3
PCH-E1035	Student SAT Math Subsection Score	169-170	2
PCH-E1036	Student SAT Reading Subsection Score	171-172	2
PCH-E1037	Student SAT Writing and Language Subsection Score	173-174	2

- 1. For each regular enrollment term, a reporting institution is required to submit Day10Admission (along with the other files in the Day 10 collection) after the tenth day of enrollment. See page 7 of this document for the submission due dates for the Day 10 Collection.
- 2. For each summer enrollment term, a reporting institution is required to submit Day10Admission (along with the other files in the Day 10 collection) either after the tenth day of enrollment or after completion of the term.
- 3. Each Day10Admission file submitted by a reporting institution must contain one record each for all and only those students enrolled at the reporting institution as of the tenth day of the enrollment term.
- 4. No record in a Day10Admission file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090 and PCH-E0310 in a record must be unique to that record.
- 5. The value of PCH-E0310 (Student ID) used to uniquely identify a student in Day10Admission must correspond to the value of PCH-E310 provided for that student in Day10Student and in Day10Registration.
- 6. When the value submitted for PCH-E0505 (Student Admit Year) equals PCH-E0010 (Enrollment Year) and PCH-E0506 (Student Admit Term) equals PCH-E0050 (Enrollment Term) then the value of PCH-E0880 (Course Section Credit Hours Attempted) must be greater than zero in at least one of the student's records in Day10Registration.

Comments:

## Collection File: FinalAdmission

ID: PCH-F0080

Collection: Final

File Name: HE4FinalAAAAYYYYYYTTAdmission.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 174

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Student ID

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0310	Student ID (Institution)	19-27	9
PCH-E0500	Student Type	28-29	2
PCH-E0502	Student Running Start Affiliation	30-31	2
PCH-E0510	Student County of Origin at Last Admission	32-33	2
PCH-E0520	Student State of Origin at Last Admission	34-35	2
PCH-E0530	Student Nation of Citizenship at Last Admission	36-38	3
PCH-E0540	Student Co-Enrolled Indicator	39	1
PCH-E0542	Student K-12 State ID	40-49	10
PCH-E0550	Student High School Code	50-55	6
PCH-E0556	Student High School Completion Type	56-57	2
PCH-E0560	Student High School Completion Year	58-61	4
PCH-E0562	Student High School Year Last Attended	62-65	4
PCH-E0570	Student High School GPA	66-69	4
PCH-E0580	Student Previous Institution Code	70-73	4
PCH-E0590	Student Previous Institution Year Last Attended	74-77	4
PCH-E0600	Student Previous Institution GPA	78-81	4
PCH-E0610	Student Previous Institution Degree Level	82-83	2
PCH-E0620	Student Previous Institution Degree Acronym	84-98	15
PCH-E0630	Baccalaureate Previous Credits Earned: Total	99-104	6

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0640	Baccalaureate Previous Credits Transferred: Total	105-110	6
PCH-E0670	Baccalaureate Previous Credits Transferred: AP	111-116	6
PCH-E0680	Baccalaureate Previous Credits Transferred—IB	117-122	6
PCH-E0690	Student SAT Math Score	123-125	3
PCH-E0691	Student SAT Critical Reading (Verbal) Score	126-128	3
PCH-E0692	Student SAT Writing Score	129-131	3
PCH-E0694	Student ACT English Score	132-133	2
PCH-E0695	Student ACT Math Score	134-135	2
PCH-E0696	Student ACT Reading Score	136-137	2
PCH-E0697	Student ACT Science Score	138-139	2
PCH-E0698	Student ACT Composite Score	140-141	2
PCH-E0699	Student ACT Writing Score	142-143	2
PCH-E0096	Student Admission Campus ID	144-145	2
PCH-E0505	Student Admit Year	146-151	6
PCH-E0506	Student Admit Term	152-153	2
PCH-E0611	Student Previous Institution Degree DTA/AST Status	154	1
PCH-E1020	Student SAT Date Taken	155-162	8
PCH-E1030	Student SAT Math Section Score	163-165	3
PCH-E1031	Student SAT Evidence Based Reading and Writing Section Score	166-168	3
PCH-E1035	Student SAT Math Subsection Score	169-170	2
PCH-E1036	Student SAT Reading Subsection Score	171-172	2
PCH-E1037	Student SAT Writing and Language Subsection Score	173-174	2

- 1. For each enrollment term, a reporting institution is required to submit a FinalAdmission file (along with the other files in the Final collection) by the due dates for the Final Collection on page 8 of this document. Each FinalAdmission file submitted by a reporting institution must contain one record each for all and only those students enrolled at the reporting institution on the tenth day of enrollment and/or afterward during the enrollment term.
- 2. No record in a FinalAdmission file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090 and PCH-E0310 in a record must be unique to that record.
- 3. The value of PCH-E0310 (Student ID) used to uniquely identify a student in FinalAdmission must be the same as that used to uniquely identify the same student in Day10Admission (thereby allowing for record-level matches between the two collection files). NOTE: This rule is effective beginning July 1, 2012 (when Final data for the 2010-11 academic year was submitted, this being the first academic year for which Day10 data was submitted under the consolidated PCHEES data model).
- 4. The value of PCH-E0310 (Student ID) used to uniquely identify a student in FinalAdmission must correspond to the value of PCH-E310 provided for that student in FinalStudent and in FinalRegistration.

5. When the value submitted for PCH-E0505 (Student Admit Year) equals PCH-E0010 (Enrollment Year) and PCH-E0506 (Student Admit Term) equals PCH-E0050 (Enrollment Term) then the value of PCH-E0880 (Course Section Credit Hours Attempted) must be greater than zero in at least one of the student's records in Day10Registration.

Comments:

# Collection File: Day10Student

ID: PCH-F0090 Collection: Day 10

File Name: HE4Day10AAAAYYYYYYTTStudent.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 242

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Student ID

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0310	Student ID (Institution)	19-27	9
PCH-E0330	Student Last Name	28-77	50
PCH-E0340	Student First Name	78-102	25
PCH-E0350	Student Middle Name	103-127	25
PCH-E0360	Student Name Suffix	128-132	5
PCH-E0370	Student SSN	133-141	9
PCH-E0380	Student Birth Date	142-149	8
PCH-E0390	Student Sex	150	1
PCH-E0400	Student Race 1	151-153	3
PCH-E0401	Student Race 2	154-156	3
PCH-E0402	Student Race 3	157-159	3
PCH-E0403	Student Race 4	160-162	3
PCH-E0404	Student Race 5	163-165	3
PCH-E0410	Student Hispanic Identity 1	166-168	3
PCH-E0411	Student Hispanic Identity 2	169-171	3
PCH-E0412	Student Hispanic Identity 3	172-174	3
PCH-E0420	Student U.S. Immigration Status	175-176	2
PCH-E0430	Student WA Residency Status	177	1
PCH-E0098	Student Primary Enrollment Campus ID	178-179	2
PCH-E0432	Student Primary Enrollment Site	180-187	8
PCH-E0434	Baccalaureate Class Standing	188-189	2
PCH-E0440	Student First Major: Program ID	190-201	12
PCH-E0442	Student First Major: Program Concentration ID	202-209	8
PCH-E0450	Student Term GPA	210-213	4
PCH-E0452	Student Cumulative Institutional GPA	214-217	4

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0454	Student Cumulative Overall GPA	218-221	4
PCH-E0460	Student Military Affiliation	222-223	2
PCH-E0462	Student Military Federal Benefits Type	224-225	2
PCH-E0470	Student Tuition Fee Type	226-227	2
PCH-E0472	Student Non-Resident Tuition Fee Exemption 1	228-229	2
PCH-E0473	Student Non-Resident Tuition Fee Exemption 2	230-231	2
PCH-E0474	Student Non-Resident Tuition Fee Exemption 3	232-233	2
PCH-E0480	Student Tuition Fee Waiver 1	234-235	2
PCH-E0481	Student Tuition Fee Waiver 2	236-237	2
PCH-E0482	Student Tuition Fee Waiver 3	238-239	2
PCH-E0490	Student Self-Reported Disability Status	240	1
PCH-E0491	Student Pell Grant Status	241	1
PCH-E0492	Student Washington College Grant Status	242	1

- 1. For each regular enrollment term, a reporting institution is required to submit Day10Student (along with the other files in the Day 10 collection) after the tenth day of enrollment. See page 7 of this document for the submission due dates for the Day 10 Collection.
- 2. For each summer enrollment term, a reporting institution is required to submit Day10Student (along with the other files in the Day 10 collection) after the tenth day of enrollment or after completion of the term.
- 3. Each Day10Student file submitted by a reporting institution must contain one record each for all and only those students enrolled in one or more course sections at the reporting institution as of the tenth day of the enrollment term.
- 4. No record in a Day10Student file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090 and PCH-E0310 in a record must be unique to that record.
- The value of PCH-E0310 (Student ID) used to uniquely identify a student in Day10Student must correspond to the value of PCH-E310 provided for that student in Day10Admission and in Day10Registration (thereby allowing for record-level matches between these collection files).

#### Comments:

At the July 16, 2014 PCHEES Stakeholder meeting, institutions decided to use CIP 240102 (General Studies) for students with undeclared majors. The institutions needed this for financial aid reporting. There was no system change; the institutions simply agreed to submit data this way. Therefore, data elements PCH-E0440 (Student First Major: Program ID) and PCH-E0442 (Student First Major: Program Concentration ID) may be coded this way.

PCH-E0432 (Student Primary Enrollment Site) is a foreign reference to PCH-E0140 (Enrollment Site ID).

PCH-E0434 (Baccalaureate Class Standing, previously Student Class Standing) was modified to apply to baccalaureate students only. Previously in PCHEES the class standing data element served as the basic classification scheme for types of students; this function is now provided by PCH-E0500 (Student Type).

PCH-E0440 (Student First Major: Program ID) is a foreign reference to PCH-E0220 (Program ID); while PCH-E0442 (Student First Major: Program Concentration ID) is a foreign reference to PCH-E0230 (Program Concentration ID).

PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1) was previously called "Student Non-Resident Tuition Fee Exemption Type" and allowed institutions to report only one exemption per student. With the addition of PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2) and PCH-E0474

(Student Non-Resident Tuition Fee Exemption 3), institutions can now report up to three exemptions per student.

PCH-E0480 (Student Tuition Fee Waiver 1) was previously called "Student Tuition Fee Waiver Type" and allowed institutions to report only one waiver per student. With the addition of PCH-E0481 (Student Tuition Fee Waiver 2) and PCH-E0482 (Student Tuition Fee Waiver 3), institutions can now report up to three waivers per student.

PCH-E0400 (Student Race 1) was previously called "Student Race" and allowed institutions to report only one piece of racial information about a student. The additional race fields PCH-E0401 through PCH-E0404 were added to capitalize on the more nuanced and comprehensive collection of racial information that will be required by federal and state rules beginning in 2010.

PCH-E0460 (Student Military Affiliation) was called "Student Veterans Status" for 199900-201617 and allowed institutions to report whether a student was a military veteran and, if so, of what era. Beginning 201718, the definition was changed to report if the student was a veteran, active duty military or dependent of an active military or veteran.

PCH-E0462 (Student Military Federal Benefits Type) was previously called 'Student Veterans Federal Benefits Type". On June 19, 2017, this data element was renamed to align with PCH-E0460 (Student Military Affiliation).

BLANK values were previously required for PCH-E0450 (Student Term GPA), PCH-E0452 (Student Cumulative Institutional GPA), and PCH-E0454 (Student Cumulative Overall GPA). Now '9.99' ('Unknown') must be provided.

## Collection File: FinalStudent

ID: PCH-F0100

Collection: Final

File Name: HE4FinalAAAAYYYYYYTTStudent.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 242

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Student ID

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0310	Student ID (Institution)	19-27	9
PCH-E0330	Student Last Name	28-77	50
PCH-E0340	Student First Name	78-102	25
PCH-E0350	Student Middle Name	103-127	25
PCH-E0360	Student Name Suffix	128-132	5
PCH-E0370	Student SSN	133-141	9
PCH-E0380	Student Birth Date	142-149	8
PCH-E0390	Student Sex	150	1
PCH-E0400	Student Race 1	151-153	3
PCH-E0401	Student Race 2	154-156	3
PCH-E0402	Student Race 3	157-159	3
PCH-E0403	Student Race 4	160-162	3
PCH-E0404	Student Race 5	163-165	3
PCH-E0410	Student Hispanic Identity 1	166-168	3
PCH-E0411	Student Hispanic Identity 2	169-171	3
PCH-E0412	Student Hispanic Identity 3	172-174	3
PCH-E0420	Student U.S. Immigration Status	175-176	2
PCH-E0430	Student WA Residency Status	177	1
PCH-E0098	Student Primary Enrollment Campus ID	178-179	2
PCH-E0432	Student Primary Enrollment Site	180-187	8
PCH-E0434	Baccalaureate Class Standing	188-189	2
PCH-E0440	Student First Major: Program ID	190-201	12
PCH-E0442	Student First Major: Program Concentration ID	202-209	8
PCH-E0450	Student Term GPA	210-213	4
PCH-E0452	Student Cumulative Institutional GPA	214-217	4

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0454	Student Cumulative Overall GPA	218-221	4
PCH-E0460	Student Military Affiliation	222-223	2
PCH-E0462	Student Military Federal Benefits Type	224-225	2
PCH-E0470	Student Tuition Fee Type	226-227	2
PCH-E0472	Student Non-Resident Tuition Fee Exemption 1	228-229	2
PCH-E0473	Student Non-Resident Tuition Fee Exemption 2	230-231	2
PCH-E0474	Student Non-Resident Tuition Fee Exemption 3	232-233	2
PCH-E0480	Student Tuition Fee Waiver 1	234-235	2
PCH-E0481	Student Tuition Fee Waiver 2	236-237	2
PCH-E0482	Student Tuition Fee Waiver 3	238-239	2
PCH-E0490	Student Self-Reported Disability Status	240	1
PCH-E0491	Student Pell Grant Status	241	1
PCH-E0492	Student Washington College Grant Status	242	1

- 1. For each enrollment term, a reporting institution is required to submit FinalStudent (along with the other files in the Final collection) by the due dates for the Final Collection on page 8 of this document.
- 2. Each FinalStudent file submitted by a reporting institution must contain one record each for all and only those students who were enrolled on the tenth day of the enrollment term or who registered after the tenth day of the enrollment term; this includes students who were enrolled on the tenth day of the term and/or afterward but who withdrew from the institution before the completion of the term.
- 3. No record in a FinalStudent file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090 and PCH-E0310 in a record must be unique to that record.
- 4. The value of PCH-E0310 (Student ID) used to uniquely identify a student in FinalStudent must correspond to the value of PCH-E310 provided for that student in FinalAdmission, in FinalRegistration, and (if the student is a completer) in Completion (thereby allowing for record-level matches between these collection files).
- 5. The value of PCH-E0310 (Student ID) used to uniquely identify a student in FinalStudent must be the same as that used to uniquely identify the same student in Day10Student (thereby allowing for record-level matches between the two collection files). NOTE: This rule is effective beginning July 1, 2012 (when Final data for the 2010-11 academic year is submitted, this being the first academic year for which Day10 data will be submitted under the consolidated PCHEES data model).

#### Comments:

At the July 16, 2014 PCHEES Stakeholder meeting, institutions decided to use CIP 240102 (General Studies) for students with undeclared majors. The institutions needed this for financial aid reporting. There was no system change; the institutions simply agreed to submit data this way. Therefore, data elements PCH-E0440 (Student First Major: Program ID) and PCH-E0442 (Student First Major: Program Concentration ID) may be coded this way.

PCH-E0432 (Student Primary Enrollment Site) is a foreign reference to PCH-E0140 (Enrollment Site ID).

PCH-E0434 (Baccalaureate Class Standing, previously Student Class Standing) was modified to apply to baccalaureate students only. Previously in PCHEES the class standing data element served as the basic classification scheme for types of students; this function is now provided by PCH-E0500 (Student Type).

PCH-E0440 (Student First Major: Program ID) replaces the old Student First Major data element and is a foreign reference to PCH-E0220 (Program ID); while PCH-E0442 (Student First Major: Program Concentration ID) is a foreign reference to PCH-E0230 (Program Concentration ID).

PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1) was previously called "Student Non-Resident Tuition Fee Exemption Type" and allowed institutions to report only one exemption per student. With the addition of PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2) and PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3), institutions can now report up to three exemptions per student.

PCH-E0480 (Student Tuition Fee Waiver 1) was previously called "Student Tuition Fee Waiver Type" and allowed institutions to report only one waiver per student. With the addition of PCH-E0481 (Student Tuition Fee Waiver 2) and PCH-E0482 (Student Tuition Fee Waiver 3), institutions can now report up to three waivers per student.

PCH-E0400 (Student Race 1) was previously called "Student Race" and allowed institutions to report only one piece of racial information about a student. The additional race fields PCH-E0401 through PCH-E0404 were added to capitalize on the more nuanced and comprehensive collection of racial information that will be required by federal and state rules beginning in 2010.

PCH-E0460 (Student Military Affiliation) was called "Student Veterans Status" for 199900-201617 and allowed institutions to report whether a student was a military veteran and, if so, of what era. Beginning 201718, the definition was changed to report if the student was a veteran, active duty military or dependent of an active military or veteran.

PCH-E0462 (Student Military Federal Benefits Type) was previously called 'Student Veterans Federal Benefits Type". On June 19, 2017, this data element was renamed to align with PCH-E0460 (Student Military Affiliation).

# Collection File: Day10Course

ID: PCH-F0110

Collection: Day 10

File Name: HE4Day10AAAAYYYYYYTTCourse.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 241

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Course Provider Campus ID,

Course ID, Course Section ID

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0092	Course Provider Campus ID	19-20	2
PCH-E0700	Course ID	21-32	12
PCH-E0710	Course Section ID	33-38	6
PCH-E0720	Course Number	39-41	3
PCH-E0730	Course Title	42-141	100
PCH-E0740	Course Subject	142-171	30
PCH-E0750	Course Subject CIP Code	172-177	6
PCH-E0760	Course Section Instructional Type	178-179	2
PCH-E0770	Course Section Duration	180-181	2
PCH-E0780	Course Section Instruction Delivery Type	182-183	2
PCH-E0790	Course Section Instruction Delivery Site	184-191	8
PCH-E0800	Course Section Online Learning Type	192-193	2
PCH-E0910	Course Section Remedial Learning Indicator	194	1
PCH-E0810	Course Section Start Date	195-202	8
PCH-E0820	Course Section End Date	203-210	8
PCH-E0830	Course Section Variable Dates Indicator	211	1
PCH-E0832	Course Section Administrative Unit	212-241	30

- 1. For each regular enrollment term, a reporting institution is required to submit Day10Course (along with the other files in the Day 10 collection) after the tenth day of enrollment. See page 7 of this document for the submission due dates for the Day 10 Collection.
- 2. For each summer enrollment term, a reporting institution is required to submit Day10Course (along with the other files in the Day 10 collection) after the tenth day of enrollment or after completion of the term.
- 3. Each Day10Course file submitted by a reporting institution must contain one record each for all course sections in which one or more students were enrolled at the reporting institution as of the tenth day of the enrollment term. (There is no longer a restriction that requires that this file only contains course sections for which there were enrolled students.)
- 4. No record in a Day10Course file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090, PCH-E0092, PCH-E0700 and PCH-E0710 in a record must be unique to that record.
- 5. Any combination of PCH-E0700 (Course ID), PCH-E0710 (Course Section ID), and PCH-E0092 (Course Provider Campus ID) values used to uniquely identify a course section in Day10Course must be the same as that used to uniquely identify the same course section in Day10Registration (thereby allowing for record-level matches between the two collection files).

**Comments:** PCH-E0770, formerly Course Section Completion Status, has been re-purposed as Course Section

Duration with valid values '10'='Single-Term Course Section' and '20' = 'Multiple-Term Course Section'.

## Collection File: FinalCourse

ID: PCH-F0120

Collection: Final

File Name: HE4FinalAAAAYYYYYYTTCourse.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 241

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Course Section Campus ID,

Course ID, Course Section ID

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0092	Course Provider Campus ID	19-20	2
PCH-E0700	Course ID	21-32	12
PCH-E0710	Course Section ID	33-38	6
PCH-E0720	Course Number	39-41	3
PCH-E0730	Course Title	42-141	100
PCH-E0740	Course Subject	142-171	30
PCH-E0750	Course Subject CIP Code	172-177	6
PCH-E0760	Course Section Instructional Type	178-179	2
PCH-E0770	Course Section Duration	180-181	2
PCH-E0780	Course Section Instruction Delivery Type	182-183	2
PCH-E0790	Course Section Instruction Delivery Site	184-191	8
PCH-E0800	Course Section Online Learning Type	192-193	2
PCH-E0910	Course Section Remedial Learning Indicator	194	1
PCH-E0810	Course Section Start Date	195-202	8
PCH-E0820	Course Section End Date	203-210	8
PCH-E0830	Course Section Variable Dates Indicator	211	1
PCH-E0832	Course Section Administrative Unit	212-241	30

- 1. For each enrollment term, a reporting institution is required to submit FinalCourse (along with the other files in the Final collection) by the due dates for the Final Collection on page 8 of this document. Each FinalCourse file submitted by a reporting institution must contain one record each for all: (a) those course sections in which one or more students were enrolled at the reporting institution as of the tenth day of the enrollment term; and (b) those course sections introduced after the tenth day of the enrollment term. This includes all course sections in 2a and 2b that were dropped after the tenth day of the enrollment term. (There is no longer a restriction that requires that this file only contains course sections for which there were enrolled students.)
- 2. No record in a FinalCourse file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090, PCH-E0092, PCH-E0700 and PCH-E0710 in a record must be unique to that record.
- Any combination of PCH-E0700 (Course ID), PCH-E0710 (Course Section ID), and PCH-E0092 (Course Provider Campus ID) values used to uniquely identify a course section in FinalCourse must be the same as that used to uniquely identify the same course section in FinalRegistration (thereby allowing for record-level matches between the two collection files).
- 4. Any combination of PCH-E0700 (Course ID), PCH-E0710 (Course Section ID), and PCH-E0092 (Course Provider Campus ID) values used to uniquely identify a course section in FinalCourse must be the same as that used to uniquely identify the same course section in Day10Course (thereby allowing for record-level matches between the two collection files). NOTE: This rule is effective beginning July 1, 2012 (when Final data for the 2010-11 academic year is submitted, this being the first academic year for which Day10 data will be submitted under the consolidated PCHEES data model).

**Comments:** PCH-E0770, formerly Course Section Completion Status, has been re-purposed as Course Section

Duration with valid values '10'='Single-Term Course Section' and '20' = 'Multiple-Term Course Section'.

## Collection File: Day10Registration

ID: PCH-F0130

Collection: Day 10

File Name: HE4Day10AAAAYYYYYYTTRegistration.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 64

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Course Provider Campus ID, Student ID, Course ID,

Course Section ID, Course Section Registration

Sequence

## **Record Layout:**

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0092	Course Provider Campus ID	19-20	2
PCH-E0310	Student ID (Institution)	21-29	9
PCH-E0700	Course ID	30-41	12
PCH-E0710	Course Section ID	42-47	6
PCH-E0840	Course Section Registration Sequence	48	1
PCH-E0850	Course Section Repeat Course Indicator	49	1
PCH-E0860	Course Section Registration State Funding Source	50-52	3
PCH-E0880	Course Section Credit Hours Attempted	53-57	5
PCH-E0890	Course Section Credit Hours Earned	58-62	5
PCH-E0900	Course Section Grade Letter	63	1
PCH-E0920	Course Section Remedial Learning Registration Type	64	1
PCH-E0902	Course Section Grade Number	65-67	3

#### **Data Submission Rules:**

- 1. For each regular enrollment term, a reporting institution is required to submit Day10Registration (along with the other files in the Day 10 collection) after the tenth day of enrollment. See page 7 of this document for the submission due dates for the Day 10 Collection.
- 2. For each summer enrollment term, a reporting institution is required to submit Day10Registration (along with the other files in the Day 10 collection) after the tenth day of enrollment or after completion of the term.
- 3. Each Day10Registration file submitted by a reporting institution must contain one record for each course registration at the reporting institution active as of the tenth day of the enrollment term.

- 4. No record in a Day10RegistrationCourse file is allowed to duplicate the grain of another record in the file: the combination of values provided for PCH-E0010, PCH-E0050, PCH-E0090, PCH-E0092, PCH-E0310, PCH-E0700, PCH-E0710 and PCH-E0840 in a record must be unique to that record.
- 5. The value of PCH-E0310 (Student ID) used to uniquely identify a student in Day10Registration must correspond to the value of PCH-E310 provided for that student in Day10Admission and in Day10Student.
- 6. Any combination of PCH-E0700 (Course ID), PCH-E0710 (Course Section ID), and PCH-E0092 (Course Provider Campus ID) values used to uniquely identify a course section in Day10Registration must be the same as those used to uniquely identify the same course section in Day10Course (thereby allowing for record-level matches between the two collection files).

#### Comments:

PCH-E0860 was renamed 'Course Section Registration State Funding Source' (from 'Course Section Registration State Funding Indicator') and lengthened from 1 to 3 characters to accommodate the data element's transformation from (1) a simple indicator flag for whether a course section registration is state-funded, to (2) a data element with valid values representing a variety of state funding sources. This change was necessitated by the conversion of PCH-E0090 (Institution ID) to an institutional identifier; and it makes possible the retirement of the old Course Section Registration Contract Funding Type data element. PCHEES will no longer track non-state-funded contract funding.

# Collection File: FinalRegistration

ID: PCH-F0140

Collection: Final

File Name: HE4FinalAAAAYYYYYYTTRegistration.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 67

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Course Provider Campus ID, Student ID,

Course ID, Course Section ID, Course Section Registration Sequence

## **Record Layout:**

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0010	Enrollment Year	7-12	6
PCH-E0050	Enrollment Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0092	Course Provider Campus ID	19-20	2
PCH-E0310	Student ID (Institution)	21-29	9
PCH-E0700	Course ID	30-41	12
PCH-E0710	Course Section ID	42-47	6
PCH-E0840	Course Section Registration Sequence	48	1
PCH-E0850	Course Section Repeat Course Indicator	49	1
PCH-E0860	Course Section Registration State Funding Source	50-52	3
PCH-E0880	Course Section Credit Hours Attempted	53-57	5
PCH-E0890	Course Section Credit Hours Earned	58-62	5
PCH-E0900	Course Section Grade Letter	63	1
PCH-E0920	Course Section Remedial Learning Registration Type	64	1
PCH-E0902	Course Section Grade Number	65-67	3

#### **Data Submission Rules:**

- 1. For each enrollment term, a reporting institution is required to submit FinalRegistration (along with the other files in the Final collection) by the due dates for the Final Collection on page 8 of this document. Each FinalRegistration file submitted by a reporting institution must contain one record for each course registration at the reporting institution still active on the tenth day of enrollment as well as each course registration initiated after the tenth day of enrollment, regardless of whether any of these registrations (both those initiated before and those initiated after the tenth day of enrollment) remained active until the end of the term or instead were dropped at some point after the tenth day of enrollment.
- 2. The value of PCH-E0310 (Student ID) used to uniquely identify a student in FinalRegistration must correspond to the value of PCH-E310 provided for that student in FinalAdmission, in FinalStudent, and (if the student is a completer) in Completion (thereby allowing for record-level matches between these collection files).

WA Education Research & Data Center (Office of Financial Management)
Public Centralized Higher Education Enrollment System (PCHEES)
PCHEES Data Submission Guide (version 1.21)

- 3. Any combination of PCH-E0700 (Course ID), PCH-E0710 (Course Section ID), and PCH-E0092 (Course Provider Campus ID) values used to uniquely identify a course section in FinalRegistration must be the same as those used to uniquely identify the same course section in FinalCourse (thereby allowing for record-level matches between the two collection files).
- 4. The value of PCH-E0310 (Student ID) used to uniquely identify a student in FinalRegistration must be the same as that used to uniquely identify the same student in Day10Registration (thereby allowing for record-level matches between the two collection files). NOTE: This rule is effective beginning July 1, 2012 (when Final data for the 2010-11 academic year is submitted, this being the first academic year for which Day10 data will be submitted under the consolidated PCHEES data model).
- 5. Any combination of PCH-E0700 (Course ID), PCH-E0710 (Course Section ID), PCH-E0092 (Course Provider Campus ID), and PCH-E0840 (Course Section Registration Sequence) values used to uniquely identify a course section registration in FinalRegistration must be the same as that used to uniquely identify the same course section registration in Day10Registration (thereby allowing for record-level matches between the two collection files). NOTE: This rule is effective beginning July 1, 2012 (when Final data for the 2010-11 academic year is submitted, this being the first academic year for which Day10 data will be submitted under the consolidated PCHEES data model).

#### Comments:

PCH-E0860 was renamed 'Course Section Registration State Funding Source' (from 'Course Section Registration State Funding Indicator') and lengthened from 1 to 3 characters to accommodate the data element's transformation from (1) a simple indicator flag for whether a course section registration is state-funded, to (2) a data element with valid values representing a variety of state funding sources. This change was necessitated by the conversion of PCH-E0090 (Institution ID) to an institutional identifier; and it makes possible the retirement of the old Course Section Registration Contract Funding Type data element. PCHEES will no longer track non-state-funded contract funding.

# Collection File: Completion

ID: PCH-F0150

Collection: Final

File Name: HE4FinalAAAAYYYYYYTTCompletion.txt

(AAAA= Institution ID, YYYYYY= Enrollment Year, TT = Enrollment Term)

Record Format: Fixed Width

Record Length: 87

Record Grain: Student Completion Year, Student Completion Term, Institution ID, Student ID,

Student Completion First Major: Program ID, Student Completion First Major:

Program Concentration ID, Student Completion Campus ID

## **Record Layout:**

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0040	Student Completion Year	7-12	6
PCH-E0080	Student Completion Term	13-14	2
PCH-E0090	Institution ID	15-18	4
PCH-E0094	Student Completion Campus ID	19-20	2
PCH-E0310	Student ID (Institution)	21-29	9
PCH-E0930	Student Completion First Major: Program ID	30-41	12
PCH-E0932	Student Completion First Major: Program Concentration ID	42-49	8
PCH-E0940	Student Completion Second Major	50-55	6
PCH-E0950	Student Completion First Minor	56-61	6
PCH-E0960	Student Completion Second Minor	62-67	6
PCH-E0970	Student Teaching Certification ID	68-74	7
PCH-E0990	Student Completion Non-Institutional Credits Earned	75-80	6
PCH-E1000	Student Completion Institutional Credits Earned	81-86	6
PCH-E1010	Student Post-Baccalaureate Degree Indicator	87	1

#### **Data Submission Rules:**

- 1. For each enrollment term, a reporting institution is required to submit Completion (along with the other files in the Final collection) by the due dates for the Final Collection on page 8 of this document.
- 2. Each Completion file submitted by a reporting institution must contain a record(s) for all and only those students completing a degree or certificate program(s) of study at the reporting institution during the enrollment term.
- 3. For student completers who were enrolled during their completion term, the unique value of PCH-E0310 (Student ID) provided for the completer in Completion.txt must correspond to the value of PCH-E0310 provided for the same student in FinalStudent.txt and in FinalAdmission.txt (thereby allowing for record-level matches between these collection files).
- 4. For student completers who were enrolled in earlier terms but not during their completion term, the unique value of PCH-E0310 (Student ID) provided for the student completer in Completion.txt must correspond to the value of PCH-E00310 provided for that student in PCHEES submissions for those earlier terms.

5. If the reporting institution has no completers to report, submit a Completion.txt file with a single 'No Completer' record having this layout:

FIELD ID	FIELD NAME	FIELD POSITION	FIELD LENGTH
PCH-E0001	Record Number	1-6	6
PCH-E0040	Student Completion Year	7-12	6
PCH-E0080	Student Completion Term	13-14	2
PCH-E0090	Institution ID	15-18	4
	The 12-digit string 'No Completer'	19-30	12

#### Comments:

PCH-E0930 (Student Completion First Major: Program ID) replaces the old Student Completion First Major data element and is a foreign reference to PCH-E0220 (Program ID); while PCH-E0932 (Student Completion First Major: Program Concentration ID) is a foreign reference to PCH-E0230 (Program Concentration ID).

The old data element Student Degree Requirements Waived Indicator was dropped because several institutions have no way to determine this value except inferentially, by reporting 'Y' when (and only when) PCH-E0990 (Student Degree Non-Institutional Credits Earned) + PCH-E1000 (Student Degree Institutional Credits Earned) > PCH-E0262 (Program Completion Credits Required). That being the case, this information can be derived from those three data element values.

The data elements PCH-E0970 (Student Degree First Endorsement) and PCH-E0980 (Student Degree Second Endorsement) were dropped and replaced with PCH-E0970 (Student Teaching Certification ID). There is no longer any need for institutions to submit endorsement information to OFM, since OFM will be able to collect more of this information, and in greater detail, directly from OSPI once a student's OSPI Certification Number (PCH-E0970) is provided in PCHEES submissions.

# **PCHEES Collection Fields**

Each field collected in files submitted to PCHEES is detailed in this section.

Collection Field ID	Collection Field Name
PCH-E0001	Record Number
PCH-E0090	Institution ID
PCH-E0092	Course Provider Campus ID
PCH-E0010	Enrollment Year
PCH-E0050	Enrollment Term
PCH-E0100	Enrollment Term System
PCH-E0110	Enrollment Term Start Date
PCH-E0120	Enrollment Term End Date
PCH-E0130	Enrollment Term Census Date
PCH-E0220	Program ID
PCH-E0230	Program Concentration ID
PCH-E0240	Program Degree/Certificate Acronym
PCH-E0250	Program Degree/Certificate Name
PCH-E0260	Program Degree/Certificate Level
PCH-E0262	Program Completion Credits Required
PCH-E0270	Program Field of Study
PCH-E0280	Program Field of Study CIP Code
PCH-E0282	Program Field of Study Institutional Code
PCH-E0290	Program Concentration
PCH-E0300	Program Concentration CIP Code
PCH-E0302	Program Concentration Institutional Code
PCH-E0310	Student ID (Institution)
PCH-E0330	Student Last Name
PCH-E0340	Student First Name Student Middle Name
PCH-E0350	Student Name Suffix
PCH-E0360 PCH-E0370	Student SSN
PCH-E0370	Student Birth Date
PCH-E0390	Student Sex
PCH-E0400	Student Race 1
PCH-E0401	Student Race 2
PCH-E0402	Student Race 3
PCH-E0403	Student Race 4
PCH-E0404	Student Race 5
PCH-E0410	Student Hispanic Identity 1
PCH-E0411	Student Hispanic Identity 2
PCH-E0412	Student Hispanic Identity 3
PCH-E0420	Student U.S. Immigration Status
PCH-E0430	Student WA Residency Status
PCH-E0096	Student Admission Campus ID
PCH-E0098	Student Primary Enrollment Campus ID
PCH-E0432	Student Primary Enrollment Site
PCH-E0434	Baccalaureate Class Standing
PCH-E0440	Student First Major: Program ID
PCH-E0442	Student First Major: Program Concentration ID
PCH-E0450	Student Term GPA

Collection Field ID	Collection Field Name
PCH-E0452	Student Cumulative Institutional GPA
PCH-E0454	Student Cumulative Overall GPA
PCH-E0460	Student Military Affiliation
PCH-E0462	Student Military Federal Benefits Type
PCH-E0470	Student Tuition Fee Type
PCH-E0472	Student Non-Resident Tuition Fee Exemption 1
PCH-E0473	Student Non-Resident Tuition Fee Exemption 2
PCH-E0474	Student Non-Resident Tuition Fee Exemption 3
PCH-E0480	Student Tuition Fee Waiver 1
PCH-E0481	Student Tuition Fee Waiver 2
PCH-E0482	Student Tuition Fee Waiver 3
PCH-E0490	Student Self-Reported Disability Status
PCH-E0491	Student Pell Grant Status
PCH-E0492	Student Washington College Grant Status
PCH-E0500	Student Type
PCH-E0502	Student Running Start Affiliation
PCH-E0505	Student Admit Year
PCH-E0506	Student Admit Term
PCH-E0510	Student County of Origin at Last Admission
PCH-E0520	Student State of Origin at Last Admission
PCH-E0530	Student Nation of Citizenship at Last Admission
PCH-E0540	Student Co-Enrolled Indicator
PCH-E0542	Student K-12 State ID
PCH-E0550	Student High School Code
PCH-E0556	Student High School Completion Type
PCH-E0560	Student High School Completion Year
PCH-E0562	Student High School Year Last Attended
PCH-E0570	Student High School GPA
PCH-E0580	Student Previous Institution Code
PCH-E0590	Student Previous Institution Year Last Attended
PCH-E0600	Student Previous Institution GPA
PCH-E0610	Student Previous Institution Degree/Certificate Level
PCH-E0611	Student Previous Institution Degree DTA/AST Status
PCH-E0620	Student Previous Institution Degree/Certificate Acronym
PCH-E0630	Undergraduate Previous Credits Earned
PCH-E0640	Undergraduate Previous Credits Transferred—Total
PCH-E0670	Undergraduate Previous Credits Transferred: AP
PCH-E0680	Undergraduate Previous Credits Transferred: IB
PCH-E0690	Student SAT Math Score
PCH-E0691	Student SAT Critical Reading (Verbal) Score
PCH-E0692	Student SAT Writing Score
PCH-E0694	Student ACT English Score
PCH-E0695	Student ACT Math Score
PCH-E0696	Student ACT Reading Score
PCH-E0697	Student ACT Science Score
PCH-E0698	Student ACT Composite Score
PCH-E0699	Student ACT Writing Score
PCH-E0700	Course ID
PCH-E0710	Course Section ID
PCH-E0720	Course Number
PCH-E0730	Course Title
PCH-E0740	Course Subject

Collection Field ID	Collection Field Name
PCH-E0750	Course Subject CIP Code
PCH-E0760	Course Section Instructional Type
PCH-E0770	Course Section Duration
PCH-E0780	Course Section Instruction Delivery Type
PCH-E0790	Course Section Instruction Delivery Site
PCH-E0800	Course Section Online Learning Type
PCH-E0810	Course Section Start Date
PCH-E0820	Course Section End Date
PCH-E0830	Course Section Variable Dates Indicator
PCH-E0832	Course Section Administrative Unit
PCH-E0840	Course Section Registration Sequence
PCH-E0850	Course Section Repeat Course Indicator
PCH-E0860	Course Section Registration State Funding Source
PCH-E0880	Course Section Credit Hours Attempted
PCH-E0890	Course Section Credit Hours Earned
PCH-E0900	Course Section Grade Letter
PCH-E0902	Course Section Grade Number
PCH-E0910	Course Section Remedial Learning Indicator
PCH-E0920	Course Section Remedial Learning Registration Type
PCH-E0040	Student Completion Year
PCH-E0080	Student Completion Term
PCH-E0094	Student Completion Campus ID
PCH-E0930	Student Completion First Major: Program ID
PCH-E0932	Student Completion First Major: Program Concentration ID
PCH-E0940	Student Completion Second Major
PCH-E0950	Student Completion First Minor
PCH-E0960	Student Completion Second Minor
PCH-E0970	Student Teaching Certification ID
PCH-E0990	Student Completion Non-Institutional Credits Earned
PCH-E1000	Student Completion Institutional Credits Earned
PCH-E1010	Student Post-Baccalaureate Degree Indicator
PCH-E1020	Student SAT Date Taken
PCH-E1030	Student SAT Math Section Score
PCH-E1031	Student SAT Evidence Based Reading and Writing Section Score
PCH-E1035	Student SAT Math Subsection Score
PCH-E1036	Student SAT Reading Subsection Score
PCH-E1037	Student SAT Writing and Language Subsection Score

Data Element: Record Number

ID: PCH-E0001

Definition: 6-digit integer string that uniquely identifies a record in a PCHEES collection file.

Example: 000145

## **Collection Files Containing Data Element:**

PCH-F0010 Day10TermDates PCH-F0020 **FinalTermDates** PCH-F0050 Day10Program PCH-F0060 FinalProgram Day10Admission PCH-F0070 FinalAdmission PCH-F0080 PCH-F0090 Day10Student FinalStudent PCH-F0100 PCH-F0110 Day10Course FinalCourse PCH-F0120 PCH-F0130 Day10Registration PCH-F0140 FinalRegistration PCH-F0150 Completion

#### Valid Values:

Any 6-digit integer string between '000000' and '999999'

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value provided for a record number must be unique (i.e., it must represent one and only one record in the file).

Comments: New data element added January 8, 2009. The primary purpose is to allow easy reference to individual

file records in validation error messages, providing easier identification of invalid file records when

scrubbing data.

Data Element: Institution ID

ID: PCH-E0090

Definition: The unique four-digit CEEB code for a reporting institution.

Example: 4854

## **Collection Files Containing Data Element:**

PCH-F0010 Day10TermDates PCH-F0020 **FinalTermDates** PCH-F0050 Day10Program PCH-F0060 FinalProgram Dav10Admission PCH-F0070 PCH-F0080 FinalAdmission PCH-F0090 Dav10Student PCH-F0100 FinalStudent PCH-F0110 Day10Course FinalCourse PCH-F0120 PCH-F0130 Day10Registration PCH-F0140 FinalRegistration PCH-F0150 Completion

#### Valid Values:

See list of valid values for PCH-E0090 in Appendix A.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value submitted must equal the reporting Institution ID sub-string (positions 1 through 4) in the name of the collection file (e.g., '4854' in '4854200708FLDay10Student.txt').

#### Comments:

In the previous PCHEES data model, PCH-E0090 was called "Agency ID" and included educational institutions but also branch campuses of institutions as well as various educational partnerships. This was problematic from a data modeling perspective, from a reporting perspective, and from an institutional data submission perspective, since those institutions with multiple campuses and/or educational partnerships have had to artificially separate student, course, and registration records into multiple sets of PCHEES collection files for each campus and partnership program. OFM elected to revise the new PCHEES data model by limiting PCH-E0090 to a true Institution ID, thereby allowing institutions to submit just one set of PCHEES collection files. New data elements individuating campus and partnership enrollment activity were added to both the Day10 and Final versions of the Course, Registration, and Completion files.

Last Updated: April 19, 2009

# Data Element: Course Provider Campus ID

ID: PCH-E0092

Definition: A unique two-digit code identifying a campus of a reporting institution that offers course sections for

baccalaureate or post-baccalaureate credit.

Example: 10

## **Collection Files Containing Data Element:**

PCH-F0010 Day10TermDates
PCH-F0110 Day10Course
PCH-F0120 FinalCourse
PCH-F0130 Day10Registration
PCH-F0140 FinalRegistration

### Valid Values:

See list of valid values for PCH-E0092 in Appendix A.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value submitted must be a campus affiliated with the value submitted for PCH-E0090 (Institution ID).

**Comments:** New data element added following conversion of PCH-E0090 to institutional identifier. (See comments for

PCH-E0090.)

Name changed from 'Course Section Campus ID' to 'Course Provider Campus ID' so that data element

can be used in Day10TermDates and FinalTermDates files.

Last Updated: July 22, 2009

Data Element: Enrollment Year

ID: PCH-E0010

Definition: The academic year to which a collection file's reporting term belongs, a 12 month period extending

from the beginning of summer term of one calendar year to the end of spring term of the next

calendar year.

Example: 200607

# **Collection Files Containing Data Element:**

PCH-F0010 Day10TermDates PCH-F0020 FinalTermDates PCH-F0050 Dav10Program PCH-F0060 FinalProgram PCH-F0070 Day10Admission PCH-F0080 FinalAdmission PCH-F0090 Day10Student PCH-F0100 FinalStudent PCH-F0110 Day10Course PCH-F0120 FinalCourse Day10Registration PCH-F0130 PCH-F0140 FinalRegistration

### Valid Values:

Any enrollment year expressed in the format 'XXXXYY', where 'XXXX' represents the starting calendar year, and 'YY' represents the last two digits of the ending calendar year, of the enrollment year (e.g., '200607' for the enrollment year beginning with the Summer 2006 term and ending with the Spring 2007 term).

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value submitted must equal the enrollment year sub-string (positions 5 through 10) in the name of the collection file (e.g., '200708' in '3603200708FLDay10Registration.txt').

## Comments:

Last Updated: July 24, 2008

Data Element: Enrollment Term

ID: PCH-E0050

Definition: The academic term (either a quarter or a semester) being reported in a collection file.

Example: FL

## **Collection Files Containing Data Element:**

PCH-F0010 Day10TermDates PCH-F0020 FinalTermDates PCH-F0050 Day10Program PCH-F0060 FinalProgram Day10Admission PCH-F0070 PCH-F0080 FinalAdmission PCH-F0090 Day10Student FinalStudent PCH-F0100 PCH-F0110 Day10Course FinalCourse PCH-F0120 PCH-F0130 Day10Registration PCH-F0140 FinalRegistration

### Valid Values:

SM Summer (Quarter System, Semester System)

FL Fall (Quarter System, Semester System)

WN Winter (Quarter System, Semester System for WSU College of Medicine)

SP Spring (Quarter System, Semester System)

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value submitted must equal the enrollment term sub-string (positions 11 and 12) in the name of the collection file (e.g., 'FL' in '3603200708FLFinalRegistration.txt').

## Comments:

Last Updated: May 4, 2018

Data Element: Enrollment Term System

ID: PCH-E0100

Definition: The academic term system for a campus at an institution.

Example: Q

# **Collection Files Containing Data Element:**

PCH-F0010 Day10TermDates PCH-F0020 FinalTermDates

### Valid Values:

Q Quarter SystemS Semester System

## **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Comments: This data element was previously called 'Term Indicator' and was included as a registration-specific

element rather than as a campus-specific element.

Last Updated: July 24, 2008

# Data Element: Enrollment Term Start Date

ID: PCH-E0110

Definition: The official date that an academic term begins on a campus at an institution.

Example: 20060828

## **Collection Files Containing Data Element:**

<u>PCH-F0010</u> Day10TermDates <u>PCH-F0020</u> FinalTermDates

### Valid Values:

Any actual date expressed in the format 'YYYYMMDD', where 'YYYY' is the year (e.g., '2006'), 'MM' is the number for the month (e.g., '08' for August), and 'DD' is the number for a day in the month (e.g., '26').

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. For summer terms that have more than one session, use the start date of the first session.
- 3. The value provided must be earlier than the value provided for PCH-E0130 (Enrollment Term Census Date).
- 4. The value provided must be earlier than the value provided for PCH-E0120 (Enrollment Term End Date).
- 5. The calendar year represented in the value provided must fall within the two calendar year period represented by the value provided for PCH-E0010 (Enrollment Year)

#### Comments:

Last Updated: September 4, 2019

## Data Element: Enrollment Term End Date

ID: PCH-E0120

Definition: The official date that an academic term ends on a campus at an institution.

Example: 20061207

## **Collection Files Containing Data Element:**

PCH-F0010 Day10TermDates
PCH-F0020 FinalTermDates

### Valid Values:

Any actual date expressed in the format 'YYYYMMDD', where 'YYYY' is the year (e.g., '2006'), 'MM' is the number for the month (e.g., '08' for August), and 'DD' is the number for a day in the month (e.g., '26').

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. For summer terms that have more than one session, provide the end date of the last session.
- 3. The value provided must be later than the value provided for PCH-E0110 (Enrollment Term Start Date).
- 4. The calendar year represented in the value provided must fall within the two calendar year period represented by the value provided for PCH-E0010 (Enrollment Year).

#### **Comments:**

Last Updated: July 24, 2008

Data Element: Enrollment Term Census Date

ID: PCH-E0130

Definition: The date of the term enrollment snapshot that is being reported (for Day10 collections, usually the

tenth day of regular terms and either the tenth day or the last day of summer terms) on a campus at

an institution.

Example: 20060908

## **Collection Files Containing Data Element:**

PCH-F0010 Day10TermDates PCH-F0020 FinalTermDates

### Valid Values:

Any actual date expressed in the format 'YYYYMMDD', where 'YYYY' is the year (e.g., '2006'), 'MM' is the number for the month (e.g., '08' for August), and 'DD' is the number for a day in the month (e.g., '26').

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value provided must be later than the value provided for PCH-E0110 (Enrollment Term Start Date).
- 3. The calendar year represented in the value provided must fall within two calendar years of the value provided for PCH-E0010 (Enrollment Year).

### Comments:

Last Updated: December 7, 2011

Data Element: Program ID

ID: PCH-E0220

Definition: Twelve-character alphanumeric code that uniquely identifies a program of study leading to a degree

or certificate at an institution.

Example: 123456ABCDEF

## **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Other than the OFM-reserved code '99999999999', any twelve-character alphanumeric string that uniquely identifies a degree/certificate program of study at a reporting institution for the reporting term, also '99999999999' ('Undeclared or Not Applicable').

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value provided must be unique (i.e., it must represent one and only one degree/certificate program of study). File records that provide the same value for PCH-E0220 must also provide the same value for PCH-E0240 (Program Degree/Certificate Acronym), PCH-E0250 (Program Degree/Certificate Name), PCH-E0260 (Program Degree/Certificate Level), PCH-E0270 (Program Field of Study), and PCH-E0280 (Program Field of Study CIP Code).
- 3. Do not provide the OFM-reserved code '99999999999'.
- 4. Provide '9999999998' ('Undeclared or Not Applicable') in Day10Program and FinalProgram records that cover cases where a student has not declared a first major or the student's program of study is a non-credentialing program or avenue of study (e.g., non-degree enrollment for personal enrichment). (See data submission rules for <u>PCH-F0050</u> (Day10Program) and <u>PCH-F0060</u> (FinalProgram) that require inclusion of such a record in Day10Program and FinalProgram files.)
- 5. If Program ID has fewer than 12 characters, right pad or left pad with spaces until resulting string has 12 characters.

Comments: See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which

explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second

major or minor.

# Data Element: Program Concentration ID

ID: PCH-E0230

Definition: Eight-character alphanumeric code that uniquely identifies an area of concentration (or no

concentration) within a degree or certificate program of study offered by a reporting institution during

the reporting term.

Example: 9876ZYXW

# **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Other than the OFM-reserved code '99999999', any eight-character alphanumeric string that uniquely identifies an area of concentration within a degree or certificate program of study offered by a reporting institution during the reporting term. Also '00000000' ('None') and '999999999999' ('Undeclared or Not Applicable').

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value provided must be unique (i.e., it must represent one and only one area of concentration within a program of study).
- 3. If a Program Concentration ID has fewer than 8 characters, right pad or left pad with spaces until resulting string has 8 characters.
- 4. Do not provide the OFM-reserved code '99999999'.
- 5. Provide '99999998' ('Undeclared or Not Applicable') if, and only if, the value provided for PCH-E0220 (Program ID) equals '9999999998' ('Undeclared or Not Applicable').
- 6. For each distinct program of study represented in the collection file, provide a record assigning '00000000' ('None') as the Program Concentration ID value if one or more of these circumstances may apply:
  - a. the program of study does not offer areas of concentration,
  - b. the program of study offers areas of concentration but does not require its students to declare an area of concentration within the program (either at the time of entrance into the program or at any time), or
  - c. a student's program of study can be known but their area of concentration within the program might not be known.

### **Comments:**

See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second major or minor.

# Data Element: Program Degree/Certificate Acronym

ID: PCH-E0240

Definition: Acronym for the degree or certificate associated with a program of study offered by an institution.

Example: MFA

## **Collection Files Containing Data Element:**

PCH-F0050 Day10Program FinalProgram

### Valid Values:

Official acronyms for the degrees or certificates associated with programs of study at a reporting institution for the reporting term.

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. If value has fewer than 15 characters, then right pad or left pad with spaces until resulting string has 15 characters.
- 3. Provide 'None' if the value provided for PCH-E0220 (Program ID) equals '9999999999999999' ('Undeclared or Not Applicable').

**Comments:** See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which

explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second

major or minor.

# Data Element: Program Degree/Certificate Name

ID: PCH-E0250

Definition: Name of the degree or certificate associated with a program of study offered by a reporting institution.

Example: Master of Fine Arts

## **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

#### Valid Values:

Official names for the degrees or certificates associated with programs of study at an institution for the reporting term.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. If value has fewer than 30 characters, then right pad or left pad with spaces until resulting string has 30 characters.
- 3. Provide 'Undeclared or Not Applicable' if, and only if, the value provided for PCH-E0220 (Program ID) equals '9999999998' ('Undeclared or Not Applicable').

**Comments:** See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which

explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second

major or minor.

WA Education Research & Data Center (Office of Financial Management)
Public Centralized Higher Education Enrollment System (PCHEES)
PCHEES Data Submission Guide (version 1.21)

# Data Element: Program Degree/Certificate Level

ID: PCH-E0260

Definition: Two-digit code designating the level of the degree or certificate associated with a program of study

offered by an institution. Available codes are those used in the U.S. Department of Education's

Integrated Post-Secondary Education Data System (IPEDS).

Example: 01

# **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Valid values for 2007-08 through 2009-10:

- O1 Postsecondary award, certificate, or diploma of less than one academic year (less than 900 contact or clock hours) received by student
- O2 Postsecondary award, certificate, or diploma of at least one but less than two academic years (at least 900 but less than 1800 contact or clock hours) received by student
- 03 Associate's degree received by student
- O4 Postsecondary award, certificate, or diploma of at least two but less than four academic years (at least 1800 contact or clock hours) received by student
- 05 Bachelor's degree
- 06 Post-baccalaureate certificate
- 07 Master's degree
- 08 Post-master's certificate
- 09 Doctor's degree
- 10 First-professional degree
- 11 First-professional certificate (Post-degree)
- 98 No degree or certificate

WA Education Research & Data Center (Office of Financial Management)
Public Centralized Higher Education Enrollment System (PCHEES)
PCHEES Data Submission Guide (version 1.21)

### Valid values beginning 2010-11:

- O1 Postsecondary award, certificate, or diploma of less than one academic year (less than 900 contact or clock hours) received by student
- O2 Postsecondary award, certificate, or diploma of at least one but less than two academic years (at least 900 but less than 1800 contact or clock hours) received by student
- 03 Associate's degree received by student
- O4 Postsecondary award, certificate, or diploma of at least two but less than four academic years (at least 1800 contact or clock hours) received by student
- 05 Bachelor's degree
- 06 Post-baccalaureate certificate
- 07 Master's degree
- 08 Post-master's certificate
- 17 Doctor's Degrees (Research/Scholarship)
- 18 Doctor's Degrees (Professional Practice)
- 19 Doctor's Degrees (Other)
- 98 No degree or certificate

One academic year equals 30 semester credit hours or its equivalent, or 900 contact or clock hours.

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '98' if, and only if, the value provided for PCH-E0220 (Program ID) equals '99999999998' ('Undeclared or Not Applicable').

### **Comments:**

See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second major or minor.

Last Updated: June 16, 2011

# Data Element: Program Completion Credits Required

ID: PCH-E0262

Definition: Total number of credits required for receipt of a degree/certificate by students entering the program

during the reporting term, based on the paradigmatic case where a student is pursuing the degree/certificate as a first degree/certificate of that kind with only one major, no minors, and no

endorsements.

Example: 180.00

# **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Any six-digit decimal numeric string, expressed in 'XXX.XX' format, between '001.00' and '999.99'

### **Data Submission Rules:**

- 1. A valid value or six spaces must be provided in the appropriate field position in the collection file.
- 2. Provide six spaces if: (a) the value provided for PCH-E0220 (Program ID) equals '99999999999' ('Undeclared or Not Applicable'); or if (b) the program is one in which the total number of credits required for receipt of a degree/certificate varies from student to student.

**Comments:** This data element was previously located in Completion.txt.

See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second major or minor.

Data Element: Program Field of Study

ID: PCH-E0270

Definition: Institutional description of the field of study associated with a degree or certificate program of study

offered by an institution.

Example: Creative Writing

# **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Institutional descriptions for fields of study associated with degree or certificate programs of study offered by a reporting institution during a reporting term. (A description provided by the institution need not match the NCES Classification of Instructional Programs (CIP) description for the field of study.)

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. If value has fewer than 30 characters, then right pad or left pad with spaces until resulting string has 30 characters.
- 3. Provide 'Undeclared or Not Applicable' if, and only if, the value provided for PCH-E0220 (Program ID) equals '99999999998' ('Undeclared or Not Applicable').

Comments: See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which

explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second

major or minor.

# Data Element: Program Field of Study CIP Code

ID: PCH-E0280

Definition: Six-digit NCES Classification of Instructional Programs (CIP) code for the field of study associated

with a degree or certificate program offered by a reporting institution.

Example: 230501

## **Collection Files Containing Data Element:**

<u>PCH-F0050</u> Day10Program <u>PCH-F0060</u> FinalProgram

### Valid Values:

Any valid six-digit NCES 2000 or NCES 2010 Classification of Instructional Programs (CIP) code in 'XXXXXX' format

See list of valid values for PCH-E0280 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. CIP codes are frequently represented as 'XX.XXXX', where the first two digits denote a broad area of instruction, and the latter four digits represent a sub-area of instruction. Do *not* provide CIP codes in this format. Instead, provide the six numbers without the period.
- 3. Provide '999998' if the value provided for PCH-E0220 (Program ID) equals '99999999998' ('Undeclared or Not Applicable').

### Comments: See of

See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second major or minor.

# Data Element: Program Field of Study Institutional Code

ID: PCH-E0282

Definition: Six-character alphanumeric institutional code for the field of study associated with a degree or

certificate program offered by an institution.

Example: CW1330

## **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Any six-character alphanumeric string used by a reporting institution to represent the field of study associated with a degree or certificate program offered by the reporting institution. (This string need not match the NCES 2000 Classification of Instructional Programs (CIP) code for the field of study.)

### **Data Submission Rules:**

1. A valid value or 6 spaces must be provided in the appropriate field position in the collection file.

2. If value has fewer than 6 characters, then right pad or left pad with spaces until resulting string has 6 characters.

**Comments:** See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which

explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second

major or minor.

Data Element: Program Concentration

ID: PCH-E0290

Definition: Institutional description of an area of concentration (or no or unknown concentration) within a degree

or certificate program of study offered by an institution during the reporting term.

Example: Non-Fiction Writing

## **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Institutional descriptions for areas of concentration within programs of study offered by a reporting institution during a reporting term (note that a description provided by the institution need not match the NCES Classification of Instructional Programs (CIP) description for the area of concentration.)

### **Data Submission Rules:**

For academic years 2007-08 through 2010-11:

- 1. A valid value or 30 spaces must be provided in the appropriate field position in the collection file.
- 2. If value has fewer than 30 characters, then right pad or left pad with spaces until resulting string has 30 characters.
- 3. Provide 30 spaces if the value provided for Program Concentration ID (PCH-E0230) equals '00000000' ('None') or '9999998' ('Undeclared or Not Applicable').

Beginning academic year 2011-12:

- 1. A valid value, 'None' or 'Undeclared or Not Applicable' must be provided in the appropriate field position in the collection file.
- 2. If value has fewer than 30 characters, then right pad or left pad with spaces until resulting string has 30 characters.
- 3. Provide 'None' if the value provided for Program Concentration ID (PCH-E0230) equals '00000000' ('None').
- 4. Provide 'Undeclared or Not Applicable' if the value provided for Program Concentration ID (PCH-E0230) equals '99999998' ('Undeclared or Not Applicable').

**Comments:** See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which

explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second

major or minor.

Last Updated: June 3, 2011

# Data Element: Program Concentration CIP Code

ID: PCH-E0300

Definition: Six-digit NCES Classification of Instructional Programs (CIP) code for an area of concentration within

the field of study associated with a degree or certificate program offered by an institution. (In some cases, this code may equal that for the program's field of study and/or that for other areas of

concentration within the program's field of study.)

Example: 230501

# **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Any valid six-digit NCES 2000 or NCES 2010 Classification of Instructional Programs (CIP) code in 'XXXXXX' format

See list of valid values for PCH-E0300 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

For academic years 2007-08 through 2010-11:

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide for PCH-E0300 the value provided for Program Field of Study CIP Code (PCH-E0280) if the value provided for Concentration ID (PCH-E0230) equals '00000000' ('None').
- 3. CIP codes are frequently represented as 'XX.XXXX', where the first two digits denote a broad area of instruction, and the latter four digits represent a sub-area of instruction. Do *not* provide CIP codes in this format. Instead, provide the six numbers without the period.
- 4. Provide '999998' if the value provided for PCH-E0220 (Program ID) equals '9999999999' ('Undeclared or Not Applicable').

Beginning academic year 2011-12:

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. CIP codes are frequently represented as 'XX.XXXX', where the first two digits denote a broad area of instruction, and the latter four digits represent a sub-area of instruction. Do *not* provide CIP codes in this format. Instead, provide the six numbers without the period.
- 3. Provide '999998' ('None') if the value provided for Program Concentration ID (PCH-E0230) equals '00000000' ('None') or '99999998' ('Undeclared or Not Applicable').

**Comments:** See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which

explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second

major or minor.

Last Updated: June 3, 2011

## Data Element: Program Concentration Institutional Code

ID: PCH-E0302

Definition: Six-character alphanumeric institutional code for an area of concentration within the field of study

associated with a degree or certificate program offered by an institution.

Example: CW1330

## **Collection Files Containing Data Element:**

PCH-F0050 Day10Program
PCH-F0060 FinalProgram

### Valid Values:

Any six-character alphanumeric string used by a reporting institution to represent an area of concentration within the field of study associated with a degree or certificate program offered by the reporting institution. (This string need not match the NCES 2000 Classification of Instructional Programs (CIP) code for the area of concentration.)

### **Data Submission Rules:**

- 1. A valid value or 6 spaces must be provided in the appropriate field position in the collection file.
- 2. If value has fewer than 6 characters, then right pad or left pad with spaces until resulting string has 6 characters.

**Comments:** See data submission rules for PCH-F0050 (Day10Program) and PCH-F0060 (FinalProgram), which

explain that program records are limited to those identifying degree/certificate programs, thus excluding non-credentialing programs or avenues of study as well as programs in which students can only second

major or minor.

Data Element: Student ID (Institution)

ID: PCH-E0310

Definition: Unique student identification code maintained at a reporting institution.

Example: 000123456

## **Collection Files Containing Data Element:**

PCH-F0070
PCH-F0080
PCH-F0090
PCH-F0100
PCH-F0130
PCH-F0140
PCH-F0150
PCH-F0150
PCH-F0150
PCH-F0150
PCH-F0150
PCH-F0150
PCH-F0150
Pay10Admission
Pay10Student
Pay10Registration
Completion

#### Valid Values:

Any 9-digit string that uniquely identifies a student enrolled at a reporting institution.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. If a student identification code maintained by the reporting institution has fewer than 9 digits, then left pad with zeros until resulting string has 9 digits.
- 3. The value of PCH-E0310 (Student ID) used to uniquely identify a student in one file—either Admission, Student, Registration, or Completion (in the case of Final collections when the student is a completer)— in a collection must correspond to the value of PCH-E310 provided for that student in the other files in that collection.
- 4. The value of PCH-E0310 (Student ID) used to uniquely identify a student in a Final collection file (e.g., FinalAdmission) must be the same as that used to uniquely identify the same student in the corresponding Day10 file (e.g., Day10Admission), thereby allowing for record-level matches between the two collection files). NOTE: This rule became effective beginning July 1, 2012 (when Final data for the 2010-11 academic year was submitted, this being the first academic year for which Day10 data will be submitted under the consolidated PCHEES data model).

Comments:

Last Updated: June 16, 2011

Data Element: Student Last Name

ID: PCH-E0330

Definition: The last name of a student.

Example: Smith

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

### Valid Values:

Any 50 character string that correctly provides the last name of a student enrolled at a reporting institution for the reporting term.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. If a last name has fewer than 50 characters, then right pad or left pad with spaces until resulting string has 50 characters.

Comments: Previously institutions were required to report a student's entire name in 'Last, First Middle' format.

Data Element: Student First Name

ID: PCH-E0340

Definition: The first name of a student.

Example: John

# **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

Any character string that correctly provides the first name of a student enrolled at a reporting institution for the reporting term.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. If a first name has fewer than 25 characters, then right pad or left pad with spaces until resulting string has 25 characters.

Comments: Previously institutions were required to report a student's entire name in 'Last, First Middle' format.

Data Element: Student Middle Name

ID: PCH-E0350

Definition: The middle name or middle initial of a student.

Example: Doe

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

### Valid Values:

Any character string that correctly provides the middle name or the middle initial of a student enrolled at a reporting institution for the reporting term.

### **Data Submission Rules:**

1. A valid value or 25 spaces must be provided in the appropriate field position in the collection file.

2. If a middle name or initial has fewer than 25 characters, then right pad or left pad with spaces until resulting string has 25 characters.

Comments: Previously institutions were required to report a student's entire name in 'Last, First Middle' format.

Data Element: Student Name Suffix

ID: PCH-E0360

Definition: The suffix to a student's name.

Example: Jr.

# **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

Any character string that correctly provides the name suffix of a student enrolled at a reporting institution for the reporting term.

### **Data Submission Rules:**

- 1. A valid value or 5 spaces must be provided in the appropriate field position in the collection file.
- 2. If a name suffix has fewer than 5 characters, then right pad or left pad with spaces until resulting string has 5 characters.

#### **Comments:**

Data Element: Student SSN

ID: PCH-E0370

Definition: The nine-digit Social Security Number (SSN) for a student.

Example: 123456789

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

Any 9-digit integer string that correctly provides the Social Security Number (SSN) of a student enrolled at a reporting institution for the reporting term.

## **Data Submission Rules:**

1. If a student's SSN is available, then it must be provided in the appropriate field position in the collection file. Otherwise, provide 9 spaces.

### **Comments:**

Data Element: Student Birth Date

ID: PCH-E0380

Definition: The birth date of a student in 'YYYYMMDD' format.

Example: 19890727

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

Any character string that correctly provides the birth date of a student enrolled at a reporting institution for the reporting term, expressed in 'YYYYMMDD' format where 'YYYY' is the year (e.g., '2006'), 'MM' is the number for the month (e.g., '08' for August), and 'DD' is the number for a day in the month (e.g., '26').

### **Data Submission Rules:**

- 1. If a student's birth date is available, then it must be provided in 'YYYYMMDD' format in the appropriate field position in the collection file. Otherwise, provide 8 spaces.
- 2. The birth date provided must correspond to an age between 10 and 110 years.

**Comments:** 

Last Updated: June 3, 2009

Data Element: Student Sex

ID: PCH-E0390

Definition: The sex of a student.

Sex X was added beginning in 201718. Sex X means "a gender that is not exclusively male or female, including, but not limited to, intersex, agender, amalgagender, androgynous, bigender, demigender, female-to-male, genderfluid, genderqueer, male-to-female, neutrois, nonbinary,

pangender, third sex, transgender, transsexual, Two Spirit, and unspecified,"

Example: F

# **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

Valid values for 2007-08 through 201617:

F Female M Male 9 Unknown

Valid values beginning 201718:

F Female M Male X Sex X 9 Unknown

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

**Comments:** This date element was previously called 'Gender'.

Last Updated: May 4, 2018

Data Element: Student Race 1

ID: PCH-E0400

Definition: A 3-digit code identifying a racial/ethnic origin of a student. (First in a series of five)

Example: 123

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

See list of valid values for PCH-E0400 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value or 3 spaces must be provided in the appropriate field position in the collection file.

2. Do not provide a valid value that is also provided for one of the four other race fields (PCH-E0401 through PCH-E0404).

**Comments:** Four new race fields were added to complement this field.

Last Updated: July 5, 2009

Data Element: Student Race 2

ID: PCH-E0401

Definition: A 3-digit code identifying a racial/ethnic origin of a student. (Second in a series of five)

Example: 123

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

See list of valid values for PCH-E0401 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value or 3 spaces must be provided in the appropriate field position in the collection file.

2. Do not provide a valid value that is also provided for one of the four other race fields (PCH-E0400 and PCH-E0402 through PCH-E0404).

**Comments:** This is one of four new race fields that were added to complement the original one race field.

Data Element: Student Race 3

ID: PCH-E0402

Definition: A 3-digit code identifying a racial/ethnic origin of a student. (Third in a series of five)

Example: 123

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

See list of valid values for PCH-E0402 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value or 3 spaces must be provided in the appropriate field position in the collection file.

2. Do not provide a valid value that is also provided for one of the four other race fields (PCH-E0400, PCH-E0401, PCH-E0403 and PCH-E0404).

**Comments:** This is one of four new race fields that were added to complement the original one race field.

Data Element: Student Race 4

ID: PCH-E0403

Definition: A 3-digit code identifying a racial/ethnic origin of a student. (Fourth in a series of five)

Example: 123

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

See list of valid values for PCH-E0403 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value or 3 spaces must be provided in the appropriate field position in the collection file.

2. Do not provide a valid value that is also provided for one of the four other race fields (PCH-E0400, PCH-E0401, PCH-E0402 and PCH-E0404).

**Comments:** This is one of four new race fields that were added to complement the original one race field.

Data Element: Student Race 5

ID: PCH-E0404

Definition: A 3-digit code identifying a racial/ethnic origin of a student. (Fifth in a series of five)

Example: 123

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

See list of valid values for PCH-E0404 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value or 3 spaces must be provided in the appropriate field position in the collection file.

2. Do not provide a valid value that is also provided for one of the four other race fields (PCH-E0400, PCH-E0401, PCH-E0402 and PCH-E0403).

**Comments:** This is one of four new race fields that were added to complement the original one race field.

# Data Element: Student Hispanic Identity 1

ID: PCH-E0410

Definition: A 3-digit code providing a Hispanic identity of a student. (First in a series of three)

Example: 123

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

See list of valid values for PCH-E0410 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value or 3 spaces must be provided in the appropriate field position in the collection file.

- 2. Do not provide a valid value that is also provided for one of the two other Hispanic identity fields (PCH-E0411 and PCH-E0412).
- 3. Do not provide 'H20' ('Non-Hispanic') if a value denoting a Hispanic origin (i.e., any value other than 'H20' or '999') is provided for one of the two other Hispanic identity fields (PCH-E0411 and PCH-E0412).

**Comments:** Two new Hispanic identity fields were added to complement this field.

Last Updated: July 5, 2009

# Data Element: Student Hispanic Identity 2

ID: PCH-E0411

Definition: A 3-digit code providing a Hispanic identity of a student. (Second in a series of three)

Example: 123

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

#### Valid Values:

See list of valid values for PCH-E0411 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value or 3 spaces must be provided in the appropriate field position in the collection file.

- 2. Do not provide a valid value that is also provided for one of the two other Hispanic identity fields (PCH-E0410 and PCH-E0412).
- 3. Do not provide 'H20' ('Non-Hispanic') if a value denoting a Hispanic origin (i.e., any value other than 'H20' or '999') is provided for one of the two other Hispanic identity fields (PCH-E0410 and PCH-E0412).

Comments: This is one of two new Hispanic identity fields that were added to complement the original one Hispanic

identity field.

Data Element: Student Hispanic Identity 3

ID: PCH-E0412

Definition: A 3-digit code providing a Hispanic identity of a student. (Third in a series of three)

Example: 123

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

See list of valid values for PCH-E0412 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value or 3 spaces must be provided in the appropriate field position in the collection file.

2. Do not provide a valid value that is also provided for one of the two other Hispanic identity fields (PCH-E0410 and PCH-E0411).

3. Do not provide 'H20' ('Non-Hispanic') if a value denoting a Hispanic origin (i.e., any value other than 'H20' or '999') is provided for one of the two other Hispanic identity fields (PCH-E0410 and PCH-E0411).

Comments: This is one of two new Hispanic identity fields that were added to complement the original one Hispanic

identity field.

# Data Element: Student U.S. Immigration Status

ID: PCH-E0420

Definition: A two-alpha character code indicating the U.S. citizenship and/or visa type of students.

Example: YY

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

XX US Citizen

YY Immigrant

ZZ Non-Immigrant

99 Unknown

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. Provide 'XX' ('U.S. Citizen') if '840' ('United States of America') was provided for PCH-E0530 (Student Nation of Citizenship at Last Admission).

### Comments:

In the original PCHEES III data model, some valid values were one-alpha character codes (e.g., 'C' for 'US Citizen'). These were changed to two-alpha character codes.

On 6/19/2017 the list of valid values was simplified, and all previously submitted us\_immigration\_status values were updated so they conformed to the new valid values. Old codes were converted as follows:

<b>US Immigration Status</b>	Description	Old Codes that were Converted
99	Unknown	99
XX	US Citizen	CZ
YY	Immigrant	PR, RT
ZZ	Non-Immigrant	All other codes that are not 99, CZ, PR or RT

Last Updated: August 16, 2018

# Data Element: Student WA Residency Status

ID: PCH-E0430

Definition: A 1-alpha character code indicating whether a student is a resident of the state of Washington as

defined in RCW 28B.15.012.

Example: R

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

R Resident

N Non-Resident

9 Unknown

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Comments:

Last Updated: September 28, 2010

# Data Element: Student Admission Campus ID

ID: PCH-E0096

Definition: A unique two-digit code identifying the campus of a reporting institution to which a student was last

admitted in their current status (e.g., as a baccalaureate student entering after high school).

Example: 10

## **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

### Valid Values:

See list of <u>valid values for PCH-E0096</u> in Appendix A. For multi-campus institutions, submit '99' ('Unknown') when the campus to which a student was last admitted is not known (for example, if the student is returning to study after a long absence and admission records that far back are not available).

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. The value submitted must be a campus affiliated with the value submitted for PCH-E0090 (Institution ID).

Comments: New data element added following conversion of PCH-E0090 to institutional identifier. (See comments for

PCH-E0090.)

Last Updated: June 3, 2009

# Data Element: Student Primary Enrollment Campus ID

ID: PCH-E0098

Definition: Unique two-digit code indicating the primary campus providing courses in which a student is enrolled.

(This is the campus providing the majority of a student's credit hours or-in cases where two or more

campuses provide the same number of course hours—the campus at which the student first

registered for classes.)

Example: 10

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

See list of valid values for PCH-E0098 in Appendix A.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value submitted must be a campus affiliated with the value submitted for PCH-E0090 (Institution ID).
- 3. When a completing student is not enrolled, provide the campus that awarded the completion. When a student has more than one completion in the same term and the awarding campuses are different, provide the campus with the highest number of awards (in case of a tie, the institution can provide either one) in PCH-E0098 (Student Primary Enrollment Campus ID)

**Comments:** New data element added following conversion of PCH-E0090 to institutional identifier. (See comments for

PCH-E0090)

Last Updated: May 4, 2018

# Data Element: Student Primary Enrollment Site

ID: PCH-E0432

Definition: Eight-digit code indicating the primary site at which students enrolled at a reporting institution receive

instruction. (This is the site where a student is attempting the most credit hours, or—in cases where a student is attempting equal credit hours at multiple sites—the site at which the student first registered

for classes.)

Example: 12345678

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

See list of valid values for PCH-E0432 under the Documentation tab in the PCHEES system.

Primary enrollment site codes for higher education institutions consist of '1000' + the 4-digit CEEB code for the institution.

Primary enrollment site codes for high schools consist of '20' + the 6-digit CEEB code for the high school.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '99999994' ('Other Site: In-State') if a student's primarily enrollment site is a Washington site not listed as a valid value for PCH-E0432.
- 3. Provide '9999995' ('Other Site: Out-of-State (Domestic)') if a student's primary enrollment site is an out-of-state domestic site(s).
- 4. Provide '99999996' ('Other Site: Out-of-State (International)') if a student's primary enrollment site is an international site(s).
- 5. Provide '9999998' ('No Site') if most of a student's instruction is delivered virtually (e.g., asynchronous web-based instruction) or to the student's home (e.g., correspondence instruction) rather than in a classroom or lab setting (either on a campus or at an off-campus site).
- 6. When a completing student is not enrolled, provide the primary enrollment site that awarded the completion.

**Comments:** Valid values are no longer provided via institutional submission of 'Day10Site' and 'FinalSite' collection

files. Rather, OFM will manage valid values centrally.

Last Updated: May 4, 2018

# Data Element: Baccalaureate Class Standing

ID: PCH-E0434

Definition: Two-digit code indicating the beginning-of-term class standing of a student pursuing a first bachelor's

degree at an institution, where such standing is a function of the total number of degree-creditable

hours earned by the student prior to the term.

Example: 01

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

- **Freshman**—A student pursuing a first bachelor's degree at the reporting institution during the reporting term who, as of the beginning of the term, has earned 0-44 quarter hours or 0-29 semester hours creditable toward that degree.
- **Sophomore**: A student pursuing a first bachelor's degree at the reporting institution during the reporting term who, as of the beginning of the term, has earned 45-89 quarter hours or 30-59 semester hours creditable toward that degree.
- Junior: A student pursuing a first bachelor's degree at the reporting institution during the reporting term who, as of the beginning of the term, has earned 90-134 quarter hours or 60-89 semester hours creditable toward that degree.
- Senior: A student pursuing a first bachelor's degree at the reporting institution during the reporting term who, as of the beginning of the term, has earned 135+ quarter hours or 90+ semester hours creditable toward that degree.
- Not a Baccalaureate Student: A student not pursuing a first bachelor's degree. This includes high school dual enrollment students, post-baccalaureate students, graduate students, professional students, and non-degree students.
- 99 Unknown.

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '88' ('Not a Baccalaureate Student') if, and only if, the value provided for PCH-E0500 (Student Type) does not equal '20' (Other Transition to Baccalaureate Degree Seeking Status), '21' (Baccalaureate Student Entering After High School'), '22' ('Baccalaureate Transfer Student'), or '23' ('Unknown Baccalaureate Student').
- 3. Provide '99' ('Unknown') if, and only if, the value provided for PCH-E0500 ('Student Type') equals '99' ('Unknown'). When the class standing of a baccalaureate student is not precisely known because of delays in processing transfer credits, provide the value of PCH-E0434 that corresponds best to what is currently known about the hours earned by the student.

Comments: Data element modified to apply to baccalaureate students only. Previously in PCHEES the class standing

data element served as the basic classification scheme for types of students; this function is now

provided by PCH-E0500 (Student Type).

Last Updated: September 4, 2019

Data Element: Student First Major: Program ID

ID: PCH-E0440

Definition: Twelve-character alphanumeric code identifying the declared Program ID (PCH-E0220) for the

student's primary (main) degree or certificate program at a reporting institution during a reporting

term.

Example: 123456ABCDEF

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

### Valid Values:

Any twelve-character alphanumeric value for PCH-E0220 (Program ID) provided by a reporting campus/institution (as reported in Day10Program.txt or in FinalProgram.txt), also '99999999999' ('Undeclared or Not Applicable').

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '9999999999' ('Undeclared or Not Applicable') if, and only if, either a student has not declared a first major or the student's program of study is a non-credentialing program or avenue of study (e.g., non-degree enrollment for personal enrichment), hence not represented in the Day10Program.txt or FinalProgram.txt file.

Comments: At the July 16, 2014 PCHEES Stakeholder meeting, institutions decided to use CIP 240102 (General

Studies) for students with undeclared majors. The institutions needed this for financial aid reporting. There was no system change; the institutions simply agreed to submit data this way. Therefore, data elements PCH-E0440 (Student First Major: Program ID) and PCH-E0442 (Student First Major: Program

Concentration ID) may be coded this way.

Last Updated: September 21, 2017

### Data Element: Student First Major: Program Concentration ID

ID: PCH-E0442

Definition: Eight-character alphanumeric code identifying the declared Concentration ID (PCH-E0230) for the

student's primary (main) degree or certificate program at a reporting institution during a reporting

term.

Example: 1234ABCD

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

### Valid Values:

Any 8-character alphanumeric value for PCH-E0230 (Program Concentration ID) affiliated with any value for PCH-E0220 (Program ID) provided by an institution (as reported in Day10Program.txt or in FinalProgram.txt), also '99999998' ('Undeclared or Not Applicable').

#### **Data Submission Rules:**

- 1. A valid value or '99999998' ('Undeclared or Not Applicable') must be provided in the appropriate field position in the collection file.
- 2. Any valid value provided for this data element must be a value of PCH-E0230 (Program Concentration ID) affiliated in Day10Program.txt or FinalProgram.txt with the value of PCH-E0220 (Program ID) provided for PCH-E0440 (Student First Major: Program ID).
- 3. Provide '99999998' ('Undeclared or Not Applicable') for this data element if and only if, '99999999999' ('Undeclared or Not Applicable') is provided for PCH-E0440 (Student First Major: Program ID).

#### Comments:

At the July 16, 2014 PCHEES Stakeholder meeting, institutions decided to use CIP 240102 (General Studies) for students with undeclared majors. The institutions needed this for financial aid reporting. There was no system change; the institutions simply agreed to submit data this way. Therefore, data elements PCH-E0440 (Student First Major: Program ID) and PCH-E0442 (Student First Major: Program Concentration ID) may be coded this way.

Last Updated: September 21, 2017

Data Element: Student Term GPA

ID: PCH-E0450

Definition: The grade point average (GPA) for a student's coursework during an enrollment term at an institution.

Example: 3.45

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

Any GPA value in 'X.XX' format between 0.00 and 4.00, also '9.98' ('Not Applicable') and '9.99' ('Unknown').

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '9.98' ('Not Applicable') if term GPA calculations are not applicable to a student's program of study.
- 3. Provide '9.99' ('Unknown') if a student's term GPA is unknown.
- 4. '9.99' ('Unknown') must be provided in all Day10Student collection file records.

#### **Comments:**

Last Updated: November 19, 2009

### Data Element: Student Cumulative Institutional GPA

ID: PCH-E0452

Definition: A student's cumulative grade point average (GPA) for courses taken at a reporting institution upon

the completion of an enrollment term. (Transfer coursework does not figure in this GPA value.)

Example: 3.45

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

### Valid Values:

Any GPA value in 'X.XX' format between 0.00 and 4.00, also '9.98' ('Not Applicable') and '9.99' ('Unknown').

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '9.98' ('Not Applicable') if term GPA calculations are not applicable to a student's program of study.
- 3. Provide '9.99' ('Unknown') if a student's term GPA is unknown.
- 4. '9.99' ('Unknown') must be provided in all Day10Student collection file records.

### **Comments:**

Last Updated: November 19, 2009

### Data Element: Student Cumulative Overall GPA

ID: PCH-E0454

Definition: A student's cumulative grade point average (GPA), combining transfer coursework as well as courses

taken at a reporting institution upon the completion of an enrollment term.

Example: 3.45

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

### Valid Values:

Any GPA value in 'X.XX' format between 0.00 and 4.00, also '9.98' ('Not Applicable') and '9.99' ('Unknown').

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '9.98' ('Not Applicable') if term GPA calculations are not applicable to a student's program of study.
- 3. Provide '9.99' ('Unknown') if a student's term GPA is unknown.
- 4. '9.99' ('Unknown') must be provided in all Day10Student collection file records.

### **Comments:**

Last Updated: November 19, 2009

# Data Element: Student Military Affiliation

ID: PCH-E0460

Definition: Two-digit code indicating a student's military affiliation.

Example: 31

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

### Valid Values for academic years less than 201718

- 10 Veteran, Before Global War on Terrorism
- 11 Veteran, Global War on Terrorism
- 19 Veteran, Period of Service Unknown
- 20 Not a Veteran
- 99 Unknown

#### Valid Values for academic years greater than or equal to 201718

- 30 Active Duty Military
- Veteran (a person who served in the active military, naval, or air service and who was discharged or released under conditions other than dishonorable).
- 32 Dependent or survivor of an active duty member or veteran
- 99 Unknown

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. PCH-E0460 (Military Affiliation) cannot be 99 (Unknown) when PCH-E0462 (Military Federal Benefit Type) is 10, 11, 12, 13, 15, or 16.

#### Comments:

The Veteran Status data element was originally added at the request of UW. PCH-E0460 (Student Military Affiliation) was called "Student Veterans Status" for 199900-201617 and allowed institutions to report whether a student was a military veteran and, if so, of what era. Beginning 201718, the definition was changed to report if the student was a veteran, active duty military or dependent of an active military or veteran.

Last Updated: December 14, 2017

# Data Element: Student Military Federal Benefits Type

ID: PCH-E0462

Definition: Two-digit code indicating the type of federal military benefits (if any) were received by a student

enrolled at a reporting institution during the reporting term.

Example: 13

### **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

#### Valid Values:

### Valid Values for academic years less than 201718

- 10 Chapter 30 Benefits (Montgomery GI Bill, for Veterans)
- 11 Chapter 31 Benefits (Vocational Rehabilitation)
- 12 Chapter 32 Benefits (Veterans Educational Assistance Program)
- 13 Chapter 33 Benefits (New GI Bill, effective August 2009)
- 14 Chapter 35 Benefits (Survivors/Dependents of Disabled/Deceased Vets)
- 15 Chapter 1606 Benefits (Actively Drilling Reservists)
- 16 Chapter 1607 Benefits (Actively Drilling Reservists Previously Called to Duty)
- 20 Unknown Federal Benefits Received
- 30 No Federal Benefits Received
- 99 Unknown Whether Student Receives Federal Benefits

### Valid Values for academic years greater than or equal to 201718

- 10 Chapter 30 Benefits (Montgomery GI Bill, for Veterans)
- 11 Chapter 31 Benefits (Vocational Rehabilitation)
- 12 Chapter 32 Benefits (Veterans Educational Assistance Program)
- 13 Chapter 33 Benefits (New GI Bill, effective August 2009)
- 14 Chapter 35 Benefits (Survivors/Dependents of Disabled/Deceased Vets)
- 15 Chapter 1606 Benefits (Actively Drilling Reservists)
- 16 Chapter 1607 Benefits (Actively Drilling Reservists Previously Called to Duty)
- 25 Other Federal Benefits
- 30 No Federal Benefits Received
- 99 Unknown Whether Student Receives Federal Benefits

#### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Comments: PCH-E0462 (Student Military Federal Benefits Type) was previously called 'Student Veterans Federal

Benefits Type". On June 19, 2017, this data element was renamed to align with PCH-E0460 (Student

Military Affiliation).

Last Updated: December 14, 2017

# Data Element: Student Tuition Fee Type

ID: PCH-E0470

Definition: Two-digit code indicating the type of tuition fees (if any) charged to a student by a reporting institution

for a reporting term, as defined in RCW 28B.15.020, after waivers or non-resident fee exemptions

representing foregone revenue for the institution have been applied.

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

- 10 Standard Resident Tuition Fees Paid and No Non-Standard (Self-Sustaining) Tuition Fees Paid
- 20 Standard Non-Resident Tuition Fees Paid and No Non-Standard (Self-Sustaining) Tuition Fees Paid
- 15 Partial Non-Resident Tuition Fees Paid and No Non-Standard (Self-Sustaining) Tuition Fees Paid
- 30 Non-Standard (Self-Sustaining) Tuition Fees Paid and No Standard Tuition Fees Paid
- 40 Standard Resident Tuition Fees Paid and Non-Standard (Self-Sustaining) Tuition Fees Paid
- 45 Partial Non-resident tuition fees paid and Non-Standard (Self-Sustaining) Tuition Fees Paid
- 50 Standard Non-Resident Tuition Fees Paid & Non-Standard (Self-Sustaining) Tuition Fees Paid
- 90 No Tuition Fees Paid

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. '10','30','40', or '90' must be provided if the value provided for PCH-E0430 (Student WA Residency Status) equals 'R' ('Resident').
- 3. '30' or '90' must be provided if the value provided for PCH-E0430 (Student WA Residency Status) equals '9' ('Unknown').

Comments: Tuition fee waiver and exemption categories, previously included as valid values for this data element,

are now included in six new data elements: PCH-E0472 through PCH-E0474 and PCH-E0480 through

PCH-E0482.

Last Updated: June 14, 2012

# Data Element: Student Non-Resident Tuition Fee Exemption 1

ID: PCH-E0472

Definition: Two-digit code indicating a type of exemption from non-resident tuition fees differential received by a

student at a reporting institution for a reporting term, as defined in RCW 28B.15.014. (First in a series

of three)

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

- 10 Border-State Medicine & Dentistry Programs Exemption (e.g., WWAMI) (RCW 28B.15.225)
- 11 American Indian Student Exemption (RCW 28B.15.0131)
- 12 Border County Student Exemption (RCW 28B.15.0139)
- 13 Western Undergraduate Exchange Program Exemption (RCW 28B.15.544)
- 14 Border-State Reciprocity Programs Exemption: OR, ID, BC (RCW 28B.15.730,750,756)
- 15 Institutional Exemption (RCW 28B.15.014)
- 16 Other Exemption

### **Data Submission Rules:**

- 1. A valid value or 2 spaces must be provided in the appropriate field position in the collection file.
- 2. For all valid values except for 15 and 16, do not provide a valid value that is also provided for PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2) or for PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
- 3. 2 spaces must be provided if the value provided for PCH-E0470 (Student Tuition Fee Type) equals '20' ('Standard Non-Resident Tuition Fees Paid and Non-Standard Tuition Fees Paid') or '50' ('Standard Non-Resident Tuition Fees Paid and Non-Standard Tuition Fees Paid').
- 2 spaces must be provided if the value provided for PCH-E0430 (Student WA Residency Status) equals 'R' ('Resident').
- 5. If a student has no exemptions, then provide two spaces for this data element, for PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2), and for PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
- 6. If a student has four or more exemptions, then report one exemption each of any three exemptions in this data element, in PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2), and in PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
- 7. If '11' ('American Indian Student Exemption') is provided for this data element, one or more of the student's registration records must provide a value of '901' ('No State Funds') for PCH-E0860 (Course Section Registration State Funding Source).
- 8. At least one valid value must be provided for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1) or PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2) or PCH-E0474 (Student Non-Resident Tuition Fee Exemption 13) when either of the following conditions is true:
  - a. PCH-E0430 (Student WA Residency Status = 'N' and PCH-E0470 (Student Tuition Fee Type) equals '15' ('Partial Non-Resident Tuition Fees Paid and No Non-Standard (Self-Sustaining) Tuition Fees Paid')
  - b. PCH-E0430 (Student WA Residency Status = 'N' and PCH-E0470 (Student Tuition Fee Type) equals '45' ('Partial Non-resident tuition fees paid and Non-Standard (Self-Sustaining) Tuition Fees Paid')

Comments:

This data element was previously called "Student Non-Resident Tuition Fee Exemption Type" and allowed institutions to report only one exemption per student. With the addition of PCH-E0473 (Student Non-Resident Tuition Fee Exemption 3), institutions can now report up to three exemptions per student.

# Data Element: Student Non-Resident Tuition Fee Exemption 2

ID: PCH-E0473

Definition: Two-digit code indicating a type of exemption from non-resident tuition fees differential received by a

student at a reporting institution for a reporting term, as defined in RCW 28B.15.014. (Second in a

series of three)

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

- Border-State Medicine & Dentistry Programs Exemption (e.g., WAMI) (RCW 28B.15.225)
- American Indian Student Exemption (RCW 28B.15.0131)
- 12 Border County Student Exemption (RCW 28B.15.0139)
- 13 Western Undergraduate Exchange Program Exemption (RCW 28B.15.544)
- 14 Border-State Reciprocity Programs Exemption: OR, ID, BC (RCW 28B.15.730,750,756)
- 15 Institutional Exemption (RCW 28B.15.014)
- 16 Other Exemption

### **Data Submission Rules:**

- 1. A valid value or 2 spaces must be provided in the appropriate field position in the collection file.
- 2. For all valid values except for 15 and 16, do not provide a valid value that is also provided for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1) or for PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
- 3. 2 spaces must be provided if the value provided for PCH-E0470 (Student Tuition Fee Type) equals '20' ('Standard Non-Resident Tuition Fees Paid and Non-Standard Tuition Fees Paid') or '50' ('Standard Non-Resident Tuition Fees Paid and Non-Standard Tuition Fees Paid').
- 2 spaces must be provided if the value provided for PCH-E0430 (Student WA Residency Status) equals 'R' ('Resident').
- 5. If a student has no exemptions, then provide two spaces for this data element, for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1), and for PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
- 6. If a student has four or more exemptions, then report one exemption each of any three exemptions in this data element, in PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1), and in PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
- 7. If '11' ('American Indian Student Exemption') is provided for this data element, one or more of the student's registration records must provide a value of '901' ('No State Funds') for PCH-E0860 (Course Section Registration State Funding Source).
- 8. At least one valid value must be provided for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1) or PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2) or PCH-E0474 (Student Non-Resident Tuition Fee Exemption 13) when either of the following conditions is true:
  - a. PCH-E0430 (Student WA Residency Status = 'N' and PCH-E0470 (Student Tuition Fee Type) equals '15' ('Partial Non-Resident Tuition Fees Paid and No Non-Standard (Self-Sustaining) Tuition Fees Paid')
  - b. PCH-E0430 (Student WA Residency Status = 'N' and PCH-E0470 (Student Tuition Fee Type) equals '45' ('Partial Non-resident tuition fees paid and Non-Standard (Self-Sustaining) Tuition Fees Paid')

**Comments:** See the comments for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1).

# Data Element: Student Non-Resident Tuition Fee Exemption 3

ID: PCH-E0474

Definition: Two-digit code indicating a type of exemption from non-resident tuition fees differential received by a

student at a reporting institution for a reporting term, as defined in RCW 28B.15.014. (Third in a

series of three)

Example: 10

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

- 10 Border-State Medicine & Dentistry Programs Exemption (e.g., WAMI) (RCW 28B.15.225)
- 11 American Indian Student Exemption (RCW 28B.15.0131)
- 12 Border County Student Exemption (RCW 28B.15.0139)
- 13 Western Undergraduate Exchange Program Exemption (RCW 28B.15.544)
- 14 Border-State Reciprocity Programs Exemption: OR, ID, BC (RCW 28B.15.730,750,756)
- 15 Institutional Exemption (RCW 28B.15.014)
- 16 Other Exemption

#### **Data Submission Rules:**

- 1. A valid value or 2 spaces must be provided in the appropriate field position in the collection file.
- 2. For all valid values except for 15 and 16, do not provide a valid value that is also provided for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1) or for PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2).
- 3. 2 spaces must be provided if the value provided for PCH-E0470 (Student Tuition Fee Type) equals '20' ('Standard Non-Resident Tuition Fees Paid and Non-Standard Tuition Fees Paid') or '50' ('Standard Non-Resident Tuition Fees Paid and Non-Standard Tuition Fees Paid').
- 4. 2 spaces must be provided if the value provided for PCH-E0430 (Student WA Residency Status) equals 'R' ('Resident').
- 5. If a student has no exemptions, then provide two spaces for this data element as well as for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1) and PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2).
- 6. If a student has four or more exemptions, then report one exemption each of any three exemptions in this data element, in PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1), and in PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2).
- 7. If '11' ('American Indian Student Exemption') is provided for this data element, one or more of the student's registration records must provide a value of '901' ('No State Funds') for PCH-E0860 (Course Section Registration State Funding Source).
- 8. At least one valid value must be provided for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1) or PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2) or PCH-E0474 (Student Non-Resident Tuition Fee Exemption 13) when either of the following conditions is true:
  - a. PCH-E0430 (Student WA Residency Status = 'N' and PCH-E0470 (Student Tuition Fee Type) equals '15' ('Partial Non-Resident Tuition Fees Paid and No Non-Standard (Self-Sustaining) Tuition Fees Paid')
  - b. PCH-E0430 (Student WA Residency Status = 'N' and PCH-E0470 (Student Tuition Fee Type) equals '45' ('Partial Non-resident tuition fees paid and Non-Standard (Self-Sustaining) Tuition Fees Paid')

**Comments:** See the comments for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1).

# Data Element: Student Tuition Fee Waiver 1

ID: PCH-E0480

Definition: Two-digit code indicating a waiver from tuition fees received by a student at a reporting institution for a

reporting term. (First in a series of three)

Example: 10

### **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

- 10 Child of Law Enforcement Officer or Fire Fighter Exemption (RCW 28B.15.380)
- 11 Senior Citizen Waiver (RCW 28B.15.540)
- 12 Student from Foreign Nations Waiver (RCW 28B.15.556)
- 13 State Employee or Higher Education Employee Waiver (RCW 28B.15.558)
- 14 Graduate Service Appointment Exemption (RCW 28B.15.615)
- 15 Military Service or National Guard Waiver (RCW 28B.15.621)
- 17 Other Waiver
- 18 Unemployed or Underemployed Persons Waiver (RCW 28B.15.522) [CTC students only]

### **Data Submission Rules:**

- 1. A valid value or 2 spaces must be provided in the appropriate field position in the collection file.
- 2. For all valid values except for 17, do not provide a valid value that is also provided for PCH-E0481 (Student Tuition Fee Waiver 2) or for PCH-E0482 (Student Tuition Fee Waiver 3).
- 3. If a student has no waivers, then provide two spaces for this data element, for PCH-E0481 (Student Tuition Fee Waiver 2), and for PCH-E0482 (Student Tuition Fee Waiver 3).
- 4. If a student has four or more waivers, then report one waiver for each of any three waivers in this data element, in PCH-E0481 (Student Tuition Fee Waiver 2), and in PCH-E0482 (Student Tuition Fee Waiver 3).
- 5. Provide '11' ('Senior Citizen Waiver') only if 'R' ('Resident') is provided for PCH-E0430 (Student WA Residency Status).
- 6. Provide '12' ('Student from Foreign Nations Waiver') only if 'CZ' ('U.S. Citizen') is not provided for PCH-E0420 (Student U.S. Immigration Status).
- 7. A student receiving waiver '12' ('Student from Foreign Nations Waiver') is not eligible for other waivers; thus, provide 2 spaces for PCH-E0481 (Student Tuition Fee Waiver 2), and for PCH-E0482 (Student Tuition Fee Waiver 3) if '12' is provided for this data element.
- 8. Provide '11' ('Senior Citizen Waiver') only if the value provided for PCH-E0380 (Student Birth Date) corresponds to an age of 59 years or greater at the start of the enrollment term.
- 9. If '11' ('Senior Citizen Waiver') or '13' ('State Employee or Higher Education Employee Waiver') is provided for this data element, one or more of the student's registration records must provide a value of '901' ('No State Funds') for PCH-E0860 (Course Section Registration State Funding Source).
- 10. Provide '18' ('Unemployed or Underemployed Persons Waiver') only if the value provided for PCH-E0090 (Institution ID) denotes a community or technical college, since this waiver is available only to community and technical college students.

Comments: This data element was previously called "Student Tuition Fee Waiver Type" and allowed institutions to

report only one waiver per student. With the addition of PCH-E0481 (Student Tuition Fee Waiver 2) and PCH-E0482 (Student Tuition Fee Waiver 3), institutions can now report up to three waivers per student.

Last Updated: June 14, 2012

Data Element: Student Tuition Fee Waiver 2

ID: PCH-E0481

Definition: Two-digit code indicating a waiver from tuition fees received by a student at a reporting institution for

a reporting term. (Second in a series of three)

Example: 10

### **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

- 10 Child of Law Enforcement Officer or Fire Fighter Exemption (RCW 28B.15. 380)
- 11 Senior Citizen Waiver (RCW 28B.15.540)
- 12 Student from Foreign Nations Waiver (RCW 28B.15.556)
- 13 State Employee or Higher Education Employee Waiver (RCW 28B.15.558)
- 14 Graduate Service Appointment Exemption (RCW 28B.15.615)
- 15 Military Service or National Guard Waiver (RCW 28B.15.621)
- 17 Other Waiver
- 18 Unemployed or Underemployed Persons Waiver (RCW 28B.15.522) [CTC students only]

### **Data Submission Rules:**

- 1. A valid value or 2 spaces must be provided in the appropriate field position in the collection file.
- 2. For all valid values except for 17, do not provide a valid value that is also provided for PCH-E0480 (Student Tuition Fee Waiver 1) or for PCH-E0482 (Student Tuition Fee Waiver 3).
- 3. If a student has no waivers, then provide two spaces for this data element, for PCH-E0480 (Student Tuition Fee Waiver 1), and for PCH-E0482 (Student Tuition Fee Waiver 3).
- 4. If a student has four or more waivers, then report one waiver for each of any three waivers in this data element, in PCH-E0480 (Student Tuition Fee Waiver 1), and in PCH-E0482 (Student Tuition Fee Waiver 3).
- 5. Provide '11' ('Senior Citizen Waiver') only if 'R' ('Resident') is provided for PCH-E0430 (Student WA Residency Status).
- 6. Provide '12' ('Student from Foreign Nations Waiver') only if 'CZ' ('U.S. Citizen') is not provided for PCH-E0420 (Student U.S. Immigration Status).
- 7. A student receiving waiver '12' ('Student from Foreign Nations Waiver') is not eligible for other waivers; thus, provide 2 spaces for PCH-E0480 (Student Tuition Fee Waiver 1), and for PCH-E0482 (Student Tuition Fee Waiver 3) if '12' is provided for this data element.
- 8. Provide '11' ('Senior Citizen Waiver') only if the value provided for PCH-E0380 (Student Birth Date) corresponds to an age of 59 years or greater at the start of the enrollment term.
- 9. If '11' ('Senior Citizen Waiver') or '13' ('State Employee or Higher Education Employee Waiver') is provided for this data element, one or more of the student's registration records must provide a value of '901' ('No State Funds') for PCH-E0860 (Course Section Registration State Funding Source).
- 10. Provide '18' ('Unemployed or Underemployed Persons Waiver') only if the value provided for PCH-E0090 (Institution ID) denotes a community or technical college, since this waiver is available only to community and technical college students.

**Comments:** See the comments for PCH-E0480 (Student Tuition Fee Waiver 1).

Last Updated: June 14, 2012

## Data Element: Student Tuition Fee Waiver 3

ID: PCH-E0482

Definition: Two-digit code indicating a waiver from tuition fees received by a student at a reporting institution for

a reporting term. (Third in a series of three)

Example: 10

### **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

- 10 Child of Law Enforcement Officer or Fire Fighter Exemption (RCW 28B.15. 380)
- 11 Senior Citizen Waiver (RCW 28B.15.540)
- 12 Student from Foreign Nations Waiver (RCW 28B.15.556)
- 13 State Employee or Higher Education Employee Waiver (RCW 28B.15.558)
- 14 Graduate Service Appointment Exemption (RCW 28B.15.615)
- 15 Military Service or National Guard Waiver (incl. Children & Spouses) (RCW 28B.15.621)
- 17 Other Waiver
- 18 Unemployed or Underemployed Persons Waiver (RCW 28B.15.522) [CTC students only]

### **Data Submission Rules:**

- 1. A valid value or 2 spaces must be provided in the appropriate field position in the collection file.
- 2. For all valid values except for 17, do not provide a valid value that is also provided for PCH-E0480 (Student Tuition Fee Waiver 1) or for PCH-E0481 (Student Tuition Fee Waiver 2).
- 3. If a student has no waivers, then provide two spaces for this data element, for PCH-E0480 (Student Tuition Fee Waiver 1), and for PCH-E0481 (Student Tuition Fee Waiver 2).
- 4. If a student has four or more waivers, then report one waiver for each of any three waivers in this data element, in PCH-E0480 (Student Tuition Fee Waiver 1), and in PCH-E0481 (Student Tuition Fee Waiver 2).
- 5. Provide '11' ('Senior Citizen Waiver') only if 'R' ('Resident') is provided for PCH-E0430 (Student WA Residency Status).
- 6. Provide '12' ('Student from Foreign Nations Waiver') only if 'CZ' ('U.S. Citizen') is not provided for PCH-E0420 (Student U.S. Immigration Status).
- 7. A student receiving waiver '12' ('Student from Foreign Nations Waiver') is not eligible for other waivers; thus, provide 2 spaces for PCH-E0480 (Student Tuition Fee Waiver 1), and for PCH-E0481 (Student Tuition Fee Waiver 2) if '12' is provided for this data element.
- 8. Provide '11' ('Senior Citizen Waiver') only if the value provided for PCH-E0380 (Student Birth Date) corresponds to an age of 59 years or greater at the start of the enrollment term.
- 9. If '11' ('Senior Citizen Waiver') or '13' ('State Employee or Higher Education Employee Waiver') is provided for this data element, one or more of the student's registration records must provide a value of '901' ('No State Funds') for PCH-E0860 (Course Section Registration State Funding Source).
- 10. Provide '18' ('Unemployed or Underemployed Persons Waiver') only if the value provided for PCH-E0090 (Institution ID) denotes a community or technical college, since this waiver is available only to community and technical college students.

**Comments:** See the comments for PCH-E0480 (Student Tuition Fee Waiver 1).

Last Updated: June 14, 2012

# Data Element: Student Self-Reported Disability Status

ID: PCH-E0490

Definition: One-character alphanumeric code indicating whether a student reported having a physical or mental

impairment which substantially limits one or more major life activities, such as seeing, hearing,

speaking, walking, learning, working, etc.

Example: Y

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

### Valid Values:

Y Student reports having a disability

N Student reports not having a disability

9 Disability status of student is not known (previously 'U')

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Comments: OFM is currently re-evaluating the usefulness of this data element with an eye to possibly retiring it after

the 2009-10 PCHEES collection cycle.

Last Updated: September 9, 2008

### Data Element: Student Pell Grant Status

ID: PCH-E0491

Definition: One-character alphanumeric code indicating whether a student received a Pell grant during the term.

Example: Y

## **Collection Files Containing Data Element:**

PCH-F0090 Day10Student FinalStudent

#### Valid Values:

Y Student received a Pell Grant

N Student did not receive a Pell Grant

9 Student's Pell grant status is not known

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '9' (Student's Pell grant status is not known) in all Day10Admission collection file records.
- 3. Provide 'Y' (Student received a Pell Grant) or 'N' (Student did not receive a Pell Grant) for Final Student collection file records when PCH-E0500 (Student Type) is not 41, 42, 43, 44 or 50.
- 4. Provide 'N' (Student did not receive a Pell Grant) in the appropriate field position in the Final Student collection file when PCH-E0500 (Student Type) is 41, 42, 43, 44 or 50.

#### **Comments:**

Last Updated: September 4, 2019

# Data Element: Student Washington College Grant Status

ID: PCH-E0492

Definition: One-character alphanumeric code indicating whether a student received a Washington College Grant

(previously known as the State Need Grant) during the term. See the comment below about the name

change.

Example: Y

# **Collection Files Containing Data Element:**

PCH-F0090 Day10Student PCH-F0100 FinalStudent

## Valid Values:

Y Student received a Washington College grant

N Student did not receive a Washington College grant

9 Student's Washington College grant status is not known

#### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

- 2. Provide '9' (Student's Washington College grant status is not known) in all Day10 Admission collection file records.
- 3. Provide 'Y' (Student received a Washington College or 'N' (Student did not receive a Washington College Grant) for Final Student collection file records when PCH-E0500 (Student Type) is not 41, 42, 43, 44 or 50.
- 4. Provide 'N' (Student did not receive a Washington College Grant) in the appropriate field position in the Final Student collection file when PCH-E0500 (Student Type) is 41, 42, 43, 44 or 50.

Comments: In July 2019, the name for the State Need grant was changed to Washington College grant. Large

changes in eligibility are effective beginning with academic year 202021.

Last Updated: May 6, 2020

Data Element: Student Type

ID: PCH-E0500

Definition: Two-digit code indicating the current category of a student's enrollment at an institution.

Example: 21

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

#### Valid Values:

- High School Dual Enrollment Student: A high school student enrolled during the reporting term as a dual enrollment student (e.g., Running Start) at the reporting institution.
- Other Transition to Baccalaureate Degree Seeking Status: A student enrolled during the reporting term in a program of study leading to a first bachelor's degree at the reporting institution who first enrolled as a non-degree seeking student.

#### Excludes:

- 1. Students who began their studies at the reporting institution following completion of high school or an equivalent (e.g., home school), including early admits to baccalaureate study and former high school dual enrollment students. (Use code 21)
- 2. Students who were previously enrolled after high school as a student at a postsecondary institution but have not yet earned a bachelor's degree. (Use code 22)
- 3. Baccalaureate students whose last admission status is unknown. (Use code 23)
- Baccalaureate Student Entering After High School: A student enrolled during the reporting term in a program of study leading to a first bachelor's degree at the reporting institution who began these studies at the reporting institution following completion of high school or an equivalent avenue of academic preparation (e.g., home school). Includes early admission to baccalaureate study, also former high school dual enrollment students (regardless of where they were enrolled as dual enrollment students).
- 22 **Baccalaureate Transfer Student**: A student enrolled during the reporting term in a program of study leading to a first bachelor's degree at the reporting institution who was previously enrolled after high school as a student at a postsecondary institution.
- 23 **Unknown Baccalaureate Student: A** student enrolled during the reporting term in a program of study leading to a first bachelor's degree, but whose last admissions status is unknown.
- Other Undergraduate Student: A student taking undergraduate courses for credit during the reporting term at the reporting institution who is not formally enrolled in a program of study leading to a bachelor's degree. Includes non-degree or certificate students (previously described as a "Non-Matriculated") as well as students who already have a bachelor's degree from a postsecondary institution (previously described as "Unclassified 5") but who are enrolled during the reporting term in a course of study creditable toward a second bachelor's degree or certificate.

### Excludes:

- 1. High school dual enrollment students. (Use code 10)
- 2. Baccalaureate students (i.e., a student pursuing a first bachelor's degree; see codes 20-23)
- 3. Students transitioning from non-degree seeking to degree seeking status. (Use code 20 for Baccalaureate students, code 43 for Graduate students or code 44 for Professional students.)
- 4. Graduate or professional students. (See codes 41-50)
- Graduate Student: A student enrolled during the reporting term in a program of graduate study creditable toward a master's degree, post-Master's certificate, or an academic doctoral degree at the reporting institution. Includes students formerly enrolled as a Baccalaureate, post-Baccalaureate, or professional student at the reporting institution or at another postsecondary institution, also students transferring from a graduate program of study at another postsecondary institution.

- **Professional Student**: A student enrolled during the reporting term in a professional degree or certificate program at the reporting institution-- e.g., J.D., D.D.S., M.D., D.PH. (UW), D.V.M., D.PHAR (WSU), MED.S. (WSU Pre-Med program). Includes students formerly enrolled as a baccalaureate, post-baccalaureate, or graduate student at the reporting institution or at another postsecondary institution, also students transferring from a professional degree program at another postsecondary institution.
- Other Transition to Graduate Degree Seeking Status: A student enrolled during the reporting term in a program of study leading to a graduate degree at the reporting institution who was previously enrolled at the reporting institution as a non-degree seeking student at the graduate or professional level.

## Excludes:

- 1. All undergraduate students (see codes 10 and 20-30)
- 2. Graduate or Professional students. (See codes 41, 42, 44 and-50)
- 3. Students whose last admission status is unknown. (See codes 23 or 99)
- Other Transition to Professional Degree Seeking Status: A student enrolled during the reporting term in a program of study leading to a professional degree at the reporting institution who was previously enrolled at the reporting institution as a non-degree seeking student at the graduate or professional level.

#### Excludes:

- 1. All undergraduate students (see codes 10 and 20-30)
- 2. Graduate or Professional students. (See codes 41, 42, 43 and 50)
- 3. Students whose last admission status is unknown. (See codes 23 or 99)
- Other Graduate/Professional Student: A student taking graduate or professional courses for credit during the reporting term at the reporting institution who is not formally enrolled in a program of study leading to the award of a graduate level credential.

#### Excludes:

- 1. All undergraduate students (see codes 10 and 20-30)
- 2. Students seeking a graduate or professional degree. (See codes 41-44)
- 99 Unknown.

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '10' ('High School Dual Enrollment Student') if value provided for PCH-E0502 (Student Running Start Affiliation) equals '10' ('Current Running Start Student').
- 3. When a student enrolls in coursework prior to their actual admit term (referred to here as "Early Enrollment Term") then the student's PCH-E0500 Student Type must be 30 (Other Undergraduate Student), 50 (Other Graduate/Professional Student) or 99 (Unknown) for their Early Enrollment Term. For example, if a transfer student is admitted in Fall 201011 but they enroll in Summer 201011 term to get started early then the student must be classified as follows:

Summer term 201011 the student would be PCH-E0500 Student Type = 30 Fall term 201011 the student would be PCH-E0500 Student Type = 22

#### Comments:

The label for value 30 was changed from 'Post-Baccalaureate Student' to 'Other Undergraduate Student', and its definition was widened to include all students taking undergraduate courses for credit who are not high school dual enrollment students, baccalaureate students, graduate students, or professional students.

The definition of value 41='Graduate Student' was widened to include non-degree/certificate students taking graduate courses for credit.

Because of the above-noted changes to values 30 and 41, the value 90='Other Student' was dropped.

# Data Element: Student Running Start Affiliation

ID: PCH-E0502

Definition: Two-digit code indicating whether a student is a current or former Running Start student.

Example: 20

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

## Valid Values:

10 Current Running Start Student

- 20 Former Running Start Student
- 30 Neither Current nor Former Running Start Student

99 Unknown Running Start Affiliation

## **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

**Comments:** New data element added to restore ability to identify current and former Running Start students, formerly

tracked by retired data element Registration Type.

Data Element: Student Admit Year

ID: PCH-E0505

Definition: The academic year in which a student first enrolled in coursework after the student was last admitted

to the institution for a particular Student Type (PCH-E0500). When a student transitions from non-degree seeking status to degree seeking status and is <u>not</u> formally admitted then this is the academic year when the student first became Student Type (PCH-E0500) 20, 43 or 44. This academic year is a 12 month period extending from the beginning of Summer term of one calendar year to the end of

Spring term of the next calendar year.

Example: 200607

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any academic year expressed in the format 'XXXXYY', where 'XXXX' represents the starting calendar year, and 'YY' represents the last two digits of the ending calendar year, of the enrollment year (e.g., '200607' for the enrollment year beginning with the Summer 2006 term and ending with the Spring 2007 term).

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file when PCH-E0500 (Student Type) is 20, 21, 22, 23, 41, 42, 43 or 44.
- 2. Provide a blank or a valid value in the appropriate field position in the collection file when PCH-E0500 (Student Type) is 10, 30, 50 or 99.
- 3. When either PCH-E0505 (Student Admit Year) is blank or PCH-E0506 (Student Admit Term) is blank then both fields must be blank.
- 4. Non-blank values must be less than or equal to PCH-E0010 (Enrollment Year).
- 5. Non-blank values must be greater than or equal to 198081.

#### Comments:

Data Element: Student Admit Term

ID: PCH-E0506

Definition: The academic term (either a quarter or a semester) in which a student first enrolled in coursework

after the student was last admitted to the institution for a particular Student Type (PCH-E0500). When a student transitions from non-degree seeking status to degree seeking status and is <u>not</u> formally admitted then this is the academic term when the student first became Student Type (PCH-E0500)

20. 43 or 44.

Example: FL

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

## Valid Values:

SM Summer (Quarter System, Semester System)

FL Fall (Quarter System, Semester System)

WN Winter (Quarter System Only)

SP Spring (Quarter System, Semester System)

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file when PCH-E0500 (Student Type) is 20, 21, 22, 23, 41, 42, 43 or 44.
- 2. Provide a blank or a valid value in the appropriate field position in the collection file when PCH-E0500 (Student Type) is 10, 30, 50 or 99.
- 3. When either PCH-E0505 (Student Admit Year) is blank or PCH-E0506 (Student Admit Term) is blank then both fields must be blank.
- 4. When the value submitted for PCH-E0505 (Student Admit Year) equals PCH-E0010 (Enrollment Year) then PCH-E0506 (Student Admit Term) must be equal or prior to PCH-E0050 (Enrollment Term).

#### Comments:

# Data Element: Student County of Origin at Last Admission

ID: PCH-E0510

Definition: A code indicating the Washington county of origin of students at the time of their last admission as a

particular admission type (e.g., baccalaureate entering after high school) to a campus.

Example: 27

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

See list of valid values for PCH-E0510 in Appendix A.

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '98' ('Out of State') when the student's county of origin is not within Washington. (REVISED; '99' was previously used for this purpose.)
- 3. Provide '99' ('Unknown') when the student's county of origin is an unknown Washington county or when it is not even known whether the student's county of origin is within Washington. (REVISED; '75' was previously used for this purpose.)

#### **Comments:**

Last Updated: August 25, 2008

# Data Element: Student State of Origin at Last Admission

ID: PCH-E0520

Definition: An acronym indicating the U.S. state or territory or origin for a student at the time of their last

admission as a particular admission type (e.g., baccalaureate entering after high school) to a campus.

Example: TN

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

#### Valid Values:

See list of valid values for PCH-E0520 in Appendix.

#### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. Provide '98' ('Non-US Jurisdiction') for students whose state or territory of origin is not within the USA. (REVISED; 'OC' was previously used for this purpose.)

3. Provide '99' ('Unknown') for students whose state or territory of origin is unknown. (REVISED; 'UK' was previously used for this purpose.)

Comments: This element, formerly called 'State/Province of Origin at Last Admission', used to include Canadian

provinces and territories. These entries have now been removed. '98' ('Non-US Jurisdiction') must now be

used for Canadian students.

Last Updated: May 19, 2009

# Data Element: Student Nation of Citizenship at Last Admission

ID: PCH-E0530

Definition: A 3-digit code indicating a student's nation of citizenship at the time of their last admission as a

particular admission type (e.g., baccalaureate entering after high school) to a campus.

Example: 056

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

See list of valid values for PCH-E0530 in Appendix.

## **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. For international students, report Nation of Citizenship specified on student's visa.

3. Provide '999' ('Unknown', previously 'Other') for students whose Nation of Citizenship is unknown.

**Comments:** Name of data element changed from "Nation of Origin" to "Nation of Citizenship".

Last Updated: June 3, 2009

# Data Element: Student Co-Enrolled Indicator

ID: PCH-E0540

Definition: A one-alpha character code indicating whether the student is enrolled at an additional higher

education institution while simultaneously enrolled at the reporting campus.

Example: N

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Y Co-Enrolled

N Not Co-Enrolled

9 Unknown

## **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

**Comments:** 

Last Updated: August 25, 2008

Data Element: Student K-12 State ID

ID: PCH-E0542

Definition: 10-digit State Student Identifier (SSID) number assigned by the Office of Superintendent of Public

Instruction (OSPI) for unique identification of each public school student in the State of Washington.

Example: 1234567890

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

A 10-digit SSID number assigned by OSPI to a student while enrolled in the Washington public schools.

## **Data Submission Rules:**

1. A valid value or 10 spaces must be provided in the appropriate field position in the collection file.

2. Provide 10 spaces if a student's SSID is unknown or if the student was not assigned a SSID.

Comments: New element added to facilitate ERDC record-level matches between PCHEES and K-12 data sets.

Last Updated: January 10, 2009

Data Element: Student High School Code

ID: PCH-E0550

Definition: The six-digit College Board (CEEB) code for the high school last attended by a student enrolled at an

institution.

Example: 123456

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

#### Valid Values:

Any valid six-digit College Board (CEEB) code for a high school, either in-state or out of state, plus '999997' ('Other High School') and '999999' ('Unknown').

Use '999997' ('Other High School') when the high school attended by a student is not represented in the list of valid values for PCH-E0550. (To avoid overuse of this code, please present a list of such high schools to OFM for future inclusion in the list of valid values.)

See list of valid values for PCH-E0550 under the Documentation tab in the PCHEES system.

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- Provide '999999' ('Unknown') if, and only if, a student's high school is unknown, or the student did not attend a high school with a valid CEEB code.

**Comments:** 

Unlike in the original PCHEES data model, where only in-state CEEB high school codes (and a generic out-of-state code) were offered as valid values, all CEEB high school codes from all states and foreign countries are represented in the current PCHEES data model.

'999999' ('Unknown') substituted for 6 spaces as a submission option.

# Data Element: Student High School Completion Type

ID: PCH-E0556

Definition: Two-digit code indicating whether a student enrolled at a reporting institution received a high school

diploma or a general equivalency diploma (GED).

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

10 Earned a high school diploma.

- 20 Earned a general equivalency diploma (GED).
- 30 Did not earn a high school diploma or a general equivalency diploma (GED).
- 80 Still attending high school.

99 Unknown.

## **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. Provide '80' (Still attending high school) if the value provided for PCH-E0500 (Student Type) equals '10' (High School Dual Enrollment Student).

**Comments:** New element added to identify both high school diploma and GED recipients.

Last Updated: June 14, 2012

# Data Element: Student High School Completion Year

ID: PCH-E0560

Definition: The four-digit calendar year in which a student enrolled at a reporting institution earned either a high

school diploma or a general equivalency diploma (GED).

Example: 2006

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any calendar year in 'YYYY' format (e.g., '2006') falling within 100 years of the enrollment year.

## **Data Submission Rules:**

- 1. A valid value or 4 spaces must be provided in the appropriate field position in the collection file.
- 2. Provide 4 spaces if the value provided for PCH-E0556 (Student High School Completion Type) equals '30' ('Did not earn a high school diploma or a general equivalency diploma (GED)') or '80' ('Still attending high school').
- 3. Provide 4 spaces if the year in which a student earned a high school diploma or a general equivalency diploma (GED) is unknown.

## Comments:

Last Updated: November 4, 2009

# Data Element: Student High School Year Last Attended

ID: PCH-E0562

Definition: The four-digit calendar year in which a student enrolled at a reporting institution last attended a high

school (or, for current high school students, the current year).

Example: 2006

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

#### Valid Values:

Any calendar year in 'YYYY' format (e.g., '2006') falling within 100 years of the enrollment year.

#### **Data Submission Rules:**

1. A valid value or 4 spaces must be provided in the appropriate field position in the collection file.

- 2. Provide as a value the calendar year of the reporting term—either the starting or the ending calendar year in the value provided for PCH-E0010 (Enrollment Year)—if the value provided for PCH-E0556 (Student High School Completion Type) equals '80' (Still attending high school).
- 3. Provide 4 spaces if a student's last year of high school attendance is not known or if a student never attended high school.
- 4. When PCH-E0562 (Student High School Year Last Attended) is not blank and PCH-0560 (Student High School Completion Year) is not blank then PCH-E0562 (Student High School Year Last Attended) must be no later than the value provided for PCH-0560 (Student High School Completion Year).

Comments: New element added to complement PCH-E0560, which applies only to high school completers.

Last Updated: August 11, 2021

# Data Element: Student High School GPA

ID: PCH-E0570

Definition: The final grade point average (GPA) which a student who was admitted to a reporting institution

earned at the high school from which he/she graduated.

Example: 3.45

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

#### Valid Values:

Any GPA value in 'X.XX' format between '0.00' and '4.00', also '9.98' ('Not Applicable') and '9.99' ('Unknown').

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '9.98' ('Not Applicable') if the value provided for PCH-E0556 (Student High School Completion Type) equals '20' ('Student earned a GED'), '30' ('Did not earn a high school diploma or a GED '), or '80' (Still attending high school).
- 3. Provide '9.99' ('Unknown') if the value provided for PCH-E0556 (Student High School Completion Type) equals '10' ('Student earned a high school diploma') but a student's final high school GPA is unknown.
- 4. Provide '9.99' ('Unknown') if the value provided for PCH-E0556 (Student High School Completion Type) equals '99' ('Unknown').

# Comments:

Last Updated: November 04, 2009

# Data Element: Student Previous Institution Code

ID: PCH-E0580

Definition: The four-digit College Board (CEEB) code for the last previous higher education institution (if any)

attended after high school by a student admitted to a reporting institution.

Example: 3456

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

#### Valid Values:

Any valid four-digit College Board (CEEB) code for a higher education institution, either in-state or out of state, plus '9997' ('Other Institution'), '9998' ('No Previous Institution Attended After High School') and '9999' ('Unknown Whether Attended Previous Institution After High School').

Use '9997' ('Other Institution') when the institution previously attended by a student is not represented in the list of valid values for PCH-E0580. (To avoid overuse of this code, please present a list of such institutions to OFM for future inclusion in the list of valid values.)

See list of valid values for PCH-E0580 under the Documentation tab in the PCHEES system.

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '9998' ('No Previous Institution Attended After High School') if the value provided for PCH-E0500 (Student Type) equals '10' ('High School Dual Enrollment Student') or '21' ('Baccalaureate Student Entering from High School').
- 3. The value'9998' ('No Previous Institution Attended After High School') is not a valid value for the following Student Types (PCH-E0500):
  - 20 Other Transition to Baccalaureate Degree Seeking Status
  - 22 Baccalaureate Transfer Student
  - 23 Unknown Baccalaureate Student
  - 41 Graduate Student
  - 42 Professional Student
  - 43 Other Transition to Graduate Degree Seeking Status
  - 44 Other Transition to Professional Degree Seeking Status
  - 50 Other Graduate/Professional Student
  - 99 Unknown
- 4. Provide the reporting institution's four-digit CEEB code (PCH-E0090 Institution ID) as the value for PCH-E0580 if a student last attended the reporting institution in a different capacity than that currently reported in PCH-0500 (Student Type)—e.g., a student whose current admission type is 'Graduate Student' but whose prior participation in higher education was as a baccalaureate student at the same institution.
- 5. Provide the reporting institution's four-digit CEEB code (PCH-E0090 Institution ID) as the value for PCH-E0580 if the value provided for PCH-E0500 (Student Type) equals '20' ('Other Transition to Baccalaureate Degree Seeking Student'), '43' ('Other Transition to Graduate Degree Seeking Status') or '44' ('Other Transition to Professional Degree Seeking Status')

#### Comments:

This data element was previously used to store both college and high school codes.PCH-E0550 (Student High School Code) now exists for storage of high school codes.

Unlike in the original PCHEES data model, where only in-state CEEB college codes (and a generic out-of-state code) were offered as valid values, all CEEB college codes from all states and foreign countries are represented in the current PCHEES data model.

Last Updated: May 23, 2019

# Data Element: Student Previous Institution Year Last Attended

ID: PCH-E0590

Definition: The four-digit calendar year in which a student admitted to a reporting institution last attended a

previous higher education institution (if any).

Example: 2006

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any valid calendar year in 'YYYY' format (e.g., '2006') falling within 100 years of the enrollment year.

## **Data Submission Rules:**

1. A valid value or 4 spaces must be provided in the appropriate field position in the collection file.

2. Provide 4 spaces if the year of last attendance is unknown, if the student did not attend previously another higher education institution after high school (i.e., if the value provided for PCH-E0580 = '9998'), or if it is not known whether a student attended previously another higher education institution after high school (i.e., if the value provided for PCH-E0580 = '9999').

#### Comments:

Last Updated: January 19, 2010

# Data Element: Student Previous Institution GPA

ID: PCH-E0600

Definition: The final cumulative grade point average (GPA) which a student admitted to a reporting institution

earned at their previous higher education institution (if any).

Example: 3.45

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any GPA value in 'X.XX' format between 0.00 and 4.00, also '9.98' ('Not Applicable') and '9.99' ('Unknown').

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '9.98' ('Not Applicable') if a student did not attend previously another higher education institution after high school (i.e., if the value provided for PCH-E0580 = '9998').
- 3. Provide '9.99' ('Unknown') if a student's final cumulative previous institution GPA is unknown or if it is not known whether a student attended previously another higher education institution after high school (i.e., if the value provided for PCH-E0580 = '9999').

#### Comments:

Last Updated: January 19, 2010

# Data Element: Student Previous Institution Degree/Certificate Level

ID: PCH-E0610

Definition: Two-digit code designating the IPEDS level of the degree or certificate associated with a program of

study offered by an institution.

Example: 01

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

## Valid Values:

Valid values for 2007-08 through 2009-10:

- O1 Postsecondary award, certificate, or diploma of less than one academic year (less than 900 contact or clock hours) received by student
- O2 Postsecondary award, certificate, or diploma of at least one but less than two academic years (at least 900 but less than 1800 contact or clock hours) received by student
- 03 Associate's degree received by student
- O4 Postsecondary award, certificate, or diploma of at least two but less than four academic years (at least 1800 contact or clock hours) received by student
- 05 Bachelor's degree received by student
- 06 Post-baccalaureate certificate received by student
- 07 Master's degree received by student
- 08 Post-master's certificate received by student
- 09 Doctor's degree received by student
- 10 First-professional degree received by student
- 11 First-professional certificate (Post-degree) received by student
- 98 No award, degree or certificate received by student
- Unknown what, if any, award, degree or certificate received by student (including cases where it is unknown whether student attended a previous higher education institution)

#### Valid values beginning 2010-11:

- O1 Postsecondary award, certificate, or diploma of less than one academic year (less than 900 contact or clock hours) received by student
- O2 Postsecondary award, certificate, or diploma of at least one but less than two academic years (at least 900 but less than 1800 contact or clock hours) received by student
- 03 Associate's degree received by student
- O4 Postsecondary award, certificate, or diploma of at least two but less than four academic years (at least 1800 contact or clock hours) received by student
- 05 Bachelor's degree received by student
- O6 Post-baccalaureate certificate received by student
- 07 Master's degree received by student
- 08 Post-master's certificate received by student
- 17 Doctor's Degrees (Research/Scholarship) received by student
- 18 Doctor's Degrees (Professional Practice) received by student
- 19 Doctor's Degrees (Other) received by student
- 98 No award, degree or certificate received by student

Unknown what, if any, award, degree or certificate received by student (including cases where it is unknown whether student attended a previous higher education institution)

One academic year equals 30 semester credit hours or its equivalent, or 900 contact or clock hours.

## **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '98' ('No award, degree or certificate received by student') if a student did not receive a degree or certificate from their previous higher education institution or if he/she did not attend a previous higher education institution after high school (i.e., if the value provided for PCH-E0580 = '9998').
- 4. Provide '99' ('Unknown') if it is not known: (a) what award, degree or certificate was received by a student attending a previous higher education institution after high school; (b) whether a student attending a previous higher education institution after high school received an award, degree or certificate; or even (c) whether a student attended a previous higher education institution after high school (i.e., if the value provided for PCH-E0580 = '9999').

Comments:

Last Updated: June 16, 2011

# Data Element: Student Previous Institution Degree DTA/AST Status

ID: PCH-E0611

Definition: One-character alphanumeric code indicating whether a student's previous institution associate's

degree (as reported in PCH-E0610) is a direct transfer agreement or associate of science transfer

associate's degree.

Example: Y

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

## Valid Values:

- Y Student's previous degree was a DTA or AST Associate's Degree
- N Student's previous degree was not a DTA or AST Associate's Degree
- 9 Student's previous degree level is unknown

#### **Data Submission Rules:**

- 1. Provide "Y" if Student Previous Institution Degree/Certificate Level (PCH-E0610) <u>equals</u> "03" (Associate's Degree received by student) and the associate's degree is a DTA or AST.
- 2. Provide "N" if (a) Student Previous Institution Degree/Certificate Level (PCH-E0610) is <u>not equal to</u> "03" (Associate's Degree received by student) and Student Previous Institution Degree/Certificate Level (PCH-E0610) <u>not equal to</u> "99" (Unknown) OR (b) Student Previous Institution Degree/Certificate Level (PCH-E0610) <u>equals</u> "03" (Associate's Degree received by student) and the associate's degree is not a DTA or AST.
- 3. Provide "9" if Student Previous Institution Degree/Certificate Level (PCH-E0610) equals "99" (Unknown).

## Comments:

Last Updated: July 3, 2013

# Data Element: Student Previous Institution Degree/Certificate Acronym

ID: PCH-E0620

Definition: Acronym for the degree or certificate (if any) received from the higher education institution (if any)

attended previously by a student admitted to a reporting institution.

Example: MFA

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

#### Valid Values:

Official acronyms for the degrees or certificates received from a previous higher education institution.

#### **Data Submission Rules:**

1. Provide a valid value or 15 spaces in the appropriate field position in the collection file.

2. If acronym has fewer than 15 characters, then right pad or left pad with spaces until resulting string has 15 characters.

3. Provide 15 spaces if a student did not receive a degree or certificate from their previous higher education institution or if a student did not attend a previous higher education institution (i.e., if the value provided for PCH-E0580 = '9998') or if it is not known whether a student attended previously another higher education institution after high school (i.e., if the value provided for PCH-E0580 = '9999').

Comments: This data element was previously called "Type of Associate Degree" and, as the name indicates, was

limited to acronyms for associate degrees.

Length of field modified from 10 to 15 characters in width.

Last Updated: January 15, 2009

## Data Element: Baccalaureate Previous Credits Earned: Total

ID: PCH-E0630

Definition: Total number of currently-known college credits earned (though not necessarily accepted as transfer

credits) by a student prior to their first admission (either via transfer or after high school) as a baccalaureate student at an institution. Included in this total are college credits earned while in high school (Running Start, College in High School, AP, or IB credits) as well as college credits earned as an undergraduate at other institutions (including the most recent previous institution reported in PCH-

E0580).

Example: 044.00

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any six-digit decimal numeric string, expressed in 'XXX.XX' format, between '000.00' and '999.99'

## **Data Submission Rules:**

- 1. Provide a valid value or 6 spaces in the appropriate field position in the collection file.
- 2. Provide 6 spaces if the value provided for PCH-E0500 (Student Type) does not equal '20' (Other Transition to Baccalaureate Degree Seeking Status), '21' ('Baccalaureate Student Entering after High School') or '22' ('Baccalaureate Transfer Student') or '23' ('Unknown Baccalaureate Student').
- 3. Provide 6 spaces if the reporting institution or agency does not record information about previous baccalaureate credits earned but not necessarily accepted for transfer.
- 4. Any value provided must be equal to or greater than the value provided for PCH-E0640 (Baccalaureate Previous Credits Transferred: Total).
- 5. 6 spaces must be provided in all Day10Admission collection file records.

**Comments:** See comments for PCH-E0640 (Baccalaureate Previous Credits Transferred: Total).

# Data Element: Baccalaureate Previous Credits Transferred: Total

ID: PCH-E0640

Definition: Total number of college credits earned by a student prior to their first admission (either via transfer or

after high school) as a baccalaureate student at a reporting campus/institution and accepted as transfer credits by the reporting institution. Included in this total are college credits accepted for transfer that were earned by the student while in high school (Running Start, College in High School,

AP, or IB credits) as well as college credits accepted for transfer that were earned as an

undergraduate at other institutions (including the most recent previous institution reported in PCH-

E0580).

Example: 030.50

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

## Valid Values:

A six-digit decimal numeric string, expressed in 'XXX.XX' format, between '000.00' and '135.00'

## **Data Submission Rules:**

- 1. Provide a valid value or 6 spaces in the appropriate field position in the collection file.
- 2. Provide a valid value if: (a) the value provided for PCH-E0500 (Student Type) equals '20' (Other Transition to Baccalaureate Degree Seeking Status), '21' ('Baccalaureate Student Entering after High School') or '22' ('Baccalaureate Transfer Student') or '23' ('Unknown Baccalaureate Student'); and (b) the reporting institution or agency records baccalaureate transfer credits.
- 3. Provide 6 spaces if the value provided for PCH-E0500 (Student Type) does not equal '20' (Other Transition to Baccalaureate Degree Seeking Status), '21' ('Baccalaureate Student Entering after High School') or '22' ('Baccalaureate Transfer Student') or '23' ('Unknown Baccalaureate Student').
- 4. Provide '000.00' as the valid value if, at the time of data collection, a baccalaureate student at a reporting institution or agency that records baccalaureate transfer credits has not received transfer credits for prior college coursework, even if it is possible that the student will receive transfer credits for that coursework at a later juncture.
- 5. Any value provided must be equal to or lesser than the value provided for PCH-E0630 (Baccalaureate Previous Credits Earned—Total).
- 6. A value must be provided if a value is provided for PCH-E0670 (Baccalaureate Dual Enrollment Transfer Credits: AP) or for PCH-E0680 (Baccalaureate Dual Enrollment Transfer Credits: IB).
- 7. Any value provided must be equal to or greater than the sum of the values provided for PCH-E0670 (Baccalaureate Dual Enrollment Transfer Credits: AP) and PCH-E0680 (Baccalaureate Dual Enrollment Transfer Credits: IB).
- 8. Any value provided must not exceed 135.00 credits. This rule does not apply to The Evergreen State College because of non-institutional credits associated with Consortium programs that may cause the credits to go above this limit.
- 9. 6 spaces must be provided in all Day10Admission collection file records.

# Comments:

In the previous version of Admission.txt (NewAdmit.txt), PCH-E0640 was used to store either the total number of prior college credits accepted for transfer at the time of admission or, for institutions that do not make transfer credit decisions at the time of admission, simply the total number of prior college credits earned that were reported to the institution at the time of admission. PCH-E0630 now exists to capture information about prior coursework; and PCH-0640 has been revised to capture information about transfer decisions regarding prior coursework.

# Data Element: Baccalaureate Dual Enrollment Credits: AP

ID: PCH-E0670

Definition: Total number of Advanced Placement (AP) transfer credits awarded by a reporting institution to a

baccalaureate student (entering either via transfer or after high school).

Example: 027.75

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

A six-digit decimal numeric string, expressed in 'XXX.XX' format, between '000.00' and '135.00'

#### **Data Submission Rules:**

- 1. Provide a valid value or 6 spaces in the appropriate field position in the collection file.
- 2. Provide a valid value if: (a) the value provided for PCH-E0500 (Student Type) equals '20' (Other Transition to Baccalaureate Degree Seeking Status), '21' ('Baccalaureate Student Entering after High School') or '22' ('Baccalaureate Transfer Student') or '23' ('Unknown Baccalaureate Student'); and (b) the reporting institution or agency records baccalaureate transfer credits.
- 3. Provide 6 spaces if the value provided for PCH-E0500 (Student Type) does not equal '20' (Other Transition to Baccalaureate Degree Seeking Status), '21' ('Baccalaureate Student Entering after High School') or '22' ('Baccalaureate Transfer Student') or '23' ('Unknown Baccalaureate Student').
- 4. Provide '000.00' as the valid value if a baccalaureate student at a reporting institution or agency that records baccalaureate transfer credits (a) did not take Advanced Placement courses, or (b) has yet to receive transfer credits for their Advanced Placement coursework.
- 5. 6 spaces must be provided in all Day10Admission collection file records.

#### **Comments:**

# Data Element: Baccalaureate Dual Enrollment Credits: IB

ID: PCH-E0680

Definition: Total number of International Baccalaureate (IB) transfer credits awarded by a reporting institution to a

baccalaureate student (entering either via transfer or after high school).

Example: 027.75

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

A six-digit decimal numeric string, expressed in 'XXX.XX' format, between '000.00' and '135.00'

#### **Data Submission Rules:**

- 1. Provide a valid value or 6 spaces in the appropriate field position in the collection file.
- 2. Provide a valid value if: (a) the value provided for PCH-E0500 (Student Type) equals '20' (Other Transition to Baccalaureate Degree Seeking Status), '21' ('Baccalaureate Student Entering after High School') or '22' ('Baccalaureate Transfer Student') or '23' ('Unknown Baccalaureate Student'); and (b) the reporting institution or agency records baccalaureate transfer credits.
- 3. Provide 6 spaces if the value provided for PCH-E0500 (Student Type) does not equal '20' (Other Transition to Baccalaureate Degree Seeking Status), '21' ('Baccalaureate Student Entering after High School') or '22' ('Baccalaureate Transfer Student') or '23' ('Unknown Baccalaureate Student').
- 4. Provide '000.00' as the valid value if a baccalaureate student at a reporting institution or agency that records baccalaureate transfer credits (a) did not take IB courses, or (b) has yet to receive transfer credits for their IB coursework.
- 5. 6 spaces must be provided in all Day10Admission collection file records.

#### Comments:

Data Element: Student SAT Math Score

ID: PCH-E0690

Definition: A student's highest score on the Math portion of the Scholastic Aptitude Test (SAT) when the student

took the SAT before March 1, 2016.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are

reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements PCH-E0690, PCH-E0691

and PCH-E0692.

Example: 730

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any three-digit integer string that is a multiple of ten between '200' and '800' (e.g., '730')

## **Data Submission Rules:**

- 1. Provide a valid value (not spaces) when the SAT Date Taken (PCH-E1020) is less than March 1, 2016, and the student took the SAT Math Test.
- 2. Provide 3 spaces if a student did not take the SAT Math Test or the student's score on the exam is unknown.
- 3. Must be blank if SAT Date Taken (PCH-E1020) is greater than or equal to March 1, 2016

Comments: Users of this data should note that the SAT tests changed beginning in March 1, 2016. The scores for

SAT tests taken before and after this date are not equivalent. Old and new scores must not be used in conjunction without proper concordance. <u>Concordance tables</u> are available from the College Board.

Last Updated: June 19, 2017

# Data Element: Student SAT Critical Reading Score

ID: PCH-E0691

Definition: A student's highest score on the Critical Reading portion of the Scholastic Aptitude Test (SAT) when the

student took the SAT before March 1, 2016.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements PCH-E0690,

PCH-E0691 and PCH-E0692.

Example: 730

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

## Valid Values:

Any three-digit integer string that is a multiple of ten between '200' and '800' (e.g., '730')

#### **Data Submission Rules:**

- 1. Provide a valid value (not spaces) when the SAT Date Taken (PCH-E1020) is less than March 1, 2016, and the student took the SAT Critical Reading Test.
- 2. Provide 3 spaces when the student did not take the SAT Critical Reading test or the student's score on the exam is unknown.
- 3. Must be blank if SAT Date Taken (PCH-E1020) is greater than or equal to March 1, 2016.

Comments: Users of this data should note that the SAT tests changed beginning in March 1, 2016. The scores for SAT tests taken before and after this date are not equivalent. Old and new scores must not be used in

conjunction without proper concordance. Concordance tables are available from the College Board.

Last Updated: June 19, 2017

# Data Element: Student SAT Writing Score

ID: PCH-E0692

Definition: A student's highest section score on the Writing portion of the Scholastic Aptitude Test (SAT) when the

student took the SAT before March 1, 2016.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements PCH-E0690,

PCH-E0691 and PCH-E0692.

Example: 730

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

## Valid Values:

Any three-digit integer string that is a multiple of ten between '200' and '800' (e.g., '730')

#### **Data Submission Rules:**

- 1. Provide a valid value (not spaces) when the SAT Date Taken (PCH-E1020) is less than March 1, 2016, and the student took the SAT Writing Test.
- 2. Provide 3 spaces when the SAT Date Taken (PCH-E1020) is less than March 1, 2016, and the student did not take the SAT Writing Test or the student's score on the exam is unknown.
- 3. Must be blank if SAT Date Taken (PCH-E1020) is greater than or equal to March 1, 2016.

Comments: Users of this data should note that the SAT tests changed beginning in March 1, 2016. The scores for

SAT tests taken before and after this date are not equivalent. Old and new scores must not be used in

conjunction without proper concordance. Concordance tables are available from the College Board.

Last Updated: June 19, 2017

# Data Element: Student ACT English Score

ID: PCH-E0694

Definition: A student's highest score on the English section of the American College Testing Program (ACT)

assessment.

Example: 25

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any two-digit integer string between '01'and '36'

## **Data Submission Rules:**

1. Provide a valid value or 2 spaces in the appropriate field position in the collection file.

2. Left pad single-digit scores (i.e., scores between 1 and 9) with a zero.

3. Provide 2 spaces if a student did not take the exam or if the student's score on the exam is unknown.

#### **Comments:**

Data Element: Student ACT Math Score

ID: PCH-E0695

Definition: A student's highest score on the Math section of the American College Testing Program (ACT)

assessment.

Example: 25

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

## Valid Values:

Any two-digit integer string between '01' and '36'

## **Data Submission Rules:**

1. Provide a valid value or 2 spaces in the appropriate field position in the collection file.

2. Left pad single-digit scores (i.e., scores between 1 and 9) with a zero.

3. Provide 2 spaces if a student did not take the exam or if the student's score on the exam is unknown.

## **Comments:**

Data Element: Student ACT Reading Score

ID: PCH-E0696

Definition: A student's highest score on the Reading section of the American College Testing Program (ACT)

assessment.

Example: 25

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any two-digit integer string between '01' and '36'

## **Data Submission Rules:**

1. Provide a valid value or 2 spaces in the appropriate field position in the collection file.

2. Left pad single-digit scores (i.e., scores between 1 and 9) with a zero.

3. Provide 2 spaces if a student did not take the exam or if the student's score on the exam is unknown.

#### **Comments:**

Data Element: Student ACT Science Score

ID: PCH-E0697

Definition: A student's highest score on the Science section of the American College Testing Program (ACT)

assessment.

Example: 25

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

## Valid Values:

Any two-digit integer string between '01'and '36'

## **Data Submission Rules:**

1. Provide a valid value or 2 spaces in the appropriate field position in the collection file.

2. Left pad single-digit scores (i.e., scores between 1 and 9) with a zero.

3. Provide 2 spaces if a student did not take the exam or if the student's score on the exam is unknown.

#### **Comments:**

Data Element: Student ACT Composite Score

ID: PCH-E0698

Definition: A student's highest composite score on the American College Testing Program (ACT) assessment.

(This score is an average of a student's scores on the English, Math, Reading, and Science subject

exams.)

Example: 25

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission FinalAdmission

### Valid Values:

Any two-digit integer string between '01' and '36'

### **Data Submission Rules:**

1. Provide a valid value or 2 spaces in the appropriate field position in the collection file.

2. Left pad single-digit scores (i.e., scores between 1 and 9) with a zero.

3. Provide 2 spaces if a student did not take the exam or if the student's score on the exam is unknown.

### **Comments:**

Last Updated: March 1, 2009

Data Element: Student ACT Writing Score

ID: PCH-E0699

Definition: A student's highest score on the optional writing section of the American College Testing Program

(ACT) assessment.

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 FinalAdmission

### Valid Values:

Any two-digit integer string between '02' and '12'

### **Data Submission Rules:**

1. Provide a valid value or 2 spaces in the appropriate field position in the collection file.

2. Left pad single-digit scores (i.e., scores between 1 and 9) with a zero.

3. Provide 2 spaces if a student did not take the exam or if the student's score on the exam is unknown.

#### **Comments:**

Last Updated: March 19, 2009

Data Element: Course ID

ID: PCH-E0700

Definition: Twelve-character alphanumeric code that uniquely identifies a distinct (single- or multiple-section) for-

credit course offered by a reporting institution during a reporting term.

Example: PHIL 114

### **Collection Files Containing Data Element:**

PCH-F0110 Day10Course
PCH-F0120 FinalCourse
PCH-F0130 Day10Registration
PCH-F0140 FinalRegistration

### Valid Values:

Any twelve-character alphanumeric string that uniquely identifies a distinct (single- or multiple-section) course offered by a reporting institution during a reporting term. Typically, this value (e.g., 'PHIL 114') will be constructed by appending together (1) a six-character alphanumeric string containing the course acronym (e.g., 'PHIL ') and (2) a six-character alphanumeric string containing the course number (' 114').

NEW: Do **not** include Course Section ID (PCH-E0710) values in this string, since it is supposed to be a unique identifier for a distinct course offered singly or multiply during a reporting term, not for any one particular offering of the course during the term. Individual course sections are to be uniquely identified by the combination of the Course ID and Course Section ID values provided by the reporting institution.

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. If a Course ID value contains fewer than 12 alphanumeric characters, append spaces to the right or to the left of the acronym until the resulting string contains 12 alphanumeric characters.
- 3. Each value provided must be unique (i.e., it must represent one and only one for-credit course offered singly or multiply by an institution during a reporting term).

### Comments:

Last Updated: September 18, 2008

Data Element: Course Section ID

ID: PCH-E0710

Definition: A six- character alphanumeric string that individuates multiple sections of the same course offered by

a reporting institution during a reporting term.

Example: 000001

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course
PCH-F0120 FinalCourse
PCH-F0130 Day10Registration
PCH-F0140 FinalRegistration

### Valid Values:

Any six- character alphanumeric string that individuates multiple sections of the same course offered by a reporting institution during a reporting term.

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. If value contains fewer than 6 alphanumeric characters, append spaces to the right or to the left until the resulting string contains alphanumeric characters.
- 3. The value provided must be unique (i.e., it must represent one and only one section of a course).

**Comments:** Data element was widened from 3 to 6 characters at the request of several institutions.

Last Updated: September 18, 2008

Data Element: Course Number

ID: PCH-E0720

Definition: A standardized 3-digit course catalog number for a course section offered by a reporting institution,

where the first digit indicates the course level for the course section. 0 indicates a pre-undergraduate level course, 1 to 2 indicates a lower-level undergraduate course, 3 to 4 indicates an upper-level

undergraduate course, and 5 or higher indicates a graduate/professional level course.

Example: 114

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

Any standardized 3-digit course catalog number for a course section offered by a reporting campus/ institution lying between '000' and '999', where the first digit indicates the course level for the course section. 0 indicates a pre-undergraduate level course, 1 to 2 indicates a lower-level undergraduate course, 3 to 4 indicates an upper-level undergraduate course, and 5 or higher indicates a graduate/ professional level course.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. All digits in the value must be numeric.

**Comments:** 

Last Updated: January 16, 2009

Data Element: Course Title

ID: PCH-E0730

Definition: The course title for a course section offered by a reporting institution during a reporting term, as listed

in the course catalog for the institution.

Example: The Moral Philosophy of Immanuel Kant

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

Any 100-character alphanumeric string that provides the title for a course offered by an institution

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. If a course title contains fewer than 100 alphanumeric characters, append spaces to the right or to the left until the resulting string contains 100 alphanumeric characters.

#### **Comments:**

Last Updated: September 18, 2008

Data Element: Course Subject

ID: PCH-E0740

Definition: A description of the course subject of a course section offered by a reporting institution during a

reporting term.

Example: Philosophy

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

Any 30-character alphanumeric string providing an institutional description of a course subject area associated with a course section offered by a reporting institution during a reporting term. (A description provided by the institution need not match the NCES Classification of Instructional Programs (CIP) description for the course subject.)

NOTE: Course acronyms (e.g., 'PHIL') may be used for this data element if subject descriptions are not available.

### **Data Submission Rules:**

- 1. A valid value or 30 spaces must be provided in the appropriate field position in the collection file.
- 2. If a course subject description has fewer than 30 alphanumeric characters, then right pad or left pad with spaces until resulting string has 30 alphanumeric characters.

#### **Comments:**

Last Updated: September 18, 2008

Data Element: Course Subject CIP Code

ID: PCH-E0750

Definition: Six-digit NCES Classification of Instructional Programs (CIP) code for the course subject of a course

section offered by a reporting institution during a reporting term.

Example: 230501

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

Any valid six-digit NCES 2000 or NCES 2010 Classification of Instructional Programs (CIP) code.

See list of valid values for PCH-E0750 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. CIP codes are frequently represented as 'XX.XXXX', where the first two digits denote a broad area of instruction, and the latter four digits represent a sub-area of instruction. Do *not* provide CIP codes in this format. Instead, provide the six numbers without the period.

**Comments:** This data element was previously represented by two data elements: CIP Major and CIP Minor.

Last Updated: September 23, 2008

# Data Element: Course Section Instructional Type

ID: PCH-E0760

Definition: Two-digit code indicating the instructional type of a course section offered by a reporting institution

during a reporting term.

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

10 Organized Class Section: Lecture/Seminar

11 Organized Class Section: Lab/Studio/Discussion/Recitation

12 Organized Class Section: Lecture/Seminar + Lab/Studio/Discussion/Recitation

20 Individualized Instruction: Directed/Independent Study/Research

99 Unknown

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

# Comments:

Last Updated: September 23, 2008

Data Element: Course Section Duration

ID: PCH-E0770

Definition: Two-digit code indicated whether a course section is a single-term course section or is instead a

multiple-course section.

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

10 Single-term course section

20 Multiple-term course section

#### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Comments: This data element, first called 'Course Section Completion Status', was added to account for differences

between the course-taking activity reported in the PCHES Day 10 collection and that reported for the same term in the PCHES Final collection. However, several technical difficulties have since been identified with such a corroboration. Accordingly, the data element has now been re-purposed to provide information on whether a course section is a single-term course section or is instead a multiple-term

course section.

Last Updated: May 20, 2010

# Data Element: Course Section Instruction Delivery Type

ID: PCH-E0780

Definition: Two-digit code indicating the primary mode of delivery for the instruction in a course section offered

by a reporting institution during a reporting term.

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

#### Valid Values:

- Face-to-Face Instruction: A course section in which more than 25% of the instruction involves face-to-face contact between students and an instructor(s).
- Distance Instruction: Pre-Recorded: A course section in which 75% or more of instruction is delivered via videotapes, CD's, DVD's or other types of portable video/audio technology rather than via face-to-face contact between students and an instructor(s).
- 20 **Distance Instruction: Correspondence:** A course section in which 75% or more of instruction is delivered via mailed information rather than via face-to-face contact between students and an instructor(s).
- 30 **Distance Instruction: Web-Based**: A course section in which 75% or more of instruction is delivered online using web tools rather than via face-to-face contact between students and an instructor(s).
- Distance Instruction: Interactive Television: A course section in which 75% or more of instruction is delivered via K-20 or network-based video conferencing tools in real (synchronous) time with two-way remote (rather than face-to-face) interaction between instructor and students.
- Distance Instruction: Broadcast: A course section in which 75% of instruction is delivered via satellite, cable, streaming video over the internet, or other broadcast technology in real (synchronous) time, albeit with one-way remote interaction only (as opposed either to face-to-face interaction or to two-way remote interaction) between instructor and students.
- 99 Unknown

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Comments: This data element supersedes two previous data elements: Distance Learning Indicator and Distance

Learning Type.

Last Updated: March 25, 2009

#### **Data Element: Course Section Instruction Delivery Site**

PCH-E0790 ID:

Eight-digit code indicating the primary site in which students receive instruction in a course section Definition:

offered by a reporting institution during a reporting term.

Example: 12345678

### **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

#### Valid Values:

See list of valid values for PCH-E0790 under the Documentation tab in the PCHEES system.

Instruction delivery site codes for higher education institutions consist of '1000' + the 4-digit CEEB code for the institution.

Instruction delivery site codes for high schools consist of '20' + the 6-digit CEEB code for the high school.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '99999994' ('Other Site: In-State') if the instruction is delivered to a Washington site not listed as a valid value for PCH-E0790.
- 3. Provide '99999995' ('Other Site: Out-of-State (Domestic)') if the instruction is delivered to a domestic out-of-state site not listed as a valid value for PCH-E0790.
- 4. Provide '99999996' ('Other Site: Out-of-State (International)') if the instruction is delivered to an international site not listed as a valid value for PCH-E0790.
- 5. Provide '99999997' ('Multiple Sites') if the instruction is delivered to multiple sites.
- 6. Provide '99999998' ('No Site) if the instruction is not delivered to a site, but only virtually (e.g., asynchronous webbased instruction) or to the student's home (e.g., correspondence instruction) rather than in a classroom or lab setting (either on-campus or at an off-campus site).
- 7. Do not provide '99999998' ('No Site') if the value provided for PCH-E0780 (Course Section Instruction Delivery Type) equals '00' ('Traditional Instruction').
- Provide '9999999' ('Unknown') if the site of instructional delivery is unknown.

Comments: This data element was previously called 'Receiving Site Code'.

Valid values are no longer provided via institutional submission of 'Day10Site' and 'FinalSite' collection

files. Rather, OFM will manage valid values centrally.

Last Updated: July 11, 2009

# Data Element: Course Section Online Learning Type

ID: PCH-E0800

Definition: Two-digit code indicating the primary way in which web tools are used (if at all) in a course section at

a reporting institution during a reporting term.

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

- Complete Online Learning: A course section in which 75% or more of instruction is delivered online rather than via face-to-face contact between students and an instructor(s). Identical to '30' ('Distance Instruction: Web-Based') value for PCH-E0780 (Course Section Instruction Delivery Type).
- Hybrid Online Learning: A course section in which some, but less than 75%, of instruction is delivered online rather than via face-to-face contact between students and an instructor(s).
- 30 **Enhanced Online Learning**: A course section that requires access to web based tools but where use of these tools does not displace any face-to-face seat time.
- 40 **Optional Online Learning:** A course section in which each student can choose either to attend class sessions or to receive instruction online.
- 98 **No Online Learning:** A course section that does not require access to web tools either as a substitute for, or as a supplement to, face-to-face seat time.
- 99 Unknown

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value '10' ('Complete Online Learning') must be provided if the value provided for PCH-E0780 (Course Section Instruction Delivery Type) equals '30' ('Distance Instruction: Web-Based').

#### Comments:

Last Updated: March 25, 2009

Data Element: Course Section Start Date

ID: PCH-E0810

Definition: The start date for a course section offered by an institution.

Example: 20060828

### **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

#### Valid Values:

Any actual date expressed in the format 'YYYYMMDD', where 'YYYY' is the year (e.g., '2006'), 'MM' is the number for the month (e.g., '08' for August), and 'DD' is the number for a day in the month (e.g., '26').

### **Data Submission Rules:**

- 1. A valid value or 8 spaces must be provided in the appropriate field position in the collection file.
- 2. Provide 8 spaces if the value provided for PCH-E0830 (Course Section Variable Dates Indicator) = 'Y' ('Yes').
- 3. Provide a valid value if the value provided for PCH-E0830 (Course Section Variable Dates Indicator) = 'N' ('No').
- 4. The course section start date provided must not be later than the course section end date (PCH-E0820) provided.

### **Comments:**

Last Updated: September 24, 2008

Data Element: Course Section End Date

ID: PCH-E0820

Definition: The end date for a course section offered by an institution.

Example: 20061205

### **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

#### Valid Values:

Any actual date expressed in the format 'YYYYMMDD', where 'YYYY' is the year (e.g., '2006'), 'MM' is the number for the month (e.g., '08' for August), and 'DD' is the number for a day in the month (e.g., '26').

### **Data Submission Rules:**

- 1. A valid value or 8 spaces must be provided in the appropriate field position in the collection file.
- 2. Provide 8 spaces if the value provided for PCH-E0830 (Course Section Variable Dates Indicator) = 'Y' ('Yes').
- 3. Provide a valid value if the value provided for PCH-E0830 (Course Section Variable Dates Indicator) = 'N' ('No').
- 4. The course section end date provided must not be earlier than the course section start date (PCH-E0810) provided.

### **Comments:**

Last Updated: September 24, 2008

# Data Element: Course Section Variable Dates Indicator

ID: PCH-E0830

Definition: A one-alpha code indicating whether different students enrolled in a course section start and end the

course section on the same or on varying dates.

Example: N

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

Y Yes, the start date and the end date vary for different students enrolled in the course section.

No, all students enrolled in the course section starts and ends the course section on the same dates.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

### Comments:

Last Updated: September 24, 2008

# Data Element: Course Section Administrative Unit

ID: PCH-E0832

Definition: A 30-character alphanumeric string describing the administrative unit for a course section offered by a

reporting institution during a reporting term.

Example: Dept. of Philosophy & Religion

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

Any description of the institutionally-defined administrative unit for a course section offered by the reporting institution during a reporting term

### **Data Submission Rules:**

- 1. A valid value or 30 spaces must be provided in the appropriate field position in the collection file.
- 2. If the administrative unit description has fewer than 30 characters, then right pad or left pad with spaces until resulting string has 30 characters.

### **Comments:**

Last Updated: March 1, 2009

# Data Element: Course Section Registration Sequence

ID: PCH-E0840

Definition: One-digit integer used to individuate multiple registrations for the same course section by the same

student during a reporting term.

Example: 1

# **Collection Files Containing Data Element:**

PCH-F0130 Day10Registration PCH-F0140 FinalRegistration

### Valid Values:

Any integer between 0 and 9 used to represent a single registration for a course section by a student during a reporting term.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. The value provided must be unique (i.e., it must represent one and only one registration for a particular course section by a particular student during a reporting term).

**Comments:** Valid value changed from an alphanumeric value to a numeric value only.

Last Updated: October 14, 2015

# Data Element: Course Section Repeat Course Indicator

ID: PCH-E0850

Definition: One-alpha character code indicating whether a course taken by a student during a reporting term is

identical to another course taken previously by the same student in which the grade given for the

second course supersedes the grade given in the first course.

Example: Y

# **Collection Files Containing Data Element:**

PCH-F0130 Day10Registration PCH-F0140 FinalRegistration

### Valid Values:

- Y Yes, the course is a repeat course in which the grade given supersedes an earlier grade.
- No, the course is not a repeat course in which the grade given supersedes an earlier grade.
- 9 Unknown (valid only for Day10Registration submissions)

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. '9' ('Unknown') must be provided in all Day10Registration collection file records.
- 3. '9' ('Unknown') may not be provided in all FinalRegistration collection file records.

#### Comments:

Last Updated: July 6, 2009

# Data Element: Course Section Registration State Funding Source

ID: PCH-E0860

Definition: Three-digit code indicating the state funding source for a course section registration, this being the

primary type of state funds (if any) that covers all or part of a student's enrollment in a course section.

Example: 123

### **Collection Files Containing Data Element:**

PCH-F0130 Day10Registration PCH-F0140 FinalRegistration

### Valid Values:

### Effective beginning 2007-08:

- 100 State Funds Appropriated to Institution Providing Course
- 201 State-Funded Contract with SBCTC for EWU & Clark College Partnership
- 203 State-Funded Contract with SBCTC for CWU & Edmonds Community College Partnership
- 204 State-Funded Contract with SBCTC for CWU & Pierce College Partnership
- 205 State-Funded Contract with SBCTC for CWU & U Center of N Puget Sound Partnership
- State-Funded Contract with SBCTC for TESC & U Center of N Puget Sound Partnership
- 207 State-Funded Contract with SBCTC for WWU & U Center of N Puget Sound Partnership
- 301 State-Funded Contract for Running Start Courses
- 401 State-Funded Contract for College in High School Courses
- 801 Other State Funds
- 901 No State Funds

#### Effective beginning 2010-11:

- 100 State Funds Appropriated to Institution Providing Course
- 201 State-Funded Contract with SBCTC for EWU & Clark College Partnership
- 203 State-Funded Contract with SBCTC for CWU & Edmonds Community College Partnership
- 204 State-Funded Contract with SBCTC for CWU & Pierce College Partnership
- 205 State-Funded Contract with SBCTC for CWU & U Center of N Puget Sound Partnership
- 206 State-Funded Contract with SBCTC for TESC & U Center of N Puget Sound Partnership
- 207 State-Funded Contract with SBCTC for WWU & U Center of N Puget Sound Partnership
- 208 State-Funded Contract with SBCTC for UW-Bothell & U Center of N Puget Sound Partnership
- 209 State-Funded Contract with SBCTC for WSU & Olympic College Partnership
- 210 State-Funded Contract with SBCTC for WWU & Olympic College Partnership
- 211 State-Funded Contract with SBCTC for WWU & Peninsula College Partnership
- 301 State-Funded Contract for Running Start Courses
- 401 State-Funded Contract for College in High School Courses
- 801 Other State Funds
- 901 No State Funds

### Effect beginning 201415:

- 100 State Funds Appropriated to Institution Providing Course
- 201 State-Funded Contract with SBCTC for EWU & Clark College Partnership
- 203 State-Funded Contract with SBCTC for CWU & Edmonds Community College Partnership
- 204 State-Funded Contract with SBCTC for CWU & Pierce College Partnership
- 205 State-Funded Contract with WSU for CWU & U Center of N Puget Sound Partnership
- 206 State-Funded Contract with WSU for TESC & U Center of N Puget Sound Partnership

- 207 State-Funded Contract with WSU for WWU & U Center of N Puget Sound Partnership
- 208 State-Funded Contract with WSU for UW-Bothell & U Center of N Puget Sound Partnership
- 209 State-Funded Contract with SBCTC for WSU & Olympic College Partnership
- 210 State-Funded Contract with SBCTC for WWU & Olympic College Partnership
- 211 State-Funded Contract with SBCTC for WWU & Peninsula College Partnership
- 301 State-Funded Contract for Running Start Courses
- 401 State-Funded Contract for College in High School Courses
- 801 Other State Funds
- 901 No State Funds

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '901' ('No State Funds') if the value provided for PCH-E0910 (Course Section Remedial Learning Indicator) equals 'Y' ('Yes') but the value provided for PCH-E0920 (Course Section Remedial Learning Registration Type) equals '2' ('Remedial: Not Required').
- 3. Provide '901' ('No State Funds') if the registration is covered by an American Indian Non-Resident Tuition Fee Exemption (indicated by an '11' value provided for PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1), PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2), or PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3)).
- 4. Provide '901' ('No State Funds') if the registration is covered by a Senior Citizen Tuition Fee Waiver (indicated by an '11' value provided for PCH-E0480 (Student Tuition Fee Waiver 1), PCH-E0481 (Student Tuition Fee Waiver 2), or PCH-E0482 (Student Tuition Fee Waiver 3)).
- 5. Provide '901' ('No State Funds') if the registration is covered by a State Employee or Higher Education Employee Tuition Fee Waiver (indicated by a '13' value provided for PCH-E0480 (Student Tuition Fee Waiver 1), PCH-E0481 (Student Tuition Fee Waiver 2), or PCH-E0482 (Student Tuition Fee Waiver 3)).
- 6. Provide '901' ('No State Funds') if the registration is covered by a Military Service or National Guard Tuition Fee Waiver (indicated by a '15' value provided for PCH-E0480 (Student Tuition Fee Waiver 1), PCH-E0481 (Student Tuition Fee Waiver 2), or PCH-E0482 (Student Tuition Fee Waiver 3)).
- 7. If '301' (State-Funded Contract for Running Start Courses) is provided for this data element, PCH-0500 (Student type) must be '10' (High School Dual Enrollment Student) and PCH-E0502 (Student Running Start Affiliation) must be '10' (Current Running Start Student).
- 8. If '401' (State-Funded Contract for College in High School Courses) is provided for this data element, PCH-0500 (Student type) must be '10' (High School Dual Enrollment Student).

#### Comments:

This data element was renamed 'Course Section Registration State Funding Source' (from 'Course Section Registration State Funding Indicator') and lengthened from 1 to 3 characters to accommodate the data element's transformation from (1) a simple indicator flag for whether a course section registration is state-funded, to (2) a data element with valid values representing a variety of state funding sources. This change was necessitated by the conversion of PCH-E0090 (Institution ID) to an institutional identifier; and it makes possible the retirement of the old Course Section Registration Contract Funding Type data element. PCHEES will no longer track non-state-funded contract funding.

Last Updated: September 4, 2019

# Data Element: Course Section Credit Hours Attempted

ID: PCH-E0880

Definition: Credit hours attempted by a student in a (registration for a) course section offered by a reporting

institution.

Example: 03.00

# **Collection Files Containing Data Element:**

PCH-F0130 Day10Registration PCH-F0140 FinalRegistration

### Valid Values:

A five-digit decimal numeric string, expressed in 'XX.XX' format, greater than '00.00' and less than or equal to '99.99'.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

**Comments:** 

Last Updated: August 11, 2021

# Data Element: Course Section Credit Hours Earned

ID: PCH-E0890

Definition: Credit hours earned by a student in a (registration for a) course section offered by a reporting

institution.

Example: 03.00

# **Collection Files Containing Data Element:**

PCH-F0130 Day10Registration PCH-F0140 FinalRegistration

### Valid Values:

A five-digit decimal numeric string, expressed in 'XX.XX' format, between '00.00' and '99.99'

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. '00.00' must be provided for all Day10Registration collection file records.
- 3. The value provided must not exceed that provided for PCH-E0880 (Course Section Credit Hours Attempted) when the value provided for PCH-E0770 (Course Section Duration) equals '10' ('Single-Term Course Section').
- 4. Value provided must not exceed the sum of values provided for PCH-E0880 (Course Section Credit Hours Attempted) in the current term and earlier terms when the value provided for PCH-E0770 (Course Section Duration) equals '20' ('Multiple-Term Course Section').

#### Comments:

Last Updated: May 11, 2009

# Data Element: Course Section Grade Letter

ID: PCH-E0900

Definition: One-character alphanumeric code indicating the grade or posting status received by a student for

their performance in a course section offered by an institution.

Example: W

### **Collection Files Containing Data Element:**

PCH-F0130 Day10Registration FinalRegistration

#### Valid Values:

- A Student received a letter grade in the A- to A range or its numeric equivalent.
- B Student received a letter grade in the B- to B+ range or its numeric equivalent.
- C Student received a letter grade in the C- to C+ range or its numeric equivalent.
- D Student received a letter grade in the D- to D+ range or its numeric equivalent.
- F Student received a letter grade of F or its numeric equivalent.
- S Student received a 'Satisfactory' grade. [Previously 'P']
- U Student received an 'Unsatisfactory' grade.
- W Withdrawn: Student withdrew from the course before the completion of the reporting term.
- Incomplete: Student received an as-yet-unresolved incomplete status for the course.
- X No Posting: Student's grade or status for the course has yet to be posted.
- 7 Continuing course: grade not yet assigned
- 8 Student dropped the course (not an official withdrawal assigned a 'W' grade).

#### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. 'X' ('No Posting') must be provided in all Day10Registration collection file records.
- 3. Provide '7' only when: (a) the value provided for PCH-E0770 (Course Section Duration) equals '20' ('Multiple-Term Course Section') and (b) the value provided for PCH-E0890 (Course Section Credit Hours Earned) equals '0.00'.

### Comments: Name of data element changed from "Course Section Posting Status" to "Course Section Grade".

New valid value ('8'): Added to cover circumstance when a student is allowed or required to drop a course section without the drop qualifying as an official withdrawal from the course that triggers a 'W' grade assignment on the student's transcript.

New valid value ('7'): Added to cover circumstance when a student is in the midst of a multiple-term course section for which a grade will be assigned only after completion of the course section in a future term.

Last Updated: May 20, 2010

Data Element: Course Section Grade Number

ID: PCH-E0902

Definition: Numeric equivalent of a letter grade received by a student for their performance in a course section

offered by an institution.

Example: 3.0

### **Collection Files Containing Data Element:**

PCH-F0130 Day10Registration PCH-F0140 FinalRegistration

#### Valid Values:

Any number in X.X format between 0.0 and 4.0, also 9.8 ('Not Applicable') and 9.9 ('Unknown').

#### **Data Submission Rules:**

- 1. Provide a value between 3.4\* and 4.0 if 'A' was provided for PCH-E0900 (Course Section Grade Letter).
- 2. Provide a value between 2.4\*\* and 3.4\* if 'B' was provided for PCH-E0900 (Course Section Grade Letter).
- 3. Provide a value between 1.4\*\*\* and 2.4\*\* if 'C' was provided for PCH-E0900 (Course Section Grade Letter).
- 4. Provide a value between 0.7 and 1.4\*\*\* if 'D' was provided for PCH-E0900 (Course Section Grade Letter).
- 5. Provide a value between 0.0 and 0.6 if 'F' was provided for PCH-E0900 (Course Section Grade Letter).
- 6. Provide 9.8 ('Not applicable') if 'S' ('Satisfactory'), 'U' ('Unsatisfactory'), 'W' ('Withdrawn'), or '8' ('Dropped') was provided for PCH-E0900 (Course Section Grade Letter).
- 7. Provide 9.9 ('Unknown') if 'l' ('Incomplete'), 'X' ('Not Posted') or '7' ('Continuing') was provided for PCH-E0900 (Course Section Grade Letter).
- 8. 9.9 must be provided in all Day10Registration collection file records.

Comments: New data element. Last Updated: June 30, 2010

<sup>\*</sup>Overlapping upper and lower bounds are necessary owing to institutional differences in numeric grade ranges for A and B letter grades.

<sup>\*\*</sup>Overlapping upper and lower bounds are necessary owing to institutional differences in numeric grade ranges for B and C letter grades.

<sup>\*\*\*</sup>Overlapping upper and lower bounds are necessary owing to institutional differences in numeric grade ranges for C and D letter grades.

# Data Element: Course Section Remedial Learning Indicator

ID: PCH-E0910

Definition: One-alpha character code indicating whether a course section at a reporting institution is designed to

remedy an academic deficiency so that students can subsequently take regular for-credit academic

courses.

Example: Y

# **Collection Files Containing Data Element:**

PCH-F0110 Day10Course PCH-F0120 FinalCourse

### Valid Values:

Y Yes, the course section is a remedial course section.

N No, the course section is not a remedial course section.

#### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

**Comments:** 

Last Updated: September 23, 2008

# Data Element: Course Section Remedial Learning Registration Type

ID: PCH-E0920

Definition: One-digit code indicating whether a registration for a course section at a reporting institution is a

registration for a remedial course and, if so, whether it is required for the student's progress toward a

degree.

Example: 1

# **Collection Files Containing Data Element:**

PCH-F0130 Day10Registration FinalRegistration

### Valid Values:

1 **Required**: The course section is a remedial course section and the student's registration for the course section is required for progress towards a degree.

2 **Not Required**: The course section is a remedial course section but the student's registration for the course section is not required for progress towards a degree.

3 **Not Applicable:** The course section is not a remedial course section.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Provide '3' ('Not Applicable') if value provided for PCH-E910 (Course Section Remedial Learning Indicator) equals 'N'.

**Comments:** This data element was previously called "Required for Progress toward Degree Flag".

Last Updated: October 3, 2008

Data Element: Student Completion Year

ID: PCH-E0040

Definition: The 12 month period, in which a student is awarded a degree or certificate from an institution,

extending from the beginning of Summer term of one calendar year to the end of Spring term of the

next calendar year.

Example: 200607

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

### Valid Values:

Any enrollment year expressed in the format 'XXXXYY', where 'XXXX' represents the starting calendar year, and 'YY' represents the last two digits of the ending calendar year, of the enrollment year (e.g., '200607' for the enrollment year beginning with the Summer 2006 term and ending with the Spring 2007 term).

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. The value provided must equal the enrollment year sub-string (positions 5 through 10) in the name of the collection file (e.g., '200708' in '3603200708FLCompletion.txt').

Comments:

Last Updated: July 30, 2010

Data Element: Student Completion Term

ID: PCH-E0080

Definition: The academic term in which a student is awarded a degree from an institution.

Example: FL

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

#### Valid Values:

SM Summer (Quarter System, Semester System)
FL Fall (Quarter System, Semester System)

WN Winter (Quarter System Only)

SP Spring (Quarter System, Semester System)

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. The value provided must equal the enrollment term sub-string (positions 11 and 12) in the name of the collection file (e.g., 'FL' in '3603200708FLCompletion.txt').

### **Comments:**

Last Updated: July 30, 2010

Data Element: Student Completion Campus ID

ID: PCH-E0094

Definition: A unique two-digit code identifying which campus of a reporting institution awards a degree or

certificate to a student.

Example: 10

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

#### Valid Values:

See list of valid values for PCH-E0094 in Appendix A.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. The value submitted must be a campus affiliated with the value submitted for PCH-E0090 (Institution ID).

Comments: New data element added following conversion of PCH-E0090 from "Agency ID" to "Institution ID". (See

comments for PCH-E0090)

Last Updated: May 2, 2009

Data Element: Student Completion First Major: Program ID (REVISED)

ID: PCH-E0930

Definition: Twelve character alphanumeric code identifying the primary field of study in a degree or certificate

program completed by a student at a reporting institution during a reporting term.

Example: 123456ABCDEF

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

#### Valid Values:

Any twelve-character alphanumeric value for PCH-E0220 (Program ID) provided by a reporting campus/institution, as reported in Day10Program.txt or in FinalProgram.txt.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. The value of '99999999998' ('Undeclared or Not Applicable') is not valid for this data element because all completion records must have a primary field of study.

**Comments:** This data element was previously named 'Student Degree First Major'.

Last Updated: June 13, 2011

# Data Element: Student Completion First Major: Program Concentration ID

ID: PCH-E0932

Definition: Eight-character alphanumeric code identifying the area of concentration within the primary field of

study associated with a degree or certificate completed by a student at a reporting institution during a

reporting term.

Example: 1234ABCD

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

### Valid Values:

Any eight-character alphanumeric value for PCH-E0230 (Program Concentration ID) affiliated with any value for PCH-E0220 (Program ID) provided by an institution, as reported in Day10Program.txt or in FinalProgram.txt.

#### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. Provide for this data element a value of PCH-E0230 (Program Concentration ID) affiliated in Day10Program.txt or FinalProgram.txt with the value of PCH-E0220 (Program ID) provided for PCH-E0930 (Student Completion First Major: Program ID).

#### Comments:

Last Updated: January 14, 2009

# Data Element: Student Completion Second Major

ID: PCH-E0940

Definition: Six-digit NCES Classification of Instructional Programs (CIP) identifying a second major completed by

a student at a reporting institution during a reporting term.

Example: 230501

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

#### Valid Values:

Any valid six-digit NCES 2000 Classification of Instructional Programs (CIP) code in 'XXXXXX' format, plus '999998' ('None').

See list of valid values for PCH-E0940 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

2. Provide '999998' ('None') if, and only if, a student did not complete a second major.

3. CIP codes are frequently represented as 'XX.XXXX', where the first two digits denote a broad area of instruction, and the latter four digits represent a sub-area of instruction. Do *not* provide CIP codes in this format. Instead, provide the six numbers without the period.

**Comments:** This data element was previously named 'Student Degree Second Major'.

Last Updated: July 5, 2009

# Data Element: Student Completion First Minor

ID: PCH-E0950

Definition: Six-digit NCES Classification of Instructional Programs (CIP) identifying a first minor completed by a

student at a reporting institution during a reporting term.

Example: 230501

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

### Valid Values:

Any valid six-digit NCES 2000 Classification of Instructional Programs (CIP) code in 'XXXXXX' format, plus '999998' ('None').

See list of valid values for PCH-E0950 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '999998' ('None') if, and only if, a student did not complete a first minor.
- 3. CIP codes are frequently represented as 'XX.XXXX', where the first two digits denote a broad area of instruction, and the latter four digits represent a sub-area of instruction. Do *not* provide CIP codes in this format. Instead, provide the six numbers without the period.

**Comments:** This data element was previously named 'Student Degree First Minor'.

Last Updated: July 5, 2009

# Data Element: Student Completion Second Minor

ID: PCH-E0960

Definition: Six-digit NCES Classification of Instructional Programs (CIP) identifying a second minor completed by

a student at a reporting institution during a reporting term.

Example: 230501

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

#### Valid Values:

Any valid six-digit NCES 2000 Classification of Instructional Programs (CIP) code in 'XXXXXX' format, plus '999998' ('None').

See list of valid values for PCH-E0960 under the Documentation tab in the PCHEES system.

### **Data Submission Rules:**

- 1. A valid value must be provided in the appropriate field position in the collection file.
- 2. Provide '999998' ('None') if, and only if, a student did not complete a second minor.
- 3. CIP codes are frequently represented as 'XX.XXXX', where the first two digits denote a broad area of instruction, and the latter four digits represent a sub-area of instruction. Do *not* provide CIP codes in this format. Instead, provide the six numbers without the period.

**Comments:** This data element was previously named 'Student Degree Second Minor'.

Last Updated: July 5, 2009

# Data Element: Student Teaching Certification ID

ID: PCH-E0970

Definition: Seven-character alphanumeric Certification Number assigned to a student by the Washington Office

of Superintendent of Public Instruction (OSPI) when approving teacher certification paperwork

submitted for the student by the reporting institution.

Example: 123456A

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

#### Valid Values:

Any valid seven-character alphanumeric OSPI Certification Number

#### **Data Submission Rules:**

1. A valid value or 7 spaces must be provided in the appropriate field position in the collection file.

2. Provide 7 spaces if a student was not assigned a Certification Number by OSPI.

Comments: This data element replaces PCH-E0970 (Student Degree First Endorsement) and PCH-E0980

(Student Degree Second Endorsement). There is no longer any need for institutions to submit endorsement information to OFM, since OFM will be able to collect more of this information, and in greater detail, directly from OSPI once a student's OSPI Certification Number is provided in PCHEES

submissions.

Last Updated: January 16, 2009

# Data Element: Student Completion Non-Institutional Credits Earned

ID: PCH-E0990

Definition: Total credits earned elsewhere but applied towards completion of a student's program of study at an

institution.

Example: 102.50

### **Collection Files Containing Data Element:**

PCH-F0150 Completion

#### Valid Values:

Any numeric string in 'XXX.XX' format between '000.00' and '999.99'

### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Comments: This data element was previously restricted to the first degree received by a student at a reporting

institution.

This data element was previously named 'Student Degree Non-Institutional Credits Earned'.

Last Updated: January 15, 2009

# Data Element: Student Completion Institutional Credits Earned

ID: PCH-E1000

Definition: Total credits earned at a reporting institution and applied towards a student's completion of a program

of study at that institution. (This number does not include credits earned elsewhere but applied toward

completion of the program of study.)

Example: 045.50

# **Collection Files Containing Data Element:**

PCH-F0150 Completion

### Valid Values:

Any numeric string in 'XXX.XX' format between '000.00' and '999.99'

#### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

**Comments:** This data element was previously restricted to the first degree received by a student at a reporting

institution.

This data element was previously named 'Student Degree Institutional Credits Earned'.

Last Updated: January 15, 2009

# Data Element: Student Post-Baccalaureate Degree Indicator

ID: PCH-E1010

Definition: One-alpha character code indicating whether a student completing a program of study at a reporting

institution had previously earned a bachelor's degree at the same or at another institution.

Example: Y

### **Collection Files Containing Data Element:**

PCH-F0150 Completion

#### Valid Values:

Y Yes, the student earned a bachelor's degree at the same or at another institution prior to completing their current program of study at the reporting institution.

N No, the student did not earn a bachelor's degree at the same or at another institution prior to completing their current program of study at the reporting institution.

#### **Data Submission Rules:**

1. A valid value must be provided in the appropriate field position in the collection file.

Comments:

Last Updated: October 5, 2008

### Data Element: Student SAT Date Taken

ID: PCH-E1020

Definition: Eight character date when the student took the Scholastic Aptitude Test (SAT). The SAT scoring

changed beginning in March 1, 2016, and the new test scores are not equivalent to the older test scores. Scores where the student took the SAT before March 1, 2016 are old scores and those taken after March 1, 2016 are the new scores. This date field will be used to determine whether the student

SAT scores are from the old or new test.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements

PCH-E0690, PCH-E0691 and PCH-E0692.

Example: 20160826

### **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission Final Admission

#### Valid Values:

Any actual date expressed in the format 'YYYYMMDD', where 'YYYY' is the year (e.g., '2016'), 'MM' is the number for the month (e.g., '08' for August), and 'DD' is the number for a day in the month (e.g., '26').

#### **Data Submission Rules:**

- A valid date value must be provided if values exist for PCH-E0690 (Student SAT Math Score), PCH-E0691 (Student SAT Critical Reading (Verbal) Score), PCH-E0692 (Student SAT Writing Score), PCH-E1030 (Student SAT Math Section Score), PCH-E1031 (Student SAT Evidence Based Reading and Writing Section Score), PCH-E1035 (Student SAT Math Subsection Score), PCH-E1036 (Student SAT Reading Subsection Score) or PCH-E1037 (Student SAT Writing and Language Subsection Score).
- 2. The date must be provided in 'YYYYMMDD' format in the appropriate field position in the collection file. When a date is not required then provide 8 spaces.
- 3. The value provided must not be earlier than 19700101 (January 1, 1970)
- 4. If a date is provided, the date must be less than the date of submission.

Comments:

Last Updated: June 19, 2017

### Data Element: Student SAT Math Section Score

ID: PCH-E1030

Definition: A student's highest section score on the Math portion of the Scholastic Aptitude Test (SAT) when the

student took the SAT on or after March 1, 2016.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements

PCH-E0690, PCH-E0691 and PCH-E0692.

Example: 730

### **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 Final Admission

#### Valid Values:

Any three-digit integer string that is a multiple of ten between '200' and '800' (e.g., '730')

#### **Data Submission Rules:**

- 1. Provide 3 spaces when PCH-E1020 (Student SAT Date Taken) is less than March 1, 2016 or blank (all spaces).
- 2. Provide a valid value (not spaces) when PCH-E1020 (Student SAT Date Taken) is greater than or equal to March 1, 2016 and the Student took the SAT test.
- 3. If either SAT section score is provided (PCH-E1030 or PCH-E1031) then both section scores (PCH-E1030 and PCH-E1031) must be provided.
- 4. If any SAT subsection score is provided (PCH-E1035, PCH-E1036, PCH-1037) then both section scores (PCH-E1030 and PCH-E1031) must be provided.

Comments: Users of this data should note that the SAT tests changed beginning in March 1, 2016. The scores for

SAT tests taken before and after this date are not equivalent. Old and new scores must not be used in conjunction without proper concordance. Concordance tables are available from the College Board.

# Data Element: Student SAT Evidence-based Reading and Writing Section Score

ID: PCH-E1031

Definition: A student's highest section score on the Evidence-Based Reading and Writing portion of the

Scholastic Aptitude Test (SAT) when the student took the SAT on or after March 1, 2016.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements

PCH-E0690, PCH-E0691 and PCH-E0692.

Example: 730

### **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 Final Admission

#### Valid Values:

Any three-digit integer string that is a multiple of ten between '200' and '800' (e.g., '730')

#### **Data Submission Rules:**

- 1. Provide 3 spaces when PCH-E1020 (Student SAT Date Taken) is less than March 1, 2016 or blank (all spaces).
- 2. Provide a valid value (not spaces) when PCH-E1020 (Student SAT Date Taken) is greater than or equal to March 1, 2016 and the Student took the SAT test.
- 3. If either SAT section score is provided (PCH-E1030 or PCH-E1031) then both section scores (PCH-E1030 and PCH-E1031) must be provided.
- 4. If any SAT subsection score is provided (PCH-E1035, PCH-E1036, PCH-1037) then both section scores (PCH-E1030 and PCH-E1031) must be provided.

**Comments:** Users of this data should note that the SAT tests changed beginning in March 1, 2016. The scores for

SAT tests taken before and after this date are not equivalent. Old and new scores must not be used in conjunction without proper concordance. <u>Concordance tables</u> are available from the College Board.

### Data Element: Student Math SubSection Score

ID: PCH-E1035

Definition: A student's highest score on the Math subsection portion of the Scholastic Aptitude Test (SAT) when

the student took the SAT on or after March 1, 2016.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements

PCH-E0690, PCH-E0691 and PCH-E0692.

Example: 27

### **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 Final Admission

### Valid Values:

Any two-digit integer string between '10' and '40'.

#### **Data Submission Rules:**

- 1. Provide 2 spaces when PCH-E1020 (SAT Date Taken) is less than March 1, 2016 or blank (all spaces).
- 2. When the SAT Date Taken is greater than or equal to March 1, 2016 and the student's SAT Math Subsection test score is available, a valid value (not spaces) must be provided.
- 3. Provide 2 spaces when SAT Date Taken is greater than or equal to March 1, 2016 and (a student didn't take the SAT Math subsection test or the student's Math Subsection test score is not available).

Comments: Users of this data should note that the SAT tests changed beginning in March 1, 2016. The scores for

SAT tests taken before and after this date are not equivalent. Old and new scores must not be used in conjunction without proper concordance. Concordance tables are available from the College Board.

# Data Element: Student Reading SubSection Score

ID: PCH-E1036

Definition: A student's highest score on the Reading subsection portion of the Scholastic Aptitude Test (SAT)

when the student took the SAT on or after March 1, 2016.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements

PCH-E0690, PCH-E0691 and PCH-E0692.

Example: 27

### **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 Final Admission

#### Valid Values:

Any two-digit integer string between '10' and '40'.

#### **Data Submission Rules:**

- 1. Provide 2 spaces when PCH-E1020 (SAT Date Taken) is less than March 1, 2016 or blank (all spaces).
- 2. When the SAT Date Taken is greater than or equal to March 1, 2016 and the student's SAT Reading Subsection test score is available, a valid value (not spaces) must be provided.
- 3. Provide 2 spaces when SAT Date Taken is greater than or equal to March 1, 2016 and (a student didn't take the SAT Reading subsection test or the student's Reading Subsection test score is not available).

Comments: Users of this data should note that the SAT tests changed beginning in March 1, 2016. The scores for

SAT tests taken before and after this date are not equivalent. Old and new scores must not be used in conjunction without proper concordance. <u>Concordance tables</u> are available from the College Board.

### Data Element: Student Writing and Language SubSection Score

ID: PCH-E1037

Definition: A student's highest score on the Writing and Language subsection portion of the Scholastic Aptitude

Test (SAT) when the student took the SAT on or after March 1, 2016.

NOTE: The SAT tests changed beginning in March 1, 2016. The new test scores (tests taken on or after 3/1/2016) are reported in data elements PCH-E1030, PCH-E1031, PCH-E1035, PCH-E1036 and PCH-E1037. The old test scores (tests taken before 3/1/2016) are reported in data elements

PCH-E0690, PCH-E0691 and PCH-E0692.

Example: 27

### **Collection Files Containing Data Element:**

PCH-F0070 Day10Admission PCH-F0080 Final Admission

### Valid Values:

Any two-digit integer string between '10' and '40'.

#### **Data Submission Rules:**

- 1. Provide 2 spaces when PCH-E1020 (SAT Date Taken) is less than March 1, 2016 or blank (all spaces).
- 2. When the SAT Date Taken is greater than or equal to March 1, 2016 and the student's SAT Writing and Language Subsection test score is available, a valid value (not spaces) must be provided.
- 3. Provide 2 spaces when SAT Date Taken is greater than or equal to March 1, 2016 and (a student didn't take the SAT Writing and Language subsection test or the student's Writing and Language Subsection test score is not available).

Comments: Users of this data should note that the SAT tests changed beginning in March 1, 2016. The scores for

SAT tests taken before and after this date are not equivalent. Old and new scores must not be used in conjunction without proper concordance. <u>Concordance tables</u> are available from the College Board.

WA Education Research & Data Center (Office of Financial Management)
Public Centralized Higher Education Enrollment System (PCHEES)
PCHEES Data Submission Guide (version 1.21)

# **PCHEES Data Set Files**

Files can be downloaded using the PCHEES web application (see Request Data Set). The table layout, column names, and data sources are listed for each data set.

PCH-S0010	Term Enrollments
PCH-S0020	Term Completions
PCH-S0030	Term Enrollments Identifiable
PCH-S0040	Term Completions Identifiable

# Data Set File: Term Enrollments

ID: PCH-S0010

File Name: Term Enrollments <Collection><Term><Year><Course Provider>

<Submission><Funding Source>.txt

Example:

"Term\_Enrollments\_DAY10\_WN201011\_\_Central\_Washington\_University\_S007\_No\_State\_Funds.txt"

Record Format: Tab-Delimited Text

Record Length: Variable

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Course Provider Campus ID, Student ID, Course ID,

Course Section ID, Course Section Registration Sequence

Excel Warning: Several data elements contain a leading zero. When opening the text file in Microsoft Excel, the leading

zero will be dropped unless you format the column as Text when you import the file using the Text Import Wizard. Fields requiring Text formatting are identified with "(see Excel Warning)" in the record

layout below.

### **Record Layout:**

COLUMN NAME	SOURCE
RegistrationRecordNumber	PCH-E0001 (Record Number) in Registration file record. (see Excel Warning)
AdmissionRecordNumber	PCH-E0001 (Record Number) in corresponding Admission file record. (see Excel Warning)
StudentRecordNumber	PCH-E0001 (Record Number) in corresponding Student file record. (see Excel Warning)
CourseRecordNumber	PCH-E0001 (Record Number) in corresponding Course file record. (see Excel Warning)
ProgramRecordNumber	PCH-E0001 (Record Number) in corresponding Program file record. (see Excel Warning)
Collection	Collection (Day 10 or Final) of submission file records.
Sector	Sector (i.e., Baccalaureate) of submission file records.
Submission	Submission sequence number.
SubmissionStatus	Submission status (active or retired) of submission.
ReleaseStatus	Release status (institutional use only, released to OFM, or released to all users) of submission.
AcademicYear	PCH-E0010 (Enrollment Year).
CalendarYear	Derived from PCH-E0010 (Enrollment Year).
FiscalYear	Derived from PCH-E0010 (Enrollment Year).
FiscalBiennium	Derived from PCH-E0010 (Enrollment Year).
TermCode	PCH-E0050 (Enrollment Term). (see Excel Warning)
Term	Description corresponding to PCH-E0050 (Enrollment Term).
InstitutionCode	PCH-E0090 (Institution ID). CEEB code for institution. (see Excel Warning)
Institution	Description corresponding to PCH-E0090 (Institution ID).
InstitutionType	Derived from PCH-E0090 (Institution ID).
InstitutionMission	Derived from PCH-E0090 (Institution ID).

COLUMN NAME	SOURCE
InstitutionComplexity	Derived from PCH-E0090 (Institution ID).
InstitutionProfile	Derived from PCH-E0090 (Institution ID).
InstitutionSiteCode	8-digit code assigned by OFM. (see Excel Warning)
InstitutionCity	Derived from PCH-E0090 (Institution ID).
InstitutionZip	Zip code derived from PCH-E0090 (Institution ID). (see Excel Warning)
InstitutionCounty	Derived from PCH-E0090 (Institution ID).
InstitutionCountyType	Derived from PCH-E0090 (Institution ID).
InstitutionRegion	Derived from PCH-E0090 (Institution ID).
InstitutionState	Derived from PCH-E0090 (Institution ID).
InstitutionNation	Derived from PCH-E0090 (Institution ID).
AgencyCode	Agency code derived from PCH-E0090 (Institution ID). (see Excel Warning)
Agency	Derived from PCH-E0090 (Institution ID).
StudentID(Institution)	PCH-E0310 (Student ID: Institution). (see Excel Warning)
StudentID(System)	Student ID assigned by OFM. (see Excel Warning)
StudentID(K-12)	PCH-E0542 (Student K-12 State ID). SSID value assigned by OSPI. (see Excel Warning)
StudentTypeCode	PCH-E0500 (Student Type). (see Excel Warning)
StudentType	Description corresponding to PCH-E0500 (Student Type).
StudentSubLevel	Derived from PCH-E0500 (Student Type).
StudentLevel	Derived from PCH-E0500 (Student Type).
ClassStandingCode	PCH-E0434 (Baccalaureate Class Standing). (see Excel Warning)
ClassStanding	Description corresponding to PCH-E0434 (Baccalaureate Class Standing).
IsDegreeSeekingBaccalaureateStudent	Derived from PCH-E0500 (Student Type).
IsUndergraduateStudent	Derived from PCH-E0500 (Student Type).
IsGraduateStudent	Derived from PCH-E0500 (Student Type).
IsProfessionalStudent	Derived from PCH-E0500 (Student Type).
IsGraduateOrProfessionalStudent	Derived from PCH-E0500 (Student Type).
BirthDate	PCH-E0380 (Student Birth Date).
SexCode	PCH-E0390 (Student Sex).
SexDescription	Description corresponding to PCH-E0390 (Student Sex).
Age(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange1(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange2(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange3(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
Age(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange1(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange2(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange3(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
Race1Code	PCH-E0400 (Student Race 1). (see Excel Warning)
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COLUMN NAME	SOURCE
Race1SubGroup	Derived from PCH-E0400 (Student Race 1).
Race1Group	Derived from PCH-E0400 (Student Race 1).
Race2Code	PCH-E0401 (Student Race 2). (see Excel Warning)
Race2	Description corresponding to PCH-E0401 (Student Race 2).
Race2SubGroup	Derived from PCH-E0401 (Student Race 2).
Race2Group	Derived from PCH-E0401 (Student Race 2).
Race3Code	PCH-E0402 (Student Race 3). (see Excel Warning)
Race3	Description corresponding to PCH-E0402 (Student Race 3).
Race3SubGroup	Derived from PCH-E0402 (Student Race 3).
Race3Group+	Derived from PCH-E0402 (Student Race 3).
Race4Code	PCH-E0403 (Student Race 4). (see Excel Warning)
Race4	Description corresponding to PCH-E0403 (Student Race 4).
Race4SubGroup	Derived from PCH-E0403 (Student Race 4).
Race4Group	Derived from PCH-E0403 (Student Race 4).
Race5Code	PCH-E0404 (Student Race 5). (see Excel Warning)
Race5	Description corresponding to PCH-E0404 (Student Race 5).
Race5SubGroup	Derived from PCH-E0404 (Student Race 5).
Race5Group	Derived from PCH-E0404 (Student Race 5).
IsAmericanIndianOrAlaskaNative	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAlaskaNative	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAmericanIndian	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAmericanIndianWATribe	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAsian	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsBlack	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsPacificIslander	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsWhite	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsUnknownRace	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsMultiRacial	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).

COLUMN NAME	SOURCE
Hispanic1Code	PCH-E0410 (Student Hispanic Identity 1). (see Excel Warning)
Hispanic1	Description corresponding to PCH-E0410 (Student Hispanic Identity 1).
Hispanic1Group	Derived from PCH-E0410 (Student Hispanic Identity 1).
Hispanic2Code	PCH-E0411 (Student Hispanic Identity 2). (see Excel Warning)
Hispanic2	Description corresponding to PCH-E0411 (Student Hispanic Identity 2).
Hispanic2Group	Derived from PCH-E0411 (Student Hispanic Identity 2).
Hispanic3Code	PCH-E0412 (Student Hispanic Identity 3). (see Excel Warning)
Hispanic3	Description corresponding to PCH-E0412 (Student Hispanic Identity 3).
Hispanic3Group	Derived from PCH-E0412 (Student Hispanic Identity 3).
IsHispanic	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsCaribbean	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsCentralAmerican	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsMexican	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsSouthAmerican	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsSpanish	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
CountyOriginCode	PCH-E0510 (Student County of Origin at Last Admission). (see Excel Warning)
CountyOrigin	Description corresponding to <u>PCH-E0510</u> (Student County of Origin at Last Admission).
CountyOriginType	Derived from PCH-E0510 (Student County of Origin at Last Admission).
CountyOriginRegion	Derived from PCH-E0510 (Student County of Origin at Last Admission).
StateOriginCode	PCH-E0520 (Student State of Origin at Last Admission).
StateOrigin	Description corresponding to <u>PCH-E0520</u> (Student State of Origin at Last Admission).
StateOriginGroup	Derived from PCH-E0520 (Student State of Origin at Last Admission).
StateOriginNationDivision	Derived from PCH-E0520 (Student State of Origin at Last Admission).
StateOriginNationRegion	Derived from PCH-E0520 (Student State of Origin at Last Admission).
NationCitizenshipCode	PCH-E0530 (Student Nation of Citizenship at Last Admission). (see Excel Warning)
NationCitizenship	Description corresponding to PCH-E0530 (Student Nation of Citizenship at Last Admission).
NationCitizenshipSubcontinent	Derived from PCH-E0530 (Student Nation of Citizenship at Last Admission).
NationCitizenshipContinent	Derived from PCH-E0530 (Student Nation of Citizenship at Last Admission).
ImmigrationStatusCode	PCH-E0420 (Student U.S. Immigration Status). (see Excel Warning)
ImmigrationStatus	Description corresponding to PCH-E0420 (Student U.S. Immigration Status).
ResidencyStatus(US)	Derived from PCH-E0420 (Student U.S. Immigration Status).
IsUSResident	Derived from PCH-E0420 (Student U.S. Immigration Status).
ResidencyStatus(WA)	Description corresponding to PCH-E0430 (Student WA Residency Status).
IsWAResident	Derived from PCH-E0430 (Student WA Residency Status).

COLUMN NAME	SOURCE
MilitaryAffiliation	Description corresponding to PCH-E0460 (Student Military Affiliation).
IsMilitary	Derived from PCH-E0460 (Student Military Affiliation).
MilitaryBenefitsCode	PCH-E0462 (Student Military Federal Benefits Type). (see Excel Warning)
MilitaryBenefits	Description corresponding to <u>PCH-E0462</u> (Student Military Federal Benefits Type).
ReceivedMilitaryBenefits	Derived from PCH-E0462 (Student Military Federal Benefits Type).
RunningStartCode	PCH-E0502 (Student Running Start Affiliation). (see Excel Warning)
RunningStartStatus	Description corresponding to PCH-E0502 (Student Running Start Affiliation).
IsCurrentRunnningStart	Derived from PCH-E0502 (Student Running Start Affiliation).
IsFormerRunningStart	Derived from PCH-E0502 (Student Running Start Affiliation).
HighSchoolCode	PCH-E0550 (Student High School Code). CEEB code for high school. (see Excel Warning)
HighSchool	Description corresponding to PCH-E0550 (Student High School Code).
HighSchoolType	Derived from PCH-E0550 (Student High School Code).
HighSchoolSiteCode	8-digit code assigned by OFM. (see Excel Warning)
HighSchoolCity	Derived from PCH-E0550 (Student High School Code).
HighSchoolZip	Zip code derived from PCH-E0550 (Student High School Code). (see Excel Warning)
HighSchoolCounty	Derived from PCH-E0550 (Student High School Code).
HighSchoolCountyType	Derived from PCH-E0550 (Student High School Code).
HighSchoolRegion	Derived from PCH-E0550 (Student High School Code).
HighSchoolState	Derived from PCH-E0550 (Student High School Code).
HighSchoolNationDivision	Derived from PCH-E0550 (Student High School Code).
HighSchoolNationRegion	Derived from PCH-E0550 (Student High School Code).
HighSchoolNation	Derived from PCH-E0550 (Student High School Code).
HighSchoolAttendanceStatus	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolLastYear	PCH-E0562 (Student High School Last Year Attended).
AttendingHighSchool	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionTypeCode	PCH-E0556 (Student High School Completion Type). (see Excel Warning)
HighSchoolCompletionType	Description corresponding to <u>PCH-E0556</u> (Student High School Completion Type).
HighSchoolCompletionStatus	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionYear	PCH-E0560 (Student High School Completion Year).
CompletedHighSchool	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolGPA	PCH-E0570 (Student High School GPA).
HighSchoolGPARange1	Derived from PCH-E0570 (Student High School GPA).
HighSchoolGPARange2	Derived from PCH-E0570 (Student High School GPA).
PreviousInstitutionAttendedAfterHigh School	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionCode	PCH-E0580 (Student Previous Institution Code). CEEB code for institution. (see Excel Warning)
PreviousInstitution	Description corresponding to PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionType	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionMission	Derived from PCH-E0580 (Student Previous Institution Code).

Dravious Institution Complexity	
PreviousInstitutionComplexity	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionProfile	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionSiteCode	8-digit code assigned by OFM. (see Excel Warning)
PreviousInstitutionCity	Derived from PCH-E0580 (Student Previous Institution Code).
	Zip code derived from PCH-E0580 (Student Previous Institution Code). (see Excel Warning)
PreviousInstitutionCounty	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionCountyType	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionRegion	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionState	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNationDivision	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNationRegion	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNation	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionLastYear	PCH-E0590 (Student Previous Institution Last Year Attended).
ReceivedDegreeFromPrevious Institution	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionDegreeAcronym	PCH-E0620 (Student Previous Institution Degree Acronym).
	PCH-E0610 (Student Previous Institution Degree/Certificate Level). (see Excel Warning)
PreviousinsulutionDegreeLevel	Description corresponding to PCH-E0610 (Student Previous Institution Degree/Certificate Level).
	Derived from PCH-E0610 (Student Previous Institution Degree/Certificate Level).
PreviousCreditsEarned	PCH-E0630 (Baccalaureate Previous Credits Earned: Total).
PreviousCreditsTransferredAll	PCH-E0640 (Baccalaureate Previous Credits Transferred: Total).
PreviousCreditsTransferredAP	PCH-E0670 (Baccalaureate Previous Credits Transferred: AP)
PreviousCreditsTransferredIB	PCH-E0680 (Baccalaureate Previous Credits Transferred: IB).
SATMathScore	PCH-E0690 (Student SAT Math Score).
SATReadingScore	PCH-E0691 (Student SAT Critical Reading Score).
SATWritingScore	PCH-E0692 (Student SAT Writing Score).
SATMathSectionScore	PCH-E1030 (Student SAT Math Section Score)
	PCH-E1031 (Student SAT Evidence Based Reading and Writing Section Score)
SATMathSubSectionScore	PCH-E1035 (Student SAT Math Sub Section Score)
SATReadingSunSectionScore	PCH-E1036 (Student SAT Reading Sub Section Score)
SATWritingLanguageSubSectionScore	PCH-E1037 (Student SAT Writing and Language Sub Section Score)
ACTEnglishScore	PCH-E0694 (Student ACT English Score).
ACTMathScore	PCH-E0695 (Student ACT Math Score).
ACTReadingScore	PCH-E0696 (Student ACT Reading Score).
ACTScienceScore	PCH-E0697 (Student ACT Science Score).
ACTCompositeScore	PCH-E0698 (Student ACT Composite Score).
ACTWritingScore	PCH-E0699 (Student ACT Writing Score).
TuitionPaymentTypeCode	PCH-E0470 (Student Tuition Fee Type). (see Excel Warning)
TuitionPaymentType	Description corresponding to PCH-E0470 (Student Tuition Fee Type).

COLUMN NAME	SOURCE
PaidTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
PaidStandardTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
PaidStandardResidentTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
PaidStandardNonresidentTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
PaidNonstandardTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
FeeExemption1Code	PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1). (see Excel Warning)
FeeExemption1	Description corresponding to PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1).
FeeExemption2Code	PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2). (see Excel Warning)
FeeExemption2	Description corresponding to PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2).
FeeExemption3Code	PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3). (see Excel Warning)
FeeExemption3	Description corresponding to PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
ReceivedFeeExemption	Derived from PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1), PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2), and PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
FeeExemptionsCount	Derived from PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1), PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2), and PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
FeeWaiver1Code	PCH-E0480 (Student Tuition Fee Waiver 1). (see Excel Warning)
FeeWaiver1	Description corresponding to PCH-E0480 (Student Tuition Fee Waiver 1).
FeeWaiver2Code	PCH-E0481 (Student Tuition Fee Waiver 2). (see Excel Warning)
FeeWaiver2	Description corresponding to PCH-E0481 (Student Tuition Fee Waiver 2).
FeeWaiver3Code	PCH-E0482 (Student Tuition Fee Waiver 3). (see Excel Warning)
FeeWaiver3	Description corresponding to PCH-E0482 (Student Tuition Fee Waiver 3).
ReceivedFeeWaiver	Derived from <u>PCH-E0480</u> (Student Tuition Fee Waiver 1), <u>PCH-E0481</u> (Student Tuition Fee Waiver 2), and <u>PCH-E0482</u> (Student Tuition Fee Waiver 3).
FeeWaiversCount	Derived from PCH-E0480 (Student Tuition Fee Waiver 1), PCH-E0481 (Student Tuition Fee Waiver 2), and PCH-E0482 (Student Tuition Fee Waiver 3).
DegreeProgramID	PCH-E0440 (Student First Major: Program ID) = PCH-E0220 (Program ID). (see Excel Warning)
DegreeProgramAcronym	PCH-E0240 (Program Degree/Certificate Acronym).
DegreeProgram	PCH-E0250 (Program Degree/Certificate Name).
DegreeProgramLevelCode	PCH-E0260 (Program Degree/Certificate Level). IPEDS code for degree level. (see Excel Warning)
DegreeProgramLevel	Description corresponding to PCH-E0260 (Program Degree/Certificate Level).
DegreeProgramCreditsRequired	PCH-E0262 (Program Completion Credits Required).
MajorCode(Institution)	PCH-E0282 (Program Field of Study Institutional Code). (see Excel Warning)
MajorDescription(Institution)	PCH-E0270 (Program Field of Study).
MajorCode(CIP6)	PCH-E0280 (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for major. (see Excel Warning)
MajorDescription(CIP6)	IPEDS description corresponding to PCH-E0280 (Program Field of Study CIP Code).

COLUMN NAME	SOURCE
MajorCode(CIP4)	4-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
MajorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
MajorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
MajorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
MajorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
MajorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
MajorIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0280 (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
MajorIsSTEM(NSF)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
MajorIsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
MajorIsSMARTEligible	Indicates if PCH-E0280 (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
ConcentrationID	PCH-E0442 (Student First Major: Program Concentration ID) = PCH-E0230 (Program Concentration ID). (see Excel Warning)
ConcentrationCode(Institution)	PCH-E0302 (Program Concentration Institutional Code). (see Excel Warning)
ConcentrationDescription(Institution)	PCH-E0290 (Program Concentration).
ConcentrationCode(CIP6)	PCH-E0300 (Program Concentration CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for concentration. (see Excel Warning)
ConcentrationDescription(CIP6)	IPEDS description corresponding to <a href="PCH-E0300">PCH-E0300</a> (Program Concentration CIP Code).
ConcentrationCode(CIP4)	4-digit CIP code derived from PCH-E0300 (Program Concentration CIP Code). (see Excel Warning)
ConcentrationDescription(CIP4)	IPEDS description corresponding to ConcentrationCode(CIP4).
ConcentrationCode(CIP2)	2-digit CIP code derived from PCH-E0300 (Program Concentration CIP Code). (see Excel Warning)
ConcentrationDescription(CIP2)	IPEDS description corresponding to ConcentrationCode(CIP2).
ConcentrationGroup1	Derived from PCH-E0300 (Program Concentration CIP Code).
ConcentrationGroup2	Derived from PCH-E0300 (Program Concentration CIP Code).
ConcentrationIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0300 (Program Concentration CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
ConcentrationIsSTEM(NSF)	Indicates if PCH-E0300 (Program Concentration CIP Code) is classified as a STEM discipline by the National Science Foundation.
ConcentrationIsSTEM(CSRDE)	Indicates if PCH-E0300 (Program Concentration CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
ConcentrationIsSMARTEligible	Indicates if PCH-E0300 (Program Concentration CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
AdmitCampusCode	PCH-E0096 (Student Admission Campus ID). (see Excel Warning)
AdmitCampus	Description corresponding to PCH-E0096 (Student Admission Campus ID).
AdmitCampusIPEDSCode	IPEDS campus code derived from PCH-E0096 (Student Admission Campus ID). (see Excel Warning)

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PrimaryEnrollmentSiteNation  Derived from PCH-E0432 (Student Primary Enrollment Site).  PCH-E0450 (Student Term GPA).  TermGPARange1  Derived from PCH-E0450 (Student Term GPA).  TermGPARange2  Derived from PCH-E0450 (Student Term GPA).  CumulativeInstitutionalGPA  PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange1  Derived from PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange2  Derived from PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeOveralIGPA  PCH-E0454 (Student Cumulative Overall GPA).	PrimaryEnrollmentSiteRegion	Derived from PCH-E0432 (Student Primary Enrollment Site).
TermGPA  PCH-E0450 (Student Term GPA).  TermGPARange1  Derived from PCH-E0450 (Student Term GPA).  TermGPARange2  Derived from PCH-E0450 (Student Term GPA).  CumulativeInstitutionalGPA  PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange1  Derived from PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange2  Derived from PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeOveralIGPA  PCH-E0454 (Student Cumulative Overall GPA).	PrimaryEnrollmentSiteState	Derived from PCH-E0432 (Student Primary Enrollment Site).
TermGPARange1 Derived from PCH-E0450 (Student Term GPA).  TermGPARange2 Derived from PCH-E0450 (Student Term GPA).  CumulativeInstitutionalGPA PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange1 Derived from PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange2 Derived from PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeOveralIGPA PCH-E0454 (Student Cumulative Overall GPA).	PrimaryEnrollmentSiteNation	Derived from PCH-E0432 (Student Primary Enrollment Site).
TermGPARange2  Derived from PCH-E0450 (Student Term GPA).  CumulativeInstitutionalGPA  PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange1  Derived from PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange2  Derived from PCH-E0452 (Student Cumulative Institutional GPA).  CumulativeOveralIGPA  PCH-E0454 (Student Cumulative Overall GPA).	TermGPA	PCH-E0450 (Student Term GPA).
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CumulativeInstitutionalGPARange1 Derived from <a href="PCH-E0452">PCH-E0452</a> (Student Cumulative Institutional GPA).  CumulativeInstitutionalGPARange2 Derived from <a href="PCH-E0452">PCH-E0452</a> (Student Cumulative Institutional GPA).  CumulativeOverallGPA PCH-E0454 (Student Cumulative Overall GPA).	TermGPARange2	Derived from PCH-E0450 (Student Term GPA).
CumulativeInstitutionalGPARange2 Derived from <a href="PCH-E0452">PCH-E0452</a> (Student Cumulative Institutional GPA).  CumulativeOveralIGPA  PCH-E0454 (Student Cumulative Overall GPA).		PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeInstitutionalGPARange2 Derived from <a href="PCH-E0452">PCH-E0452</a> (Student Cumulative Institutional GPA).  CumulativeOveralIGPA  PCH-E0454 (Student Cumulative Overall GPA).	CumulativeInstitutionalGPARange1	Derived from PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeOverallGPA PCH-E0454 (Student Cumulative Overall GPA).		
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CumulativeOverallGPARange1   Derived from PCH-E0454 (Student Cumulative Overall GPA).	CumulativeOverallGPARange1	Derived from PCH-E0454 (Student Cumulative Overall GPA).

COLUMN NAME	SOURCE
CumulativeOverallGPARange2	Derived from PCH-E0454 (Student Cumulative Overall GPA).
CourseID	PCH-E0700 (Course ID). (see Excel Warning)
SectionID	PCH-E0710 (Course Section ID). (see Excel Warning)
CourseNumber	PCH-E0720 (Course Number). (see Excel Warning)
CourseLevel	Derived from PCH-E0720 (Course Number).
CourseLevelSubGroup	Derived from PCH-E0720 (Course Number).
CourseLevelGroup	Derived from PCH-E0720 (Course Number).
CourseTitle	PCH-E0730 (Course Title).
CourseSubjectDescription(Institution)	PCH-E0740 (Course Subject).
CourseSubjectCode(CIP6)	PCH-E0750 (Course Subject CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for course subject. (see Excel Warning)
CourseSubjectDescription(CIP6)	IPEDS description corresponding to PCH-E0750 (Course Subject CIP Code).
CourseSubjectCode(CIP4)	4-digit CIP code derived from PCH-E0750 (Course Subject CIP Code). (see Excel Warning)
CourseSubjectDescription(CIP4)	IPEDS description corresponding to CourseSubjectCode(CIP4).
CourseSubjectCode(CIP2)	2-digit CIP code derived from PCH-E0750 (Course Subject CIP Code). (see Excel Warning)
CourseSubjectDescription(CIP2)	IPEDS description corresponding to CourseSubjectCode(CIP2).
CourseSubjectGroup1	Derived from PCH-E0750 (Course Subject CIP Code).
CourseSubjectGroup2	Derived from PCH-E0750 (Course Subject CIP Code).
CourseSubjectIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0750 (Course Subject CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
CourseSubjectIsSTEM(NSF)	Indicates if PCH-E0750 (Course Subject CIP Code) is classified as a STEM discipline by the National Science Foundation.
CourseSubjectIsSTEM(CSRDE)	Indicates if PCH-E0750 (Course Subject CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
CourseSubjectIsSMARTEligible	Indicates if PCH-E0750 (Course Subject CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
CampusProvidingCourseCode	PCH-E0092 (Course Provider Campus ID). (see Excel Warning)
CampusProvidingCourse	Description corresponding to PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseIPEDSCode	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseGroup	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseSiteCode	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseCity	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseZip	Zip code derived from PCH-E0092 (Course Provider Campus ID). (see Excel Warning)
CampusProvidingCourseCounty	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseCountyType	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseRegion	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseState	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseNation	Derived from PCH-E0092 (Course Provider Campus ID).
InstructionTypeCode	PCH-E0760 (Course Section Instructional Type). (see Excel Warning)
InstructionType	Description corresponding to PCH-E0760 (Course Section Instructional Type).
CourseDurationCode	PCH-E0770 (Course Section Duration). (see Excel Warning)

COLUMN NAME	SOURCE
CourseDuration	Description corresponding to PCH-E0770 (Course Section Duration).
CourseBeginDate	PCH-E0810 (Course Section Begin Date).
CourseEndDate	PCH-E0820 (Course Section End Date).
CourseDatesType	Description corresponding to <u>PCH-E0830</u> (Course Section Variable Dates Indicator).
CourseDeliveryTypeCode	PCH-E0780 (Course Section Instruction Delivery Type). (see Excel Warning)
CourseDeliveryType	Description corresponding to <u>PCH-E0780</u> (Course Section Instruction Delivery Type).
CourseDeliveryTypeGroup	Derived from PCH-E0780 (Course Section Instruction Delivery Type).
CourseDeliverySiteCode	PCH-E0790 (Course Section Instruction Delivery Site). (see Excel Warning)
CourseDeliverySite	Description corresponding to <u>PCH-E0790</u> (Course Section Instruction Delivery Site).
CourseDeliverySiteType	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteCity	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteZip	Zip code derived from PCH-E0790 (Course Section Instruction Delivery Site). (see Excel Warning)
CourseDeliverySiteCounty	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteCountyType	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteCourseRegion	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteState	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteNation	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
OnlineLearningTypeCode	PCH-E0800 (Course Section Online Learning Type). (see Excel Warning)
OnlineLearningType	Description corresponding to <a href="PCH-E0800">PCH-E0800</a> (Course Section Online Learning Type).
OnlineLearningTypeGroup	Derived from PCH-E0800 (Course Section Online Learning Type).
RemedialStatusCode	PCH-E0910 (Course Section Remedial Learning Indicator). (see Excel Warning)
RemedialStatus	Description corresponding to <u>PCH-E0910</u> (Course Section Remedial Learning Indicator).
RemedialTypeCode	PCH-E0920 (Course Section Remedial Learning Registration Type). (see Excel Warning)
RemedialType	Description corresponding to <u>PCH-E0920</u> (Course Section Remedial Learning Registration Type).
IsRemedialCourse	Derived from PCH-E0910 (Course Section Remedial Learning Indicator).
IsRequiredRemedialCourse	Derived from PCH-E0920 (Course Section Remedial Learning Registration Type).
CourseAdministrativeUnit	PCH-E0832 (Course Section Administrative Unit).
RegistrationSequence	PCH-E0840 (Course Section Registration Sequence).
RepeatCourseStatusCode	PCH-E0850 (Course Section Repeat Course Indicator). (see Excel Warning)
RepeatCourseStatus	Description corresponding to <u>PCH-E0850</u> (Course Section Repeat Course Indicator).
IsRepeatCourse	Derived from PCH-E0850 (Course Section Repeat Course Indicator).
FundingSourceCode	PCH-E0860 (Course Section Registration State Funding Source). (see Excel Warning)
FundingSource	Description corresponding to <u>PCH-E0860</u> (Course Section Registration State Funding Source).
FundingSubType	Derived from PCH-E0860 (Course Section Registration State Funding Source).

COLUMN NAME	SOURCE
FundingType	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFunded	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFundedDirectAppropriation	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFunded2and4YearPartnership	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFundedHighSchoolDual Enrollment	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFundedRunningStart	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFundedCollegeInHighSchool	Derived from PCH-E0860 (Course Section Registration State Funding Source).
CreditHoursAttempted	PCH-E0880 (Course Section Credit Hours Attempted).
CreditHoursAttemptedRange	Derived from PCH-E0880 (Course Section Credit Hours Attempted).
CreditHoursEarned	PCH-E0890 (Course Section Credit Hours Earned).
CreditHoursEarnedRange	Derived from PCH-E0880 (Course Section Credit Hours Attempted).
GradeLetterCode	PCH-E0900 (Course Section Grade Letter).
GradeLetterDescription	Description corresponding to PCH-E0900 (Course Section Grade Letter).
GradeNumber	PCH-E0902 (Course Section Grade Number).
AdmitYear	PCH-E0505 (Student Admit Year)
AdmitTermCode	PCH-E0506 (Student Admit Term)
AdmitTerm	Description corresponding to PCH-E0506 (Student Admit Term)
StudentPellStatusCode	PCH-E0491 (Student Pell Grant Status)
StudentPellStatus	Description corresponding to PCH-E0491 (Student Pell Grant Status)
StudentWashingtonCollegeGrant StatusCode	PCH-E0492 (Student Washington College Grant Status)
StudentWashingtonCollegeGrantStatus	Description corresponding to PCH-E0492 (Student Washington College Grant Status)
PreviousInstitutionGPA	PCH-E0600 (Student Previous Institution GPA)
PreviousInstitutionGPARange1	Derived from PCH-E0600 Student Previous Institution GPA)
PreviousInstitutionGPARange2	Derived from PCH-E0600 (Student Previous Institution GPA)
DTA-ASTStatusCode	PCH-E0611 (Student Previous Institution Degree DTA/AST Status)
DTA-ASTStatus	Description corresponding to PCH-E0611 (Student Previous Institution Degree DTA/AST Status)

Comments:

Last Updated: May 6, 2020

# Data Set File: Term Completions

ID: PCH-S0020

File Name: Term Completions <Collection><Term><Year><Course Provider><Submission>.txt

Example: "Term Completions DAY10 WN201011 Central Washington University S007.txt"

Record Format: Tab-Delimited Text

Record Length: Variable

Record Grain: Completion Year, Completion Term, Institution ID, Completion Campus ID,

Student ID, Program ID, Program Concentration ID

Excel Warning: Several data elements contain a leading zero. When opening the text file in Microsoft Excel, the leading

zero will be dropped unless you format the column as Text when you import the file using the Text Import Wizard. Fields requiring Text formatting are identified with "(see Excel Warning)" in the record

layout below.

### **Record Layout:**

COLUMN NAME	SOURCE
CompletionRecordNumber	PCH-E0001 (Record Number) in Completion file record. (see Excel Warning)
AdmissionRecordNumber	PCH-E0001 (Record Number) in corresponding Admission file record. (see Excel Warning)
StudentRecordNumber	PCH-E0001 (Record Number) in corresponding Student file record. (see Excel Warning)
ProgramRecordNumber	PCH-E0001 (Record Number) in corresponding Program file record. (see Excel Warning)
Collection	Collection (Day 10 or Final) of submission file records.
Sector	Sector (i.e., Baccalaureate) of submission file records.
Submission	Submission sequence number.
SubmissionStatus	Submission status (active or retired) of submission.
ReleaseStatus	Release status (institutional use only, released to OFM, or released to all users) of submission.
AcademicYear	PCH-E0040 (Student Completion Year).
CalendarYear	Derived from PCH-E0040 (Student Completion Year).
FiscalYear	Derived from PCH-E0040 (Student Completion Year).
FiscalBiennium	Derived from PCH-E0040 (Student Completion Year).
TermCode	PCH-E0080 (Student Completion Term). (see Excel Warning)
Term	Description corresponding to PCH-E0080 (Student Completion Term).
InstitutionCode	PCH-E0090 (Institution ID) CEEB code for institution. (see Excel Warning)
Institution	Description corresponding to PCH-E0090 (Institution ID).
InstitutionType	Derived from PCH-E0090 (Institution ID).
InstitutionMission	Derived from PCH-E0090 (Institution ID).
InstitutionComplexity	Derived from PCH-E0090 (Institution ID).
InstitutionProfile	Derived from PCH-E0090 (Institution ID).
InstitutionSiteCode	8-digit code assigned by OFM. (see Excel Warning)

COLUMN NAME	SOURCE
InstitutionCity	Derived from PCH-E0090 (Institution ID).
InstitutionZip	Zip code derived from PCH-E0090 (Institution ID). (see Excel Warning)
InstitutionCounty	Derived from PCH-E0090 (Institution ID).
InstitutionCountyType	Derived from PCH-E0090 (Institution ID).
InstitutionRegion	Derived from PCH-E0090 (Institution ID).
InstitutionState	Derived from PCH-E0090 (Institution ID).
InstitutionNation	Derived from PCH-E0090 (Institution ID).
AgencyCode	Agency code derived from PCH-E0090 (Institution ID). (see Excel Warning)
Agency	Derived from PCH-E0090 (Institution ID).
StudentID(Institution)	PCH-E0310 (Student ID: Institution). (see Excel Warning)
StudentID(System)	Student ID assigned by OFM. (see Excel Warning)
StudentID(K-12)	PCH-E0542 (Student K-12 State ID). SSID value assigned by OSPI. (see Excel Warning)
StudentTypeCode	PCH-E0500 (Student Type). (see Excel Warning)
StudentType	Description corresponding to PCH-E0500 (Student Type).
StudentSubLevel	Derived from PCH-E0500 (Student Type).
StudentLevel	Derived from PCH-E0500 (Student Type).
ClassStandingCode	PCH-E0434 (Baccalaureate Class Standing). (see Excel Warning)
ClassStanding	Description corresponding to PCH-E0434 (Baccalaureate Class Standing).
IsDegreeSeekingBaccalaureateStudent	Derived from PCH-E0500 (Student Type).
IsUndergraduateStudent	Derived from PCH-E0500 (Student Type).
IsGraduateStudent	Derived from PCH-E0500 (Student Type).
IsProfessionalStudent	Derived from PCH-E0500 (Student Type).
IsGraduateOrProfessionalStudent	Derived from PCH-E0500 (Student Type).
BirthDate	PCH-E0380 (Student Birth Date).
SexCode	PCH-E0390 (Student Sex).
SexDescription	Description corresponding to PCH-E0390 (Student Sex).
Age(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange1(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange2(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange3(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
Age(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange1(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange2(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange3(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
Race1Code	PCH-E0400 (Student Race 1). (see Excel Warning)
Race1	Description corresponding to PCH-E0400 (Student Race 1).
Race1SubGroup	Derived from PCH-E0400 (Student Race 1).
Race1Group	Derived from PCH-E0400 (Student Race 1).
Race2Code	PCH-E0401 (Student Race 2). (see Excel Warning)

COLUMN NAME	SOURCE
Race2	Description corresponding to PCH-E0401 (Student Race 2).
Race2SubGroup	Derived from PCH-E0401 (Student Race 2).
Race2Group	Derived from PCH-E0401 (Student Race 2).
Race3Code	PCH-E0402 (Student Race 3). (see Excel Warning)
Race3	Description corresponding to PCH-E0402 (Student Race 3).
Race3SubGroup	Derived from PCH-E0402 (Student Race 3).
Race3Group+	Derived from PCH-E0402 (Student Race 3).
Race4Code	PCH-E0403 (Student Race 4). (see Excel Warning)
Race4	Description corresponding to PCH-E0403 (Student Race 4).
Race4SubGroup	Derived from PCH-E0403 (Student Race 4).
Race4Group	Derived from PCH-E0403 (Student Race 4).
Race5Code	PCH-E0404 (Student Race 5). (see Excel Warning)
Race5	Description corresponding to PCH-E0404 (Student Race 5).
Race5SubGroup	Derived from PCH-E0404 (Student Race 5).
Race5Group	Derived from PCH-E0404 (Student Race 5).
IsAmericanIndianOrAlaskaNative	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAlaskaNative	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAmericanIndian	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAmericanIndianWATribe	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAsian	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsBlack	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsPacificIslander	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsWhite	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsUnknownRace	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsMultiRacial	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
Hispanic1Code	PCH-E0410 (Student Hispanic Identity 1). (see Excel Warning)
Hispanic1	Description corresponding to PCH-E0410 (Student Hispanic Identity 1).
Hispanic1Group	Derived from PCH-E0410 (Student Hispanic Identity 1).

COLUMN NAME	SOURCE
Hispanic2Code	PCH-E0411 (Student Hispanic Identity 2). (see Excel Warning)
Hispanic2	Description corresponding to PCH-E0411 (Student Hispanic Identity 2).
Hispanic2Group	Derived from PCH-E0411 (Student Hispanic Identity 2).
Hispanic3Code	PCH-E0412 (Student Hispanic Identity 3). (see Excel Warning)
Hispanic3	Description corresponding to PCH-E0412 (Student Hispanic Identity 3).
Hispanic3Group	Derived from PCH-E0412 (Student Hispanic Identity 3).
IsHispanic	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsCaribbean	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsCentralAmerican	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsMexican	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsSouthAmerican	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsSpanish	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
CountyOriginCode	PCH-E0510 (Student County of Origin at Last Admission). (see Excel Warning)
CountyOrigin	Description corresponding to PCH-E0510 (Student County of Origin at Last Admission).
CountyOriginType	Derived from PCH-E0510 (Student County of Origin at Last Admission).
CountyOriginRegion	Derived from PCH-E0510 (Student County of Origin at Last Admission).
StateOriginCode	PCH-E0520 (Student State of Origin at Last Admission).
StateOrigin	Description corresponding to PCH-E0520 (Student State of Origin at Last Admission).
StateOriginGroup	Derived from PCH-E0520 (Student State of Origin at Last Admission).
StateOriginNationDivision	Derived from PCH-E0520 (Student State of Origin at Last Admission).
StateOriginNationRegion	Derived from PCH-E0520 (Student State of Origin at Last Admission).
NationCitizenshipCode	PCH-E0530 (Student Nation of Citizenship at Last Admission). (see Excel Warning)
NationCitizenship	Description corresponding to PCH-E0530 (Student Nation of Citizenship at Last Admission).
NationCitizenshipSubcontinent	Derived from PCH-E0530 (Student Nation of Citizenship at Last Admission).
NationCitizenshipContinent	Derived from PCH-E0530 (Student Nation of Citizenship at Last Admission).
ImmigrationStatusCode	PCH-E0420 (Student U.S. Immigration Status). (see Excel Warning)
ImmigrationStatus	Description corresponding to PCH-E0420 (Student U.S. Immigration Status).
ResidencyStatus(US)	Derived from PCH-E0420 (Student U.S. Immigration Status).
IsUSResident	Derived from PCH-E0420 (Student U.S. Immigration Status).
ResidencyStatus(WA)	Description corresponding to PCH-E0430 (Student WA Residency Status).
IsWAResident	Derived from PCH-E0430 (Student WA Residency Status).
MilitaryAffiliationCode	PCH-E0460 (Student Military Affiliation). (see Excel Warning)
MilitaryAffiliation	Description corresponding to PCH-E0460 (Student Military Affiliation).
IsMilitary	Derived from PCH-E0460 (Student Military Affiliation).
MilitaryBenefitsCode	PCH-E0462 (Student Military Federal Benefits Type). (see Excel Warning)

COLUMN NAME	SOURCE
MilitaryBenefits	Description corresponding to <u>PCH-E0462</u> (Student Military Federal Benefits Type).
ReceivedMilitaryBenefits	Derived from PCH-E0462 (Student Military Federal Benefits Type).
RunningStartCode	PCH-E0502 (Student Running Start Affiliation). (see Excel Warning)
RunningStartStatus	Description corresponding to PCH-E0502 (Student Running Start Affiliation).
IsCurrentRunnningStart	Derived from PCH-E0502 (Student Running Start Affiliation).
IsFormerRunningStart	Derived from PCH-E0502 (Student Running Start Affiliation).
HighSchoolCode	PCH-E0550 (Student High School Code). CEEB code for high school. (see Excel Warning)
HighSchool	Description corresponding to PCH-E0550 (Student High School Code).
HighSchoolType	Derived from PCH-E0550 (Student High School Code).
HighSchoolSiteCode	8-digit code assigned by OFM. (see Excel Warning)
HighSchoolCity	Derived from PCH-E0550 (Student High School Code).
HighSchoolZip	Zip code derived from PCH-E0550 (Student High School Code). (see Excel Warning)
HighSchoolCounty	Derived from PCH-E0550 (Student High School Code).
HighSchoolCountyType	Derived from PCH-E0550 (Student High School Code).
HighSchoolRegion	Derived from PCH-E0550 (Student High School Code).
HighSchoolState	Derived from PCH-E0550 (Student High School Code).
HighSchoolNationDivision	Derived from PCH-E0550 (Student High School Code).
HighSchoolNationRegion	Derived from PCH-E0550 (Student High School Code).
HighSchoolNation	Derived from PCH-E0550 (Student High School Code).
HighSchoolAttendanceStatus	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolLastYear	PCH-E0562 (Student High School Last Year Attended).
AttendingHighSchool	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionTypeCode	PCH-E0556 (Student High School Completion Type). (see Excel Warning)
HighSchoolCompletionType	Description corresponding to PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionStatus	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionYear	PCH-E0560 (Student High School Completion Year).
CompletedHighSchool	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolGPA	PCH-E0570 (Student High School GPA).
HighSchoolGPARange1	Derived from PCH-E0570 (Student High School GPA).
HighSchoolGPARange2	Derived from PCH-E0570 (Student High School GPA).
PreviousInstitutionAttendedAfterHigh School	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionCode	PCH-E0580 (Student Previous Institution Code). CEEB code for institution. (see Excel Warning)
PreviousInstitution	Description corresponding to PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionType	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionMission	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionComplexity	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionProfile	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionSiteCode	8-digit code assigned by OFM. (see Excel Warning)

COLUMN NAME	SOURCE
PreviousInstitutionCity	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionZip	Zip code derived from PCH-E0580 (Student Previous Institution Code). (see Excel Warning)
PreviousInstitutionCounty	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionCountyType	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionRegion	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionState	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNationDivision	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNationRegion	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNation	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionLastYear	PCH-E0590 (Student Previous Institution Last Year Attended).
ReceivedDegreeFromPreviousInstitution	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionDegreeAcronym	PCH-E0620 (Student Previous Institution Degree Acronym).
PreviousInstitutionDegreeLevelCode	PCH-E0610 (Student Previous Institution Degree/Certificate Level). (see Excel Warning)
PreviousInstitutionDegreeLevel	Description corresponding to PCH-E0610 (Student Previous Institution Degree/Certificate Level).
PreviousInstitutionDegreeLevelGroup	Derived from PCH-E0610 (Student Previous Institution Degree/Certificate Level).
PreviousCreditsEarned	PCH-E0630 (Baccalaureate Previous Credits Earned: Total).
PreviousCreditsTransferredAll	PCH-E0640 (Baccalaureate Previous Credits Transferred: Total).
PreviousCreditsTransferredAP	PCH-E0670 (Baccalaureate Previous Credits Transferred: AP)
PreviousCreditsTransferredIB	PCH-E0680 (Baccalaureate Previous Credits Transferred: IB).
SATMathScore	PCH-E0690 (Student SAT Math Score).
SATReadingScore	PCH-E0691 (Student SAT Critical Reading Score).
SATWritingScore	PCH-E0692 (Student SAT Writing Score).
SATMathSectionScore	PCH-E1030 (Student SAT Math Section Score)
SATEvidenceBasedReadingWriting	PCH-E1031 (Student SAT Evidence Based Reading and Writing Section
SectionScore	Score)
SATMathSubSectionScore	PCH-E1035 (Student SAT Math Sub Section Score)
SATReadingSunSectionScore	PCH-E1036 (Student SAT Reading Sub Section Score)
SATWritingLanguageSubSectionScore	PCH-E1037 (Student SAT Writing and Language Sub Section Score)
ACTEnglishScore	PCH-E0694 (Student ACT English Score).
ACTMathScore	PCH-E0695 (Student ACT Math Score).
ACTReadingScore	PCH-E0696 (Student ACT Reading Score).
ACTScienceScore	PCH-E0697 (Student ACT Science Score).
ACTCompositeScore	PCH-E0698 (Student ACT Composite Score).
ACTWritingScore	PCH-E0699 (Student ACT Writing Score).
DegreeProgramID	PCH-E0930 (Student Completion First Major: Program ID) = PCH-E0220 (Program ID). (see Excel Warning)
DegreeProgramAcronym	PCH-E0240 (Program Degree/Certificate Acronym).
DegreeProgram	PCH-E0250 (Program Degree/Certificate Name).
DegreeProgramLevelCode	PCH-E0260 (Program Degree/Certificate Level). IPEDS code for degree level. (see Excel Warning)

COLUMN NAME	SOURCE
DegreeProgramLevel	Description corresponding to PCH-E0260 (Program Degree/Certificate Level).
DegreeProgramCreditsRequired	PCH-E0262 (Program Completion Credits Required).
MajorCode(Institution)	PCH-E0282 (Program Field of Study Institutional Code). (see Excel Warning)
MajorDescription(Institution)	PCH-E0270 (Program Field of Study).
MajorCode(CIP6)	PCH-E0280 (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for major. (see Excel Warning)
MajorDescription(CIP6)	IPEDS description corresponding to PCH-E0280 (Program Field of Study CIP Code).
MajorCode(CIP4)	4-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
MajorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
MajorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
MajorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
MajorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
MajorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
MajorlsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0280 (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
MajorIsSTEM(NSF)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
MajorIsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
MajorIsSMARTEligible	Indicates if PCH-E0280 (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
ConcentrationID	PCH-E0932 (Student Completion First Major: Program Concentration ID) = PCH-E0230 (Program Concentration ID). (see Excel Warning)
ConcentrationCode(Institution)	PCH-E0302 (Program Concentration Institutional Code). (see Excel Warning)
ConcentrationDescription(Institution)	PCH-E0290 (Program Concentration).
ConcentrationCode(CIP6)	PCH-E0300 (Program Concentration CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for concentration. (see Excel Warning)
ConcentrationDescription(CIP6)	IPEDS description corresponding to PCH-E0300 (Program Concentration CIP Code).
ConcentrationCode(CIP4)	4-digit CIP code derived from PCH-E0300 (Program Concentration CIP Code). (see Excel Warning)
ConcentrationDescription(CIP4)	IPEDS description corresponding to ConcentrationCode(CIP4).
ConcentrationCode(CIP2)	2-digit CIP code derived from PCH-E0300 (Program Concentration CIP Code). (see Excel Warning)
ConcentrationDescription(CIP2)	IPEDS description corresponding to ConcentrationCode(CIP2).
ConcentrationGroup1	Derived from PCH-E0300 (Program Concentration CIP Code).
ConcentrationGroup2	Derived from PCH-E0300 (Program Concentration CIP Code).
ConcentrationIsSTEM(PCHEES)	Assigned by OFM, based on whether <u>PCH-E0300</u> (Program Concentration CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or

COLUMN NAME	SOURCE
	the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
ConcentrationIsSTEM(NSF)	Indicates if PCH-E0300 (Program Concentration CIP Code) is classified as a STEM discipline by the National Science Foundation.
ConcentrationIsSTEM(CSRDE)	Indicates if <a href="PCH-E0300">PCH-E0300</a> (Program Concentration CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
ConcentrationIsSMARTEligible	Indicates if PCH-E0300 (Program Concentration CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
SecondMajorCode(CIP6)	<u>PCH-E0940</u> (Student Completion Second Major) = <u>PCH-E0280</u> (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for second major. (see Excel Warning)
SecondMajorDescription(CIP6)	IPEDS description corresponding to <a href="PCH-E0280">PCH-E0280</a> (Program Field of Study CIP Code).
SecondMajorCode(CIP4)	4-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
SecondMajorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
SecondMajorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
SecondMajorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
SecondMajorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
SecondMajorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
SecondMajorIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0280 (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
SecondMajorIsSTEM(NSF)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
SecondMajorIsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
SecondMajorIsSMARTEligible	Indicates if PCH-E0280 (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
FirstMinorCode(CIP6)	<u>PCH-E0950</u> (Student Completion First Minor) = <u>PCH-E0280</u> (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for first minor. (see Excel Warning)
FirstMinorDescription(CIP6)	IPEDS description corresponding to <a href="PCH-E0280">PCH-E0280</a> (Program Field of Study CIP Code).
FirstMinorCode(CIP4)	4-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
FirstMinorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
FirstMinorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
FirstMinorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
FirstMinorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
FirstMinorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
FirstMinorIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0280 (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)

COLUMN NAME	SOURCE
FirstMinorIsSTEM(NSF)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a
T II SUVIII ON SO I EWI(NOT)	STEM discipline by the National Science Foundation.
FirstMinorIsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
FirstMinorIsSMARTEligible	Indicates if PCH-E0280 (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
SecondMinorCode(CIP6)	PCH-E0960 (Student Completion Second Minor) = PCH-E0280 (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for second minor. (see Excel Warning)
SecondMinorDescription(CIP6)	IPEDS description corresponding to PCH-E0280 (Program Field of Study CIP Code).
SecondMinorCode(CIP4)	4-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
SecondMinorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
SecondMinorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
SecondMinorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
SecondMinorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
SecondMinorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
SecondMinorIsSTEM(PCHEES)	Assigned by OFM, based on whether <u>PCH-E0280</u> (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
SecondMinorIsSTEM(NSF)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
SecondMinorIsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
SecondMinorIsSMARTEligible	Indicates if PCH-E0280 (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
CompletionCampusCode	PCH-E0094 (Student Completion Campus ID). (see Excel Warning)
CompletionCampus	Description corresponding to PCH-E0094 (Student Completion Campus ID).
CompletionCampusIPEDSCode	IPEDS campus code derived from PCH-E0094 (Student Completion Campus ID). (see Excel Warning)
CompletionCampusGroup	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusSiteCode	8-digit code assigned by OFM. (see Excel Warning)
CompletionCampusCity	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusZip	Zip code derived from PCH-E0094 (Student Completion Campus ID). (see Excel Warning)
CompletionCampusCounty	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusCountyType	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusRegion	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusState	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusNation	Derived from PCH-E0094 (Student Completion Campus ID).
AdmitCampusCode	PCH-E0096 (Student Admission Campus ID). (see Excel Warning)
AdmitCampus	Description corresponding to PCH-E0096 (Student Admission Campus ID).
AdmitCampusIPEDSCode	IPEDS campus code derived from PCH-E0096 (Student Admission Campus ID). (see Excel Warning)

COLUMN NAME	SOURCE
AdmitCampusGroup	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusSiteCode	8-digit code assigned by OFM. (see Excel Warning)
AdmitCampusCity	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusZip	Zip code derived from PCH-E0096 (Student Admission Campus ID). (see Excel Warning)
AdmitCampusCounty	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusCountyType	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusRegion	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusState	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusNation	Derived from PCH-E0096 (Student Admission Campus ID).
PrimaryCampusCode	PCH-E0098 (Student Primary Enrollment Campus ID). (see Excel Warning)
PrimaryCampus	Description corresponding to PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusIPEDSCode	IPEDS campus code derived from <a href="PCH-E0098">PCH-E0098</a> (Student Primary Enrollment Campus ID). (see Excel Warning)
PrimaryCampusGroup	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusSiteCode	8-digit code assigned by OFM. (see Excel Warning)
PrimaryCampusCity	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusZip	Zip code derived from PCH-E0098 (Student Primary Enrollment Campus ID). (see Excel Warning)
PrimaryCampusCounty	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusCountyType	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusRegion	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusState	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusNation	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryEnrollmentSiteCode	PCH-E0432 (Student Primary Enrollment Site). (see Excel Warning)
PrimaryEnrollmentSite	Description corresponding to <a href="PCH-E0432">PCH-E0432</a> (Student Primary Enrollment Site).
PrimaryEnrollmentSiteType	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteCity	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteZip	Zip code derived from PCH-E0432 (Student Primary Enrollment Site). (see Excel Warning)
PrimaryEnrollmentSiteCounty	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteCountyType	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteRegion	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteState	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteNation	Derived from PCH-E0432 (Student Primary Enrollment Site).
TermGPA	PCH-E0450 (Student Term GPA).
TermGPARange1	Derived from PCH-E0450 (Student Term GPA).
TermGPARange2	Derived from PCH-E0450 (Student Term GPA).
CumulativeInstitutionalGPA	PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeInstitutionalGPARange1	Derived from PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeInstiuttionalGPARange2	Derived from PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeOveralIGPA	PCH-E0454 (Student Cumulative Overall GPA).
CumulativeOverallGPARange1	Derived from PCH-E0454 (Student Cumulative Overall GPA).

COLUMN NAME	SOURCE
CumulativeOverallGPARange2	Derived from PCH-E0454 (Student Cumulative Overall GPA).
TeachingCertificationID	PCH-E0970 (Student Teaching Certification ID) (see Excel Warning)
CompletionCreditsEarned(Non-Institutional)	PCH-E0990 (Student Completion Non-Institutional Credits Earned)
CompletionCreditsEarned(Institutional)	PCH-E1000 (Student Completion Institutional Credits Earned)
AdmitYear	PCH-E0505 (Student Admit Year)
AdmitTermCode	PCH-E0506 (Student Admit Term)
AdmitTerm	Description corresponding to PCH-E0506 (Student Admit Term)
StudentPellStatusCode	PCH-E0491 (Student Pell Grant Status)
StudentPellStatus	Description corresponding to PCH-E0491 (Student Pell Grant Status)
StudentWashingtonCollegeGrantStatus Code	PCH-E0492 (Student Washington College Grant Status)
StudentWashingtonCollegeGrantStatus	Description corresponding to PCH-E0492 (Student Washington College Grant Status)
StudentWashingtonCollegeGrantStatus	Description corresponding to PCH-E0492 (Student Washington College Grant Status)
PreviousInstitutionGPA	PCH-E0600 (Student Previous Institution GPA)
PreviousInstitutionGPARange1	Derived from PCH-E0600 (Student Previous Institution GPA)
PreviousInstitutionGPARange2	Derived from PCH-E0600 (Student Previous Institution GPA)
DTA-ASTStatusCode	PCH-E0611 (Student Previous Institution Degree DTA/AST Status)
DTA-ASTStatus	Description corresponding to PCH-E0611 (Student Previous Institution Degree DTA/AST Status)

Comments:

Last Updated: May 6, 2020

# Data Set File: Term Enrollments Identifiable

ID: PCH-S0030

File Name: Term Enrollments Identifiable <Collection><Term><Year><Course Provider>

<Submission><Funding Source>.txt

When the data set is created for all institutions then <Course\_Provider> will be "All\_Institutions" and

<Submission> will be blank.

Examples:

"Term\_Enrollments\_Identifiable\_DAY10\_WN201011\_\_Central\_Washington \_University

S007 No State Funds.txt"

"Term\_Enrollments\_Identifiable\_DAY10\_WN201011\_\_All\_Institutions\_No\_State\_Funds.txt"

Record Format: Tab-Delimited Text

Record Length: Variable

Record Grain: Enrollment Year, Enrollment Term, Institution ID, Course Provider Campus ID,

Student ID, Course ID, Course Section ID, Course Section Registration Sequence

Excel Warning: Several data elements contain a leading zero. When opening the text file in Microsoft Excel, the leading

zero will be dropped unless you format the column as Text when you import the file using the Text Import Wizard. Fields requiring Text formatting are identified with "(see Excel Warning)" in the record

layout below.

### **Record Layout:**

COLUMN NAME	SOURCE
RegistrationRecordNumber	PCH-E0001 (Record Number) in Registration file record. (see Excel Warning)
AdmissionRecordNumber	PCH-E0001 (Record Number) in corresponding Admission file record. (see Excel Warning)
StudentRecordNumber	PCH-E0001 (Record Number) in corresponding Student file record. (see Excel Warning)
CourseRecordNumber	PCH-E0001 (Record Number) in corresponding Course file record. (see Excel Warning)
ProgramRecordNumber	PCH-E0001 (Record Number) in corresponding Program file record. (see Excel Warning)
Collection	Collection (Day 10 or Final) of submission file records.
Sector	Sector (i.e., Baccalaureate) of submission file records.
Submission	Submission sequence number.
SubmissionStatus	Submission status (active or retired) of submission.
ReleaseStatus	Release status (institutional use only, released to OFM, or released to all users) of submission.
AcademicYear	PCH-E0010 (Enrollment Year).
CalendarYear	Derived from PCH-E0010 (Enrollment Year).
FiscalYear	Derived from PCH-E0010 (Enrollment Year).
FiscalBiennium	Derived from PCH-E0010 (Enrollment Year).
TermCode	PCH-E0050 (Enrollment Term). (see Excel Warning)
Term	Description corresponding to PCH-E0050 (Enrollment Term).

COLUMN NAME	SOURCE
InstitutionCode	PCH-E0090 (Institution ID). CEEB code for institution. (see Excel Warning)
Institution	Description corresponding to PCH-E0090 (Institution ID).
InstitutionType	Derived from PCH-E0090 (Institution ID).
InstitutionMission	Derived from PCH-E0090 (Institution ID).
InstitutionComplexity	Derived from PCH-E0090 (Institution ID).
InstitutionProfile	Derived from PCH-E0090 (Institution ID).
InstitutionSiteCode	8-digit code assigned by OFM. (see Excel Warning)
InstitutionCity	Derived from PCH-E0090 (Institution ID).
InstitutionZip	Zip code derived from PCH-E0090 (Institution ID). (see Excel Warning)
InstitutionCounty	Derived from PCH-E0090 (Institution ID).
InstitutionCountyType	Derived from PCH-E0090 (Institution ID).
InstitutionRegion	Derived from PCH-E0090 (Institution ID).
InstitutionState	Derived from PCH-E0090 (Institution ID).
InstitutionNation	Derived from PCH-E0090 (Institution ID).
AgencyCode	Agency code derived from PCH-E0090 (Institution ID). (see Excel Warning)
Agency	Derived from PCH-E0090 (Institution ID).
StudentID(Institution)	PCH-E0310 (Student ID: Institution). (see Excel Warning)
StudentID(System)	Student ID assigned by OFM. (see Excel Warning)
StudentID(K-12)	PCH-E0542 (Student K-12 State ID). SSID value assigned by OSPI. (see Excel Warning)
SSN	PCH-E0370 (Student SSN).
FirstName	PCH-E0340 (Student First Name).
LastName	PCH-E0330 (Student Last Name).
MiddleName	PCH-E0350 (Student Middle Name).
NameSuffix	PCH-E0360 (Student Name Suffix).
StudentTypeCode	PCH-E0500 (Student Type). (see Excel Warning)
StudentType	Description corresponding to PCH-E0500 (Student Type).
StudentSubLevel	Derived from PCH-E0500 (Student Type).
StudentLevel	Derived from PCH-E0500 (Student Type).
ClassStandingCode	PCH-E0434 (Baccalaureate Class Standing). (see Excel Warning)
ClassStanding	Description corresponding to PCH-E0434 (Baccalaureate Class Standing).
IsDegreeSeekingBaccalaureateStudent	Derived from PCH-E0500 (Student Type).
IsUndergraduateStudent	Derived from PCH-E0500 (Student Type).
IsGraduateStudent	Derived from PCH-E0500 (Student Type).
IsProfessionalStudent	Derived from PCH-E0500 (Student Type).
IsGraduateOrProfessionalStudent	Derived from PCH-E0500 (Student Type).
BirthDate	PCH-E0380 (Student Birth Date).
SexCode	PCH-E0390 (Student Sex).
SexDescription	Description corresponding to PCH-E0390 (Student Sex).
Age(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange1(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).

COLUMN NAME	SOURCE
AgeRange2(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange3(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
Age(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange1(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange2(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange3(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
Race1Code	PCH-E0400 (Student Race 1). (see Excel Warning)
Race1	Description corresponding to PCH-E0400 (Student Race 1).
Race1SubGroup	Derived from PCH-E0400 (Student Race 1).
Race1Group	Derived from PCH-E0400 (Student Race 1).
Race2Code	PCH-E0401 (Student Race 2). (see Excel Warning)
Race2	Description corresponding to PCH-E0401 (Student Race 2).
Race2SubGroup	Derived from PCH-E0401 (Student Race 2).
Race2Group	Derived from PCH-E0401 (Student Race 2).
Race3Code	PCH-E0402 (Student Race 3). (see Excel Warning)
Race3	Description corresponding to PCH-E0402 (Student Race 3).
Race3SubGroup	Derived from PCH-E0402 (Student Race 3).
Race3Group+	Derived from PCH-E0402 (Student Race 3).
Race4Code	PCH-E0403 (Student Race 4). (see Excel Warning)
Race4	Description corresponding to PCH-E0403 (Student Race 4).
Race4SubGroup	Derived from PCH-E0403 (Student Race 4).
Race4Group	Derived from PCH-E0403 (Student Race 4).
Race5Code	PCH-E0404 (Student Race 5). (see Excel Warning)
Race5	Description corresponding to PCH-E0404 (Student Race 5).
Race5SubGroup	Derived from PCH-E0404 (Student Race 5).
Race5Group	Derived from PCH-E0404 (Student Race 5).
IsAmericanIndianOrAlaskaNative	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAlaskaNative	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAmericanIndian	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAmericanIndianWATribe	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsAsian	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsBlack	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).

IsPacificIslander	from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), 402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-Student Race 5).  from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2),
<u>E0404 (</u>   Derived       IsWhite   PCH-E0	Student Race 5). from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2),
IsWhite Derived PCH-E0	from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2),
IsWhite PCH-E0	
	402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-
<u> E0404</u> (	Student Race 5).
	from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2),
	402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-
	Student Race 5). from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2),
	402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-
	Student Race 5).
Hispanic1Code PCH-E0	410 (Student Hispanic Identity 1). (see Excel Warning)
Hispanic1 Descript	ion corresponding to PCH-E0410 (Student Hispanic Identity 1).
Hispanic1Group Derived	from PCH-E0410 (Student Hispanic Identity 1).
Hispanic2Code PCH-E0	411 (Student Hispanic Identity 2). (see Excel Warning)
Hispanic2 Descript	ion corresponding to PCH-E0411 (Student Hispanic Identity 2).
Hispanic2Group Derived	from PCH-E0411 (Student Hispanic Identity 2).
Hispanic3Code PCH-E0	412 (Student Hispanic Identity 3). (see Excel Warning)
Hispanic3 Descript	ion corresponding to PCH-E0412 (Student Hispanic Identity 3).
Hispanic3Group Derived	from PCH-E0412 (Student Hispanic Identity 3).
IsHispanic Derived	from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student
Hispanio	c Identity 2), and <u>PCH-E0412</u> (Student Hispanic Identity 3).
	from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2)
Darivad	c Identity 2), and PCH-E0412 (Student Hispanic Identity 3). from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student
	c Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
	from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student
Hispanic	c Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
	from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
Derived	from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student
isSpanish Hispanic	c Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
COHNIVERIAINCORE	510 (Student County of Origin at Last Admission). (see Excel
Validing	) ion corresponding to <u>PCH-E0510</u> (Student County of Origin at Last
CountyOrigin Admissi	
	from PCH-E0510 (Student County of Origin at Last Admission).
	from PCH-E0510 (Student County of Origin at Last Admission).
	520 (Student State of Origin at Last Admission).
Descript	ion corresponding to PCH-E0520 (Student State of Origin at Last
StateOrigin Admissi	,
StateOriginGroup Derived	from PCH-E0520 (Student State of Origin at Last Admission).
-	from PCH-E0520 (Student State of Origin at Last Admission).
	from PCH-E0520 (Student State of Origin at Last Admission).
NationCitizenshipCode PCH-E0 Warning	530 (Student Nation of Citizenship at Last Admission). (see Excel
NationCitizenship Descript	ion corresponding to <u>PCH-E0530</u> (Student Nation of Citizenship at mission).

COLUMN NAME	SOURCE
NationCitizenshipSubcontinent	Derived from PCH-E0530 (Student Nation of Citizenship at Last Admission).
NationCitizenshipContinent	Derived from PCH-E0530 (Student Nation of Citizenship at Last Admission).
ImmigrationStatusCode	PCH-E0420 (Student U.S. Immigration Status). (see Excel Warning)
ImmigrationStatus	Description corresponding to PCH-E0420 (Student U.S. Immigration Status).
ResidencyStatus(US)	Derived from PCH-E0420 (Student U.S. Immigration Status).
IsUSResident	Derived from PCH-E0420 (Student U.S. Immigration Status).
ResidencyStatus(WA)	Description corresponding to PCH-E0430 (Student WA Residency Status).
IsWAResident	Derived from PCH-E0430 (Student WA Residency Status).
Military AffiliationCode	PCH-E0460 (Student Military Affiliation). (see Excel Warning)
MilitaryAffiliation	Description corresponding to PCH-E0460 (Student Military Affiliation).
IsMilitary	Derived from PCH-E0460 (Student Military Affiliation).
MilitaryBenefitsCode	PCH-E0462 (Student Military Federal Benefits Type). (see Excel Warning)
MilitaryBenefits	Description corresponding to PCH-E0462 (Student Military Federal Benefits Type).
ReceivedMilitaryBenefits	Derived from PCH-E0462 (Student Military Federal Benefits Type).
RunningStartCode	PCH-E0502 (Student Running Start Affiliation). (see Excel Warning)
RunningStartStatus	Description corresponding to PCH-E0502 (Student Running Start Affiliation).
IsCurrentRunnningStart	Derived from PCH-E0502 (Student Running Start Affiliation).
IsFormerRunningStart	Derived from PCH-E0502 (Student Running Start Affiliation).
HighSchoolCode	PCH-E0550 (Student High School Code). CEEB code for high school. (see Excel Warning)
HighSchool	Description corresponding to PCH-E0550 (Student High School Code).
HighSchoolType	Derived from PCH-E0550 (Student High School Code).
HighSchoolSiteCode	8-digit code assigned by OFM. (see Excel Warning)
HighSchoolCity	Derived from PCH-E0550 (Student High School Code).
HighSchoolZip	Zip code derived from PCH-E0550 (Student High School Code). (see Excel Warning)
HighSchoolCounty	Derived from PCH-E0550 (Student High School Code).
HighSchoolCountyType	Derived from PCH-E0550 (Student High School Code).
HighSchoolRegion	Derived from PCH-E0550 (Student High School Code).
HighSchoolState	Derived from PCH-E0550 (Student High School Code).
HighSchoolNationDivision	Derived from PCH-E0550 (Student High School Code).
HighSchoolNationRegion	Derived from PCH-E0550 (Student High School Code).
HighSchoolNation	Derived from PCH-E0550 (Student High School Code).
HighSchoolAttendanceStatus	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolLastYear	PCH-E0562 (Student High School Last Year Attended).
AttendingHighSchool	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionTypeCode	PCH-E0556 (Student High School Completion Type). (see Excel Warning)
HighSchoolCompletionType	Description corresponding to PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionStatus	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionYear	PCH-E0560 (Student High School Completion Year).
CompletedHighSchool	Derived from PCH-E0556 (Student High School Completion Type).

COLUMN NAME	SOURCE
HighSchoolGPA	PCH-E0570 (Student High School GPA).
HighSchoolGPARange1	Derived from PCH-E0570 (Student High School GPA).
HighSchoolGPARange2	Derived from PCH-E0570 (Student High School GPA).
PreviousInstitutionAttendedAfterHigh School	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionCode	PCH-E0580 (Student Previous Institution Code). CEEB code for institution. (see Excel Warning)
PreviousInstitution	Description corresponding to PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionType	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionMission	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionComplexity	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionProfile	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionSiteCode	8-digit code assigned by OFM. (see Excel Warning)
PreviousInstitutionCity	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionZip	Zip code derived from PCH-E0580 (Student Previous Institution Code). (see Excel Warning)
PreviousInstitutionCounty	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionCountyType	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionRegion	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionState	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNationDivision	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNationRegion	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNation	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionLastYear	PCH-E0590 (Student Previous Institution Last Year Attended).
ReceivedDegreeFromPrevious Institution	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionDegreeAcronym	PCH-E0620 (Student Previous Institution Degree Acronym).
PreviousInstitutionDegreeLevelCode	PCH-E0610 (Student Previous Institution Degree/Certificate Level). (see Excel Warning)
PreviousInstitutionDegreeLevel	Description corresponding to <a href="PCH-E0610">PCH-E0610</a> (Student Previous Institution Degree/Certificate Level).
PreviousInstitutionDegreeLevelGroup	Derived from PCH-E0610 (Student Previous Institution Degree/Certificate Level).
PreviousCreditsEarned	PCH-E0630 (Baccalaureate Previous Credits Earned: Total).
PreviousCreditsTransferredAll	PCH-E0640 (Baccalaureate Previous Credits Transferred: Total).
PreviousCreditsTransferredAP	PCH-E0670 (Baccalaureate Previous Credits Transferred: AP)
PreviousCreditsTransferredIB	PCH-E0680 (Baccalaureate Previous Credits Transferred: IB).
SATMathScore	PCH-E0690 (Student SAT Math Score).
SATReadingScore	PCH-E0691 (Student SAT Critical Reading Score).
SATWritingScore	PCH-E0692 (Student SAT Writing Score).
SATMathSectionScore	PCH-E1030 (Student SAT Math Section Score)
SATEvidenceBasedReadingWriting SectionScore	PCH-E1031 (Student SAT Evidence Based Reading and Writing Section Score)
SATMathSubSectionScore	PCH-E1035 (Student SAT Math Sub Section Score)
SATReadingSunSectionScore	PCH-E1036 (Student SAT Reading Sub Section Score)

COLUMN NAME	SOURCE
SATWritingLanguageSubSectionScore	PCH-E1037 (Student SAT Writing and Language Sub Section Score)
ACTEnglishScore	PCH-E0694 (Student ACT English Score).
ACTMathScore	PCH-E0695 (Student ACT Math Score).
ACTReadingScore	PCH-E0696 (Student ACT Reading Score).
ACTScienceScore	PCH-E0697 (Student ACT Science Score).
ACTCompositeScore	PCH-E0698 (Student ACT Composite Score).
ACTWritingScore	PCH-E0699 (Student ACT Writing Score).
TuitionPaymentTypeCode	PCH-E0470 (Student Tuition Fee Type). (see Excel Warning)
TuitionPaymentType	Description corresponding to PCH-E0470 (Student Tuition Fee Type).
PaidTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
PaidStandardTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
PaidStandardResidentTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
PaidStandardNonresidentTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
PaidNonstandardTuition	Derived from PCH-E0470 (Student Tuition Fee Type).
	PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1). (see Excel
FeeExemption1Code	Warning)
FeeExemption1	Description corresponding to PCH-E0472 (Student Non-Resident Tuition Fee
·	Exemption 1).  PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2). (see Excel
FeeExemption2Code	Warning)
FeeExemption2	Description corresponding to PCH-E0473 (Student Non-Resident Tuition Fee
1 eeExemption2	Exemption 2).
FeeExemption3Code	PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3). (see Excel Warning)
	Description corresponding to PCH-E0474 (Student Non-Resident Tuition Fee
FeeExemption3	Exemption 3).
	Derived from PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1),
ReceivedFeeExemption	PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2), and PCH-E0474 (Student Non-Resident Tuition Fee Exemption 3).
	Derived from PCH-E0472 (Student Non-Resident Tuition Fee Exemption 1),
FeeExemptionsCount	PCH-E0473 (Student Non-Resident Tuition Fee Exemption 2), and PCH-
	E0474 (Student Non-Resident Tuition Fee Exemption 3).
FeeWaiver1Code	PCH-E0480 (Student Tuition Fee Waiver 1). (see Excel Warning)
FeeWaiver1	Description corresponding to PCH-E0480 (Student Tuition Fee Waiver 1).
FeeWaiver2Code	PCH-E0481 (Student Tuition Fee Waiver 2). (see Excel Warning)
FeeWaiver2	Description corresponding to PCH-E0481 (Student Tuition Fee Waiver 2).
FeeWaiver3Code	PCH-E0482 (Student Tuition Fee Waiver 3). (see Excel Warning)
FeeWaiver3	Description corresponding to PCH-E0482 (Student Tuition Fee Waiver 3).
B . IE .W.:	Derived from PCH-E0480 (Student Tuition Fee Waiver 1), PCH-E0481
ReceivedFeeWaiver	(Student Tuition Fee Waiver 2), and <u>PCH-E0482</u> (Student Tuition Fee Waiver 3).
	Derived from PCH-E0480 (Student Tuition Fee Waiver 1), PCH-E0481
FeeWaiversCount	(Student Tuition Fee Waiver 2), and PCH-E0482 (Student Tuition Fee Waiver
	3).
DegreeProgramID	PCH-E0440 (Student First Major: Program ID) = PCH-E0220 (Program ID). (see Excel Warning)
DegreeProgramAcronym	PCH-E0240 (Program Degree/Certificate Acronym).
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COLUMN NAME	SOURCE
DegreeProgram	PCH-E0250 (Program Degree/Certificate Name).
DegreeProgramLevelCode	PCH-E0260 (Program Degree/Certificate Level). IPEDS code for degree level. (see Excel Warning)
DegreeProgramLevel	Description corresponding to PCH-E0260 (Program Degree/Certificate Level).
DegreeProgramCreditsRequired	PCH-E0262 (Program Completion Credits Required).
MajorCode(Institution)	PCH-E0282 (Program Field of Study Institutional Code). (see Excel Warning)
MajorDescription(Institution)	PCH-E0270 (Program Field of Study).
MajorCode(CIP6)	PCH-E0280 (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for major. (see Excel Warning)
MajorDescription(CIP6)	IPEDS description corresponding to PCH-E0280 (Program Field of Study CIP Code).
MajorCode(CIP4)	4-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
MajorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
MajorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
MajorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
MajorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
MajorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
MajorIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0280 (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
MajorIsSTEM(NSF)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
MajorlsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
MajorIsSMARTEligible	Indicates if PCH-E0280 (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
ConcentrationID	PCH-E0442 (Student First Major: Program Concentration ID) = PCH-E0230 (Program Concentration ID). (see Excel Warning)
ConcentrationCode(Institution)	PCH-E0302 (Program Concentration Institutional Code). (see Excel Warning)
ConcentrationDescription(Institution)	PCH-E0290 (Program Concentration).
ConcentrationCode(CIP6)	PCH-E0300 (Program Concentration CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for concentration. (see Excel Warning)
ConcentrationDescription(CIP6)	IPEDS description corresponding to <a href="PCH-E0300">PCH-E0300</a> (Program Concentration CIP Code).
ConcentrationCode(CIP4)	4-digit CIP code derived from PCH-E0300 (Program Concentration CIP Code). (see Excel Warning)
ConcentrationDescription(CIP4)	IPEDS description corresponding to ConcentrationCode(CIP4).
ConcentrationCode(CIP2)	2-digit CIP code derived from PCH-E0300 (Program Concentration CIP Code). (see Excel Warning)
ConcentrationDescription(CIP2)	IPEDS description corresponding to ConcentrationCode(CIP2).
ConcentrationGroup1	Derived from PCH-E0300 (Program Concentration CIP Code).
ConcentrationGroup2	Derived from PCH-E0300 (Program Concentration CIP Code).
ConcentrationIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0300 (Program Concentration CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the

COLUMN NAME	SOURCE
	SMART grant program. (Exception: SMART-eligible foreign language study
	disciplines.)
ConcentrationIsSTEM(NSF)	Indicates if <u>PCH-E0300</u> (Program Concentration CIP Code) is classified as a STEM discipline by the National Science Foundation.
	Indicates if PCH-E0300 (Program Concentration CIP Code) is classified as a
ConcentrationIsSTEM(CSRDE)	STEM discipline by the Consortium for Student Retention Data Exchange
	(CSRDE).
ConcentrationIsSMARTEligible	Indicates if PCH-E0300 (Program Concentration CIP Code) is an eligible
AdmitCampusCode	discipline for award of SMART grants by the U.S. Department of Education.  PCH-E0096 (Student Admission Campus ID). (see Excel Warning)
AdmitCampus	Description corresponding to PCH-E0096 (Student Admission Campus ID).
<u> </u>	IPEDS campus code derived from PCH-E0096 (Student Admission Campus
AdmitCampusIPEDSCode	ID). (see Excel Warning)
AdmitCampusGroup	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusSiteCode	8-digit code assigned by OFM. (see Excel Warning)
AdmitCampusCity	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusZip	Zip code derived from PCH-E0096 (Student Admission Campus ID). (see
AdmitCampusCounty	Excel Warning)  Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusCountyType	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusRegion	Derived from PCH-E0096 (Student Admission Campus ID).
	Derived from PCH-E0096 (Student Admission Campus ID).  Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusState	
AdmitCampusNation	Derived from PCH-E0096 (Student Admission Campus ID).
PrimaryCampusCode	PCH-E0098 (Student Primary Enrollment Campus ID). (see Excel Warning)
PrimaryCampus	Description corresponding to <u>PCH-E0098</u> (Student Primary Enrollment Campus ID).
PrimaryCampusIPEDSCode	IPEDS campus code derived from PCH-E0098 (Student Primary Enrollment
	Campus ID). (see Excel Warning)
PrimaryCampusGroup	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusSiteCode	8-digit code assigned by OFM. (see Excel Warning)
PrimaryCampusCity	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusZip	Zip code derived from <u>PCH-E0098</u> (Student Primary Enrollment Campus ID). (see Excel Warning)
PrimaryCampusCounty	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusCountyType	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusRegion	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusState	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusNation	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryEnrollmentSiteCode	PCH-E0432 (Student Primary Enrollment Site). (see Excel Warning)
PrimaryEnrollmentSite	Description corresponding to PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteType	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteCity	Derived from PCH-E0432 (Student Primary Enrollment Site).
	Zip code derived from PCH-E0432 (Student Primary Enrollment Site). (see
PrimaryEnrollmentSiteZip	Excel Warning)
PrimaryEnrollmentSiteCounty	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteCountyType	Derived from PCH-E0432 (Student Primary Enrollment Site).

COLUMN NAME	SOURCE
PrimaryEnrollmentSiteRegion	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteState	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteNation	Derived from PCH-E0432 (Student Primary Enrollment Site).
TermGPA	PCH-E0450 (Student Term GPA).
TermGPARange1	Derived from PCH-E0450 (Student Term GPA).
TermGPARange2	Derived from PCH-E0450 (Student Term GPA).
CumulativeInstitutionalGPA	PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeInstitutionalGPARange1	Derived from PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeInstiuttionalGPARange2	Derived from PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeOverallGPA	PCH-E0454 (Student Cumulative Overall GPA).
CumulativeOverallGPARange1	Derived from PCH-E0454 (Student Cumulative Overall GPA).
CumulativeOverallGPARange2	Derived from PCH-E0454 (Student Cumulative Overall GPA).
CourseID	PCH-E0700 (Course ID). (see Excel Warning)
SectionID	PCH-E0710 (Course Section ID). (see Excel Warning)
CourseNumber	PCH-E0720 (Course Number). (see Excel Warning)
CourseLevel	Derived from PCH-E0720 (Course Number).
CourseLevelSubGroup	Derived from PCH-E0720 (Course Number).
CourseLevelGroup	Derived from PCH-E0720 (Course Number).
CourseTitle	PCH-E0730 (Course Title).
CourseSubjectDescription(Institution)	PCH-E0740 (Course Subject).
CourseSubjectCode(CIP6)	PCH-E0750 (Course Subject CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for course subject. (see Excel Warning)
CourseSubjectDescription(CIP6)	IPEDS description corresponding to PCH-E0750 (Course Subject CIP Code).
CourseSubjectCode(CIP4)	4-digit CIP code derived from PCH-E0750 (Course Subject CIP Code). (see Excel Warning)
CourseSubjectDescription(CIP4)	IPEDS description corresponding to CourseSubjectCode(CIP4).
CourseSubjectCode(CIP2)	2-digit CIP code derived from PCH-E0750 (Course Subject CIP Code). (see Excel Warning)
CourseSubjectDescription(CIP2)	IPEDS description corresponding to CourseSubjectCode(CIP2).
CourseSubjectGroup1	Derived from PCH-E0750 (Course Subject CIP Code).
CourseSubjectGroup2	Derived from PCH-E0750 (Course Subject CIP Code).
CourseSubjectIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0750 (Course Subject CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
CourseSubjectIsSTEM(NSF)	Indicates if PCH-E0750 (Course Subject CIP Code) is classified as a STEM discipline by the National Science Foundation.
CourseSubjectIsSTEM(CSRDE)	Indicates if PCH-E0750 (Course Subject CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
CourseSubjectIsSMARTEligible	Indicates if PCH-E0750 (Course Subject CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
CampusProvidingCourseCode	PCH-E0092 (Course Provider Campus ID). (see Excel Warning)
CampusProvidingCourse	Description corresponding to PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseIPEDSCode	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseGroup	Derived from PCH-E0092 (Course Provider Campus ID).

COLUMN NAME	SOURCE
CampusProvidingCourseSiteCode	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseCity	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseZip	Zip code derived from PCH-E0092 (Course Provider Campus ID). (see Excel Warning)
CampusProvidingCourseCounty	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseCountyType	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseRegion	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseState	Derived from PCH-E0092 (Course Provider Campus ID).
CampusProvidingCourseNation	Derived from PCH-E0092 (Course Provider Campus ID).
InstructionTypeCode	PCH-E0760 (Course Section Instructional Type). (see Excel Warning)
InstructionType	Description corresponding to PCH-E0760 (Course Section Instructional Type).
CourseDurationCode	PCH-E0770 (Course Section Duration). (see Excel Warning)
CourseDuration	Description corresponding to PCH-E0770 (Course Section Duration).
CourseBeginDate	PCH-E0810 (Course Section Begin Date).
CourseEndDate	PCH-E0820 (Course Section End Date).
CourseDatesType	Description corresponding to PCH-E0830 (Course Section Variable Dates Indicator).
CourseDeliveryTypeCode	PCH-E0780 (Course Section Instruction Delivery Type). (see Excel Warning)
CourseDeliveryType	Description corresponding to <u>PCH-E0780</u> (Course Section Instruction Delivery Type).
CourseDeliveryTypeGroup	Derived from PCH-E0780 (Course Section Instruction Delivery Type).
CourseDeliverySiteCode	PCH-E0790 (Course Section Instruction Delivery Site). (see Excel Warning)
CourseDeliverySite	Description corresponding to PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteType	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteCity	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteZip	Zip code derived from PCH-E0790 (Course Section Instruction Delivery Site). (see Excel Warning)
CourseDeliverySiteCounty	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteCountyType	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteCourseRegion	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteState	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
CourseDeliverySiteNation	Derived from PCH-E0790 (Course Section Instruction Delivery Site).
OnlineLearningTypeCode	PCH-E0800 (Course Section Online Learning Type). (see Excel Warning)
OnlineLearningType	Description corresponding to PCH-E0800 (Course Section Online Learning Type).
OnlineLearningTypeGroup	Derived from PCH-E0800 (Course Section Online Learning Type).
RemedialStatusCode	PCH-E0910 (Course Section Remedial Learning Indicator). (see Excel Warning)
RemedialStatus	Description corresponding to PCH-E0910 (Course Section Remedial Learning Indicator).
RemedialTypeCode	PCH-E0920 (Course Section Remedial Learning Registration Type). (see Excel Warning)
RemedialType	Description corresponding to PCH-E0920 (Course Section Remedial Learning Registration Type).
IsRemedialCourse	Derived from PCH-E0910 (Course Section Remedial Learning Indicator).

COLUMN NAME	SOURCE
IsRequiredRemedialCourse	Derived from PCH-E0920 (Course Section Remedial Learning Registration Type).
CourseAdministrativeUnit	PCH-E0832 (Course Section Administrative Unit).
RegistrationSequence	PCH-E0840 (Course Section Registration Sequence).
RepeatCourseStatusCode	PCH-E0850 (Course Section Repeat Course Indicator). (see Excel Warning)
RepeatCourseStatus	Description corresponding to PCH-E0850 (Course Section Repeat Course Indicator).
IsRepeatCourse	Derived from PCH-E0850 (Course Section Repeat Course Indicator).
FundingSourceCode	PCH-E0860 (Course Section Registration State Funding Source). (see Excel Warning)
FundingSource	Description corresponding to PCH-E0860 (Course Section Registration State Funding Source).
FundingSubType	Derived from PCH-E0860 (Course Section Registration State Funding Source).
FundingType	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFunded	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFundedDirectAppropriation	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFunded2and4YearPartnership	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFundedHighSchoolDualEnrollme nt	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFundedRunningStart	Derived from PCH-E0860 (Course Section Registration State Funding Source).
IsStateFundedCollegeInHighSchool	Derived from PCH-E0860 (Course Section Registration State Funding Source).
CreditHoursAttempted	PCH-E0880 (Course Section Credit Hours Attempted).
CreditHoursAttemptedRange	Derived from PCH-E0880 (Course Section Credit Hours Attempted).
CreditHoursEarned	PCH-E0890 (Course Section Credit Hours Earned).
CreditHoursEarnedRange	Derived from PCH-E0880 (Course Section Credit Hours Attempted).
GradeLetterCode	PCH-E0900 (Course Section Grade Letter).
GradeLetterDescription	Description corresponding to PCH-E0900 (Course Section Grade Letter).
GradeNumber	PCH-E0902 (Course Section Grade Number).
AdmitYear	PCH-E0505 (Student Admit Year)
AdmitTermCode	PCH-E0506 (Student Admit Term)
AdmitTerm	Description corresponding to PCH-E0506 (Student Admit Term)
StudentPellStatusCode	PCH-E0491 (Student Pell Grant Status)
StudentPellStatus	Description corresponding to PCH-E0491 (Student Pell Grant Status)
StudentWashingtonCollegeGrant StatusCode	PCH-E0492 (Student Washington College Grant Status)
StudentWashingtonCollegeGrantStatus	Description corresponding to PCH-E0492 (Student Washington College Grant Status)
PreviousInstitutionGPA	PCH-E0600 (Student Previous Institution GPA)
PreviousInstitutionGPARange1	Derived from PCH-E0600 (Student Previous Institution GPA)
PreviousInstitutionGPARange2	Derived from PCH-E0600 (Student Previous Institution GPA)
DTA-ASTStatusCode	PCH-E0611 (Student Previous Institution Degree DTA/AST Status)

WA Education Research & Data Center (Office of Financial Management)
Public Centralized Higher Education Enrollment System (PCHEES)
PCHEES Data Submission Guide (version 1.21)

COLUMN NAME	SOURCE
DTA-ASTStatus	Description corresponding to PCH-E0611 (Student Previous Institution Degree DTA/AST Status)

Comments:

Last Updated: May 6, 2020

## Data Set File: Term Completions Identifiable

ID: PCH-S0040

File Name: Term Completions Identifiable <Collection><Term><Year><Course Provider><Submission>.txt

When the data set is created for all institutions then <Course Provider> will be "All Institutions" and

<Submission> will be blank.

Examples: "Term\_Completions\_Identifiable\_DAY10\_WN201011\_\_Central\_Washington\_University

S007.txt"

"Term\_Completions\_ Identifiable\_DAY10\_WN201011\_\_All\_Institutions.txt"

Record Format: Tab-Delimited Text

Record Length: Variable

Record Grain: Completion Year, Completion Term, Institution ID, Completion Campus ID, Student ID, Program ID,

**Program Concentration ID** 

Excel Warning: Several data elements contain a leading zero. When opening the text file in Microsoft Excel, the leading

zero will be dropped unless you format the column as Text when you import the file using the Text Import Wizard. Fields requiring Text formatting are identified with "(see Excel Warning)" in the record

layout below.

### **Record Layout:**

COLUMN NAME	SOURCE
CompletionRecordNumber	PCH-E0001 (Record Number) in Completion file record. (see Excel Warning)
AdmissionRecordNumber	PCH-E0001 (Record Number) in corresponding Admission file record. (see Excel Warning)
StudentRecordNumber	PCH-E0001 (Record Number) in corresponding Student file record. (see Excel Warning)
ProgramRecordNumber	PCH-E0001 (Record Number) in corresponding Program file record. (see Excel Warning)
Collection	Collection (Day 10 or Final) of submission file records.
Sector	Sector (i.e., Baccalaureate) of submission file records.
Submission	Submission sequence number.
SubmissionStatus	Submission status (active or retired) of submission.
ReleaseStatus	Release status (institutional use only, released to OFM, or released to all users) of submission.
AcademicYear	PCH-E0040 (Student Completion Year).
CalendarYear	Derived from PCH-E0040 (Student Completion Year).
FiscalYear	Derived from PCH-E0040 (Student Completion Year).
FiscalBiennium	Derived from PCH-E0040 (Student Completion Year).
TermCode	PCH-E0080 (Student Completion Term). (see Excel Warning)
Term	Description corresponding to PCH-E0080 (Student Completion Term).
InstitutionCode	PCH-E0090 (Institution ID) CEEB code for institution. (see Excel Warning)
Institution	Description corresponding to PCH-E0090 (Institution ID).

COLUMN NAME	SOURCE
InstitutionType	Derived from PCH-E0090 (Institution ID).
InstitutionMission	Derived from PCH-E0090 (Institution ID).
InstitutionComplexity	Derived from PCH-E0090 (Institution ID).
InstitutionProfile	Derived from PCH-E0090 (Institution ID).
InstitutionSiteCode	8-digit code assigned by OFM. (see Excel Warning)
InstitutionCity	Derived from PCH-E0090 (Institution ID).
InstitutionZip	Zip code derived from PCH-E0090 (Institution ID). (see Excel Warning)
InstitutionCounty	Derived from PCH-E0090 (Institution ID).
InstitutionCountyType	Derived from PCH-E0090 (Institution ID).
InstitutionRegion	Derived from PCH-E0090 (Institution ID).
InstitutionState	Derived from PCH-E0090 (Institution ID).
InstitutionNation	Derived from PCH-E0090 (Institution ID).
AgencyCode	Agency code derived from PCH-E0090 (Institution ID). (see Excel Warning)
Agency	Derived from PCH-E0090 (Institution ID).
StudentID(Institution)	PCH-E0310 (Student ID: Institution). (see Excel Warning)
StudentID(System)	Student ID assigned by OFM. (see Excel Warning)
StudentID(K-12)	PCH-E0542 (Student K-12 State ID). SSID value assigned by OSPI. (see Excel Warning)
SSN	PCH-E0370 (Student SSN).
FirstName	PCH-E0340 (Student First Name).
LastName	PCH-E0330 (Student Last Name).
MiddleName	PCH-E0350 (Student Middle Name).
NameSuffix	PCH-E0360 (Student Name Suffix).
StudentTypeCode	PCH-E0500 (Student Type). (see Excel Warning)
StudentType	Description corresponding to PCH-E0500 (Student Type).
StudentSubLevel	Derived from PCH-E0500 (Student Type).
StudentLevel	Derived from PCH-E0500 (Student Type).
ClassStandingCode	PCH-E0434 (Baccalaureate Class Standing). (see Excel Warning)
ClassStanding	Description corresponding to <u>PCH-E0434</u> (Baccalaureate Class Standing).
IsDegreeSeekingBaccalaureateStudent	Derived from PCH-E0500 (Student Type).
IsUndergraduateStudent	Derived from PCH-E0500 (Student Type).
IsGraduateStudent	Derived from PCH-E0500 (Student Type).
IsProfessionalStudent	Derived from PCH-E0500 (Student Type).
IsGraduateOrProfessionalStudent	Derived from PCH-E0500 (Student Type).
BirthDate	PCH-E0380 (Student Birth Date).
SexCode	PCH-E0390 (Student Sex).
SexDescription	Description corresponding to PCH-E0390 (Student Sex).
Age(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).
AgeRange1(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110 (Enrollment Term Start Date).

COLUMN NAME	SOURCE
AgeRange2(AsOfBeginTerm)	Derived from PCH-E0380 (Student Birth Date) and PCH-E0110
Agertangez(Agenbegin Term)	(Enrollment Term Start Date).
AgeRange3(AsOfBeginTerm)	Derived from <u>PCH-E0380</u> (Student Birth Date) and <u>PCH-E0110</u> (Enrollment Term Start Date).
Age(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange1(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange2(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
AgeRange3(AsOfApril1)	Derived from PCH-E0380 (Student Birth Date).
Race1Code	
	PCH-E0400 (Student Race 1). (see Excel Warning)
Race1	Description corresponding to PCH-E0400 (Student Race 1).
Race1SubGroup	Derived from PCH-E0400 (Student Race 1).
Race1Group	Derived from PCH-E0400 (Student Race 1).
Race2Code	PCH-E0401 (Student Race 2). (see Excel Warning)
Race2	Description corresponding to PCH-E0401 (Student Race 2).
Race2SubGroup	Derived from PCH-E0401 (Student Race 2).
Race2Group	Derived from PCH-E0401 (Student Race 2).
Race3Code	PCH-E0402 (Student Race 3). (see Excel Warning)
Race3	Description corresponding to PCH-E0402 (Student Race 3).
Race3SubGroup	Derived from PCH-E0402 (Student Race 3).
Race3Group+	Derived from PCH-E0402 (Student Race 3).
Race4Code	PCH-E0403 (Student Race 4). (see Excel Warning)
Race4	Description corresponding to PCH-E0403 (Student Race 4).
Race4SubGroup	Derived from PCH-E0403 (Student Race 4).
Race4Group	Derived from PCH-E0403 (Student Race 4).
Race5Code	PCH-E0404 (Student Race 5). (see Excel Warning)
Race5	Description corresponding to PCH-E0404 (Student Race 5).
Race5SubGroup	Derived from PCH-E0404 (Student Race 5).
Race5Group	Derived from PCH-E0404 (Student Race 5).
	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student
IsAmericanIndianOrAlaskaNative	Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race
	4), and <u>PCH-E0404</u> (Student Race 5).  Derived from <u>PCH-E0400</u> (Student Race 1), <u>PCH-E0401</u> (Student
IsAlaskaNative	Race 2), <u>PCH-E0402</u> (Student Race 3), <u>PCH-E0403</u> (Student Race
107 machantanyo	4), and <u>PCH-E0404</u> (Student Race 5).
	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student
IsAmericanIndian	Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race
	4), and <u>PCH-E0404</u> (Student Race 5).  Derived from <u>PCH-E0400</u> (Student Race 1), <u>PCH-E0401</u> (Student
   IsAmericanIndianWATribe	Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race
To, unonearmidiant, tribe	4), and <u>PCH-E0404</u> (Student Race 5).
	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student
IsAsian	Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race
	4), and <u>PCH-E0404</u> (Student Race 5).  Derived from <u>PCH-E0400</u> (Student Race 1), <u>PCH-E0401</u> (Student
IsBlack	Race 2), PCH-E0402 (Student Race 1), PCH-E0401 (Student Race
	4), and <u>PCH-E0404</u> (Student Race 5).

COLUMN NAME	SOURCE
IsPacificIslander	Derived from <u>PCH-E0400</u> (Student Race 1), <u>PCH-E0401</u> (Student Race 2), <u>PCH-E0402</u> (Student Race 3), <u>PCH-E0403</u> (Student Race 4), and <u>PCH-E0404</u> (Student Race 5).
IsWhite	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsUnknownRace	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
IsMultiRacial	Derived from PCH-E0400 (Student Race 1), PCH-E0401 (Student Race 2), PCH-E0402 (Student Race 3), PCH-E0403 (Student Race 4), and PCH-E0404 (Student Race 5).
Hispanic1Code	PCH-E0410 (Student Hispanic Identity 1). (see Excel Warning)
Hispanic1	Description corresponding to <u>PCH-E0410</u> (Student Hispanic Identity 1).
Hispanic1Group	Derived from PCH-E0410 (Student Hispanic Identity 1).
Hispanic2Code	PCH-E0411 (Student Hispanic Identity 2). (see Excel Warning)
Hispanic2	Description corresponding to <u>PCH-E0411</u> (Student Hispanic Identity 2).
Hispanic2Group	Derived from PCH-E0411 (Student Hispanic Identity 2).
Hispanic3Code	PCH-E0412 (Student Hispanic Identity 3). (see Excel Warning)
Hispanic3	Description corresponding to <u>PCH-E0412</u> (Student Hispanic Identity 3).
Hispanic3Group	Derived from PCH-E0412 (Student Hispanic Identity 3).
IsHispanic	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsCaribbean	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsCentralAmerican	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsMexican	Derived from <u>PCH-E0410</u> (Student Hispanic Identity 1), <u>PCH-E0411</u> (Student Hispanic Identity 2), and <u>PCH-E0412</u> (Student Hispanic Identity 3).
IsSouthAmerican	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
IsSpanish	Derived from PCH-E0410 (Student Hispanic Identity 1), PCH-E0411 (Student Hispanic Identity 2), and PCH-E0412 (Student Hispanic Identity 3).
CountyOriginCode	PCH-E0510 (Student County of Origin at Last Admission). (see Excel Warning)
CountyOrigin	Description corresponding to <u>PCH-E0510</u> (Student County of Origin at Last Admission).
CountyOriginType	Derived from <u>PCH-E0510</u> (Student County of Origin at Last Admission).
CountyOriginRegion	Derived from <u>PCH-E0510</u> (Student County of Origin at Last Admission).
StateOriginCode	PCH-E0520 (Student State of Origin at Last Admission).

COLUMN NAME	SOURCE
StateOrigin	Description corresponding to PCH-E0520 (Student State of Origin at
ClateGrigin	Last Admission).
StateOriginGroup	Derived from PCH-E0520 (Student State of Origin at Last Admission).
Otata Octata Nation Division	Derived from PCH-E0520 (Student State of Origin at Last
StateOriginNationDivision	Admission).
StateOriginNationRegion	Derived from PCH-E0520 (Student State of Origin at Last
	Admission).  PCH-E0530 (Student Nation of Citizenship at Last Admission). (see
NationCitizenshipCode	Excel Warning)
NationCitizenship	Description corresponding to PCH-E0530 (Student Nation of
Nationolitzenonip	Citizenship at Last Admission).
NationCitizenshipSubcontinent	Derived from <u>PCH-E0530</u> (Student Nation of Citizenship at Last Admission).
Nation Oiting and in Oamting and	Derived from PCH-E0530 (Student Nation of Citizenship at Last
NationCitizenshipContinent	Admission).
ImmigrationStatusCode	PCH-E0420 (Student U.S. Immigration Status). (see Excel Warning)
ImmigrationStatus	Description corresponding to <u>PCH-E0420</u> (Student U.S. Immigration Status).
ResidencyStatus(US)	Derived from PCH-E0420 (Student U.S. Immigration Status).
IsUSResident	Derived from PCH-E0420 (Student U.S. Immigration Status).
ResidencyStatus(WA)	Description corresponding to PCH-E0430 (Student WA Residency
, ,	Status).
IsWAResident	Derived from PCH-E0430 (Student WA Residency Status).
Military Affiliation Code	PCH-E0460 (Student Military Affiliation). (see Excel Warning)
Military Affiliation	Description corresponding to <u>PCH-E0460</u> (Student Military Affiliation).
IsMilitary	Derived from PCH-E0460 (Student Military Affiliation).
Military BenefitsCode	PCH-E0462 (Student Military Federal Benefits Type). (see Excel Warning)
Military Danafita	Description corresponding to PCH-E0462 (Student Military Federal
Military Benefits	Benefits Type).
ReceivedMilitary Benefits	Derived from PCH-E0462 (Student Military Federal Benefits Type).
RunningStartCode	PCH-E0502 (Student Running Start Affiliation). (see Excel Warning)
RunningStartStatus	Description corresponding to PCH-E0502 (Student Running Start Affiliation).
IsCurrentRunnningStart	Derived from PCH-E0502 (Student Running Start Affiliation).
IsFormerRunningStart	Derived from PCH-E0502 (Student Running Start Affiliation).
HighSchoolCode	PCH-E0550 (Student High School Code). CEEB code for high school. (see Excel Warning)
HighSchool	Description corresponding to PCH-E0550 (Student High School Code).
HighSchoolType	Derived from PCH-E0550 (Student High School Code).
HighSchoolSiteCode	8-digit code assigned by OFM. (see Excel Warning)
HighSchoolCity	Derived from PCH-E0550 (Student High School Code).
HighSchoolZip	Zip code derived from PCH-E0550 (Student High School Code). (see
	Excel Warning)
HighSchoolCounty	Derived from PCH-E0550 (Student High School Code).
HighSchoolCountyType	Derived from PCH-E0550 (Student High School Code).

COLUMN NAME	SOURCE
HighSchoolRegion	Derived from PCH-E0550 (Student High School Code).
HighSchoolState	Derived from PCH-E0550 (Student High School Code).
HighSchoolNationDivision	Derived from PCH-E0550 (Student High School Code).
HighSchoolNationRegion	Derived from PCH-E0550 (Student High School Code).
HighSchoolNation	Derived from PCH-E0550 (Student High School Code).
HighSchoolAttendanceStatus	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolLastYear	PCH-E0562 (Student High School Last Year Attended).
AttendingHighSchool	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionTypeCode	PCH-E0556 (Student High School Completion Type). (see Excel Warning)
HighSchoolCompletionType	Description corresponding to <u>PCH-E0556</u> (Student High School Completion Type).
HighSchoolCompletionStatus	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolCompletionYear	PCH-E0560 (Student High School Completion Year).
CompletedHighSchool	Derived from PCH-E0556 (Student High School Completion Type).
HighSchoolGPA	PCH-E0570 (Student High School GPA).
HighSchoolGPARange1	Derived from PCH-E0570 (Student High School GPA).
HighSchoolGPARange2	Derived from PCH-E0570 (Student High School GPA).
PreviousInstitutionAttendedAfterHighSchool	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionCode	PCH-E0580 (Student Previous Institution Code). CEEB code for institution. (see Excel Warning)
PreviousInstitution	Description corresponding to <u>PCH-E0580</u> (Student Previous Institution Code).
PreviousInstitutionType	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionMission	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionComplexity	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionProfile	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionSiteCode	8-digit code assigned by OFM. (see Excel Warning)
PreviousInstitutionCity	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionZip	Zip code derived from <u>PCH-E0580</u> (Student Previous Institution Code). (see Excel Warning)
PreviousInstitutionCounty	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionCountyType	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionRegion	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionState	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNationDivision	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNationRegion	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionNation	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionLastYear	PCH-E0590 (Student Previous Institution Last Year Attended).
ReceivedDegreeFromPreviousInstitution	Derived from PCH-E0580 (Student Previous Institution Code).
PreviousInstitutionDegreeAcronym	PCH-E0620 (Student Previous Institution Degree Acronym).
PreviousInstitutionDegreeLevelCode	PCH-E0610 (Student Previous Institution Degree/Certificate Level). (see Excel Warning)
PreviousInstitutionDegreeLevel	Description corresponding to PCH-E0610 (Student Previous Institution Degree/Certificate Level).

COLUMN NAME	SOURCE
PreviousInstitutionDegreeLevelGroup	Derived from PCH-E0610 (Student Previous Institution Degree/Certificate Level).
PreviousCreditsEarned	PCH-E0630 (Baccalaureate Previous Credits Earned: Total).
PreviousCreditsTransferredAll	PCH-E0640 (Baccalaureate Previous Credits Transferred: Total).
PreviousCreditsTransferredAP	PCH-E0670 (Baccalaureate Previous Credits Transferred: AP)
PreviousCreditsTransferredIB	PCH-E0680 (Baccalaureate Previous Credits Transferred: IB).
SATMathScore	PCH-E0690 (Student SAT Math Score).
SATReadingScore	PCH-E0691 (Student SAT Critical Reading Score).
SATWritingScore	PCH-E0692 (Student SAT Writing Score).
SATMathSectionScore	PCH-E1030 (Student SAT Math Section Score)
SATEvidenceBasedReadingWritingSectionScore	<u>PCH-E1031</u> (Student SAT Evidence Based Reading and Writing Section Score)
SATMathSubSectionScore	PCH-E1035 (Student SAT Math Sub Section Score)
SATReadingSunSectionScore	PCH-E1036 (Student SAT Reading Sub Section Score)
SATWritingLanguageSubSectionScore	PCH-E1037 (Student SAT Writing and Language Sub Section Score)
ACTEnglishScore	PCH-E0694 (Student ACT English Score).
ACTMathScore	PCH-E0695 (Student ACT Math Score).
ACTReadingScore	PCH-E0696 (Student ACT Reading Score).
ACTScienceScore	PCH-E0697 (Student ACT Science Score).
ACTCompositeScore	PCH-E0698 (Student ACT Composite Score).
ACTWritingScore	PCH-E0699 (Student ACT Writing Score).
DegreeProgramID	<u>PCH-E0930</u> (Student Completion First Major: Program ID) = <u>PCH-E0220</u> (Program ID). (see Excel Warning)
DegreeProgramAcronym	PCH-E0240 (Program Degree/Certificate Acronym).
DegreeProgram	PCH-E0250 (Program Degree/Certificate Name).
DegreeProgramLevelCode	<u>PCH-E0260</u> (Program Degree/Certificate Level). IPEDS code for degree level. (see Excel Warning)
DegreeProgramLevel	Description corresponding to <u>PCH-E0260</u> (Program Degree/Certificate Level).
DegreeProgramCreditsRequired	PCH-E0262 (Program Completion Credits Required).
MajorCode(Institution)	<u>PCH-E0282</u> (Program Field of Study Institutional Code). (see Excel Warning)
MajorDescription(Institution)	PCH-E0270 (Program Field of Study).
MajorCode(CIP6)	<u>PCH-E0280</u> (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for major. (see Excel Warning)
MajorDescription(CIP6)	IPEDS description corresponding to <u>PCH-E0280</u> (Program Field of Study CIP Code).
MajorCode(CIP4)	4-digit CIP code derived from <u>PCH-E0280</u> (Program Field of Study CIP Code). (see Excel Warning)
MajorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
MajorCode(CIP2)	2-digit CIP code derived from <u>PCH-E0280</u> (Program Field of Study CIP Code). (see Excel Warning)
MajorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
MajorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
MajorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).

COLUMN NAME	SOURCE
MajorIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0280 (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
MajorIsSTEM(NSF)	Indicates if <u>PCH-E0280</u> (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
MajorIsSTEM(CSRDE)	Indicates if <u>PCH-E0280</u> (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
MajorIsSMARTEligible	Indicates if <u>PCH-E0280</u> (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
ConcentrationID	PCH-E0932 (Student Completion First Major: Program Concentration ID) = PCH-E0230 (Program Concentration ID). (see Excel Warning)
ConcentrationCode(Institution)	PCH-E0302 (Program Concentration Institutional Code). (see Excel Warning)
ConcentrationDescription(Institution)	PCH-E0290 (Program Concentration).
ConcentrationCode(CIP6)	PCH-E0300 (Program Concentration CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for concentration. (see Excel Warning)
ConcentrationDescription(CIP6)	IPEDS description corresponding to <u>PCH-E0300</u> (Program Concentration CIP Code).
ConcentrationCode(CIP4)	4-digit CIP code derived from <u>PCH-E0300</u> (Program Concentration CIP Code). (see Excel Warning)
ConcentrationDescription(CIP4)	IPEDS description corresponding to ConcentrationCode(CIP4).
ConcentrationCode(CIP2)	2-digit CIP code derived from PCH-E0300 (Program Concentration CIP Code). (see Excel Warning)
ConcentrationDescription(CIP2)	IPEDS description corresponding to ConcentrationCode(CIP2).
ConcentrationGroup1	Derived from PCH-E0300 (Program Concentration CIP Code).
ConcentrationGroup2	Derived from PCH-E0300 (Program Concentration CIP Code).
ConcentrationIsSTEM(PCHEES)	Assigned by OFM, based on whether PCH-E0300 (Program Concentration CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
ConcentrationIsSTEM(NSF)	Indicates if <u>PCH-E0300</u> (Program Concentration CIP Code) is classified as a STEM discipline by the National Science Foundation.
ConcentrationIsSTEM(CSRDE)	Indicates if <u>PCH-E0300</u> (Program Concentration CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
ConcentrationIsSMARTEligible	Indicates if <u>PCH-E0300</u> (Program Concentration CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
SecondMajorCode(CIP6)	PCH-E0940 (Student Completion Second Major) = PCH-E0280 (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for second major. (see Excel Warning)
SecondMajorDescription(CIP6)	IPEDS description corresponding to <u>PCH-E0280</u> (Program Field of Study CIP Code).
SecondMajorCode(CIP4)	4-digit CIP code derived from <u>PCH-E0280</u> (Program Field of Study CIP Code). (see Excel Warning)
SecondMajorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
SecondMajorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)

COLUMN NAME	SOURCE
SecondMajorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
SecondMajorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
SecondMajorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
SecondMajorIsSTEM(PCHEES)	Assigned by OFM, based on whether <u>PCH-E0280</u> (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
SecondMajorIsSTEM(NSF)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
SecondMajorIsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
SecondMajorIsSMARTEligible	Indicates if <u>PCH-E0280</u> (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
FirstMinorCode(CIP6)	PCH-E0950 (Student Completion First Minor) = PCH-E0280 (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for first minor. (see Excel Warning)
FirstMinorDescription(CIP6)	IPEDS description corresponding to <u>PCH-E0280</u> (Program Field of Study CIP Code).
FirstMinorCode(CIP4)	4-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
FirstMinorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
FirstMinorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
FirstMinorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).
FirstMinorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
FirstMinorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
FirstMinorIsSTEM(PCHEES)	Assigned by OFM, based on whether <u>PCH-E0280</u> (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
FirstMinorIsSTEM(NSF)	Indicates if <u>PCH-E0280</u> (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
FirstMinorIsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
FirstMinorlsSMARTEligible	Indicates if <u>PCH-E0280</u> (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
SecondMinorCode(CIP6)	<u>PCH-E0960</u> (Student Completion Second Minor) = <u>PCH-E0280</u> (Program Field of Study CIP Code). IPEDS 6-digit Classification of Instruction (CIP) code for second minor. (see Excel Warning)
SecondMinorDescription(CIP6)	IPEDS description corresponding to <u>PCH-E0280</u> (Program Field of Study CIP Code).
SecondMinorCode(CIP4)	4-digit CIP code derived from <u>PCH-E0280</u> (Program Field of Study CIP Code). (see Excel Warning)
SecondMinorDescription(CIP4)	IPEDS description corresponding to MajorCode(CIP4).
SecondMinorCode(CIP2)	2-digit CIP code derived from PCH-E0280 (Program Field of Study CIP Code). (see Excel Warning)
SecondMinorDescription(CIP2)	IPEDS description corresponding to MajorCode(CIP2).

COLUMN NAME	SOURCE
SecondMinorGroup1	Derived from PCH-E0280 (Program Field of Study CIP Code).
SecondMinorGroup2	Derived from PCH-E0280 (Program Field of Study CIP Code).
SecondMinorIsSTEM(PCHEES)	Assigned by OFM, based on whether <u>PCH-E0280</u> (Program Field of Study CIP Code) is recognized as a STEM discipline by the NSF, the CSRDE, or the SMART grant program. (Exception: SMART-eligible foreign language study disciplines.)
SecondMinorIsSTEM(NSF)	Indicates if <u>PCH-E0280</u> (Program Field of Study CIP Code) is classified as a STEM discipline by the National Science Foundation.
SecondMinorIsSTEM(CSRDE)	Indicates if PCH-E0280 (Program Field of Study CIP Code) is classified as a STEM discipline by the Consortium for Student Retention Data Exchange (CSRDE).
SecondMinorIsSMARTEligible	Indicates if <u>PCH-E0280</u> (Program Field of Study CIP Code) is an eligible discipline for award of SMART grants by the U.S. Department of Education.
CompletionCampusCode	PCH-E0094 (Student Completion Campus ID). (see Excel Warning)
CompletionCampus	Description corresponding to <u>PCH-E0094</u> (Student Completion Campus ID).
CompletionCampusIPEDSCode	IPEDS campus code derived from PCH-E0094 (Student Completion Campus ID). (see Excel Warning)
CompletionCampusGroup	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusSiteCode	8-digit code assigned by OFM. (see Excel Warning)
CompletionCampusCity	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusZip	Zip code derived from <u>PCH-E0094</u> (Student Completion Campus ID). (see Excel Warning)
CompletionCampusCounty	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusCountyType	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusRegion	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusState	Derived from PCH-E0094 (Student Completion Campus ID).
CompletionCampusNation	Derived from PCH-E0094 (Student Completion Campus ID).
AdmitCampusCode	PCH-E0096 (Student Admission Campus ID). (see Excel Warning)
AdmitCampus	Description corresponding to <u>PCH-E0096</u> (Student Admission Campus ID).
AdmitCampusIPEDSCode	IPEDS campus code derived from <u>PCH-E0096</u> (Student Admission Campus ID). (see Excel Warning)
AdmitCampusGroup	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusSiteCode	8-digit code assigned by OFM. (see Excel Warning)
AdmitCampusCity	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusZip	Zip code derived from <u>PCH-E0096</u> (Student Admission Campus ID). (see Excel Warning)
AdmitCampusCounty	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusCountyType	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusRegion	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusState	Derived from PCH-E0096 (Student Admission Campus ID).
AdmitCampusNation	Derived from PCH-E0096 (Student Admission Campus ID).
PrimaryCampusCode	PCH-E0098 (Student Primary Enrollment Campus ID). (see Excel Warning)
PrimaryCampus	Description corresponding to PCH-E0098 (Student Primary Enrollment Campus ID).

COLUMN NAME	SOURCE
PrimaryCampusIPEDSCode	IPEDS campus code derived from PCH-E0098 (Student Primary
	Enrollment Campus ID). (see Excel Warning)
Primary Compute Site Code	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusSiteCode	8-digit code assigned by OFM. (see Excel Warning)
PrimaryCampusCity	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusZip	Zip code derived from PCH-E0098 (Student Primary Enrollment Campus ID). (see Excel Warning)
PrimaryCampusCounty	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusCountyType	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusRegion	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusState	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryCampusNation	Derived from PCH-E0098 (Student Primary Enrollment Campus ID).
PrimaryEnrollmentSiteCode	PCH-E0432 (Student Primary Enrollment Site). (see Excel Warning)
PrimaryEnrollmentSite	Description corresponding to <u>PCH-E0432</u> (Student Primary Enrollment Site).
PrimaryEnrollmentSiteType	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteCity	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteZip	Zip code derived from <u>PCH-E0432</u> (Student Primary Enrollment Site). (see Excel Warning)
PrimaryEnrollmentSiteCounty	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteCountyType	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteRegion	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteState	Derived from PCH-E0432 (Student Primary Enrollment Site).
PrimaryEnrollmentSiteNation	Derived from PCH-E0432 (Student Primary Enrollment Site).
TermGPA	PCH-E0450 (Student Term GPA).
TermGPARange1	Derived from PCH-E0450 (Student Term GPA).
TermGPARange2	Derived from PCH-E0450 (Student Term GPA).
CumulativeInstitutionalGPA	PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeInstitutionalGPARange1	Derived from PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeInstiuttionalGPARange2	Derived from PCH-E0452 (Student Cumulative Institutional GPA).
CumulativeOverallGPA	PCH-E0454 (Student Cumulative Overall GPA).
CumulativeOverallGPARange1	Derived from PCH-E0454 (Student Cumulative Overall GPA).
CumulativeOverallGPARange2	Derived from PCH-E0454 (Student Cumulative Overall GPA).
TeachingCertificationID	PCH-E0970 (Student Teaching Certification ID) (see Excel Warning)
CompletionCreditsEarned(Non-Institutional)	PCH-E0990 (Student Completion Non-Institutional Credits Earned)
CompletionCreditsEarned(Institutional)	PCH-E1000 (Student Completion Institutional Credits Earned)
AdmitYear	PCH-E0505 (Student Admit Year)
AdmitTermCode	PCH-E0506 (Student Admit Term)
AdmitTerm	Description corresponding to PCH-E0506 (Student Admit Term)
StudentPellStatusCode	PCH-E0491 (Student Pell Grant Status)
StudentPellStatus	Description corresponding to PCH-E0491 (Student Pell Grant Status)
StudentWashingtonCollegeGrantStatusCode	PCH-E0492 (Student Washington College Grant Status)
StudentWashingtonCollegeGrantStatus	Description corresponding to PCH-E0492 (Student Washington College Grant Status)

WA Education Research & Data Center (Office of Financial Management)
Public Centralized Higher Education Enrollment System (PCHEES)
PCHEES Data Submission Guide (version 1.21)

COLUMN NAME	SOURCE
PreviousInstitutionGPA	PCH-E0600 (Student Previous Institution GPA)
PreviousInstitutionGPARange1	Derived from PCH-E0600 (Student Previous Institution GPA)
PreviousInstitutionGPARange2	Derived from PCH-E0600 (Student Previous Institution GPA)
DTA-ASTStatusCode	PCH-E0611 (Student Previous Institution Degree DTA/AST Status)
DTA-ASTStatus	Description corresponding to PCH-E0611 (Student Previous Institution Degree DTA/AST Status)

Comments:

Last Updated: May 6, 2020

# Appendix A: Lists of Valid Values

All data elements listed in PCHEES Collection Fields include descriptions of valid values, typically with a list of the allowed values. Some columns have a relatively large number of valid values; rather than including all values in the element description, the lists of allowed values are presented in this section.

PCH-V0092	Course Provider Campus ID
PCH-V0096	Student Admission Campus ID
PCH-V0098	Student Primary Enrollment Campus ID
PCH-V0094	Student Completion Campus ID
PCH-V0510	Student County of Origin at Last Admission
PCH-V0520	Student State of Origin at Last Admission
PCH-V0530	Student Nation of Citizenship at Last Admission

Institution ID

PCH-V0090

## Valid Values: Institution ID (PCH-E0090)

### Effective beginning 2007-08:

- 4044 Central Washington University
- 4292 The Evergreen State College
- 4301 Eastern Washington University
- 4705 Washington State University
- 4854 University of Washington
- 4947 Western Washington University

#### Effective beginning 2015-16:

- 4044 Central Washington University
- 4292 The Evergreen State College
- 4301 Eastern Washington University
- C050 Eastern Washington University Semesterly
- 4705 Washington State University
- 4854 University of Washington
- 4947 Western Washington University

### Effective beginning 2017-18:

- 4044 Central Washington University
- 4292 The Evergreen State College
- 4301 Eastern Washington University
- C050 Eastern Washington University Semesterly
- 4705 Washington State University
- C051 Washington State University College of Medicine
- 4854 University of Washington
- 4947 Western Washington University

#### Comments:

Most institution codes use four-digit CEEB codes following conversion of PCH-E0090 to institutional identifier. (See comments for PCH-E0090.)

Two year institution IDs were removed from the list of valid values for PCH-E0090 in April 2013. Two year institution data is no longer collected by the PCHEES system.

Institution ID C050 was created in August 2015 for the collection of semester enrollment and completion data from Eastern Washington University (EWU). This new institution ID allows us to separate EWU quarter data from their semester data.

Institution ID C051 was created in June 2018 for the collection of semester enrollment and completion data from Washington State University (WSU) College of Medicine. This new institution ID allows us to separate WSU College of Medicine data from the other WSU data.

Last Updated: May 4, 2018

## Valid Values: Course Provider Campus ID (PCH-E0092)

Student Completion Campus ID (PCH-E0094) Student Admission Campus ID (PCH-E0096)

Student Primary Enrollment Campus ID (PCH-E0098)

### Effective beginning 2007-08:

- 10 CWU Campus (Ellensburg)
- 12 EWU Campus (Cheney)
- 14 TESC Campus (Olympia)
- 16 UW Bothell Campus
- 17 UW Seattle Campus
- 18 UW Tacoma Campus
- 20 WSU Pullman Campus
- 21 WSU Spokane Campus
- 22 WSU Tri-Cities Campus
- 23 WSU Vancouver Campus
- 26 WWU Campus (Bellingham)
- 99 Unknown (valid for PCH-E0096 only)

#### Effective beginning 2015-16:

- 10 CWU Campus (Ellensburg)
- 12 EWU Campus (Cheney)
- 75 EWU Campus (Cheney) (Semesterly)
- 14 TESC Campus (Olympia)
- 16 UW Bothell Campus
- 17 UW Seattle Campus
- 18 UW Tacoma Campus
- 20 WSU Pullman Campus
- 21 WSU Spokane Campus
- 22 WSU Tri-Cities Campus
- 23 WSU Vancouver Campus
- 26 WWU Campus (Bellingham)
- 99 Unknown (valid for PCH-E0096 only)

### Effective beginning 2017-18:

- 10 CWU Campus (Ellensburg)
- 12 EWU Campus (Cheney)
- 75 EWU Campus (Cheney) (Semesterly)
- 14 TESC Campus (Olympia)
- 16 UW Bothell Campus
- 17 UW Seattle Campus
- 18 UW Tacoma Campus
- 20 WSU Pullman Campus
- 21 WSU Spokane Campus
- 22 WSU Tri-Cities Campus
- 23 WSU Vancouver Campus
- 77 WSU Pullman Campus (College of Medicine)
- 78 WSU Spokane Campus (College of Medicine)
- 79 WSU Tri-Cities Campus (College of Medicine)
- 80 WSU Vancouver Campus (College of Medicine)
- 26 WWU Campus (Bellingham)
- 99 Unknown (valid for PCH-E0096 only)

WA Education Research & Data Center (Office of Financial Management)
Public Centralized Higher Education Enrollment System (PCHEES)
PCHEES Data Submission Guide (version 1.21)

#### **Comments:**

New data elements were added following conversion of PCH-E0090 to institutional identifier. (See comments for PCH-E0090.)

Two year campus IDs were removed from the list of valid values in April 2013. Two year institution data is no longer collected by the PCHEES system.

Campus ID 75 was created in August 2015 for the collection of semester enrollment and completion data from Eastern Washington University (EWU). This new campus ID allows us to separate EWU quarter data from their semester data.

Campus IDs 77, 78, 79 and 80 were created in May 2018 for the collection of semester enrollment and completion data from Washington State University (WSU) College of Medicine. These new campus IDs allow us to separate WSU College of Medicine data from the other WSU data.

Last Updated: May 4, 2018

## Valid Values: Student State of Origin at Last Admission (PCH-E0520)

ABBREVIATION	FULL NAME
AA	Armed Forces Americas
AE	Armed Forces Europe, Canada, Africa, Middle East
AK	Alaska
AL	Alabama
AP	Armed Forces Pacific
AR	Arkansas
AS	American Samoa
AZ	Arizona
CA	California
CO	Colorado
CT	Connecticut
DC	District of Columbia
DE	Delaware
FL	Florida
GA	Georgia
GU	Guam
HI	Hawaii
IA	lowa
ID ID	Idaho
IL	Illinois
IN	Indiana
KS	Kansas
KY	Kentucky
LA	Louisiana
MA	Massachusetts
MD	Maryland
ME	Maine
MI	Michigan
MN	Minnesota
MO	Missouri
MP	Northern Mariana Islands
MS	Mississippi
MT	Montana
NC	North Carolina
ND	North Dakota
NE	Nebraska
NH	New Hampshire
NJ	New Jersey
NM	New Mexico
NV	Nevada
NY	New York
OH	Ohio
OK	Oklahoma
OR	
PA	Oregon
PR	Pennsylvania Puerto Rico
	Rhode Island
RI SC	South Carolina
30	SOULIT CATOIITA

ABBREVIATION	FULL NAME
SD	South Dakota
TN	Tennessee
TX	Texas
UT	Utah
VA	Virginia
VI	Virgin Islands
VT	Vermont
WA	Washington
WI	Wisconsin
WV	West Virginia
WY	Wyoming
98	Non-US Jurisdiction (formerly 'OC' for 'Out of Country')
99	Unknown (formerly 'UK')

#### Comments:

The following records were removed from the list of valid values for PCH-E0520 because they are now valid values for PCH-E0530 (Student Nation of Citizenship at Last Admission and so must correspond to a value of "99" ('Not in United States or Canada') for PCH-E0180 or PCH-E0520.

FM: Federated States of Micronesia

MH: Marshall Islands

• PW: Palau

(These three newly sovereign nations were formerly part of the Trust Territory of the Pacific Islands administered by the United States of America but have been in a Compact of Free Association (COFA) with the USA since 1984.)

The following records, each a reference to a Canadian province or territory, were removed from the list of valid values for PCH-E0180 and PCH-E0520 in keeping with the decision to limit PCH-E0180 and PCH-E0520 to American states and territories:

BC British Columbia MB Manitoba

NB New Brunswick

NF Newfoundland NS Nova Scotia

NT Northwest Territories

ON Ontario

PE Prince Edward Island

QC Quebec

SK Saskatchewan

YT Yukon

Last Updated: July 13, 2011

### Valid Values:

## **Student County of Origin at Last Admission (PCH-E0510)**

COUNTY CODE	COUNTY NAME
01	Adams
02	Asotin
03	Benton
04	Chelan
05	Clallam
06	Clark
07	Columbia
08	Cowlitz
09	Douglas
10	Ferry
11	Franklin
12	Garfield
13	Grant
14	Grays Harbor
15	Island
16	Jefferson
17	King
18	Kitsap
19	Kittitas
20	Klickitat
21	Lewis
22	Lincoln
23	Mason
24	Okanogan
25	Pacific
26	Pend Oreille
27	Pierce
28	San Juan
29	Skagit
30	Skamania
31	Snohomish
32	Spokane
33	Stevens
34	Thurston
35	Wahkiakum
36	Walla Walla
37	Whatcom
38	Whitman
39	Yakima
98	Out of State (previously 99)
99	Unknown (previously 75)

Comments: Note that these codes from the OFM are different from US Census FIPS codes.

Last Updated: July 13, 2011

## Valid Values: Student Nation of Citizenship at Last Admission (PCH-E0530)

COUNTRY CODE	COUNTRY NAME
004	Afghanistan
248	Aland Islands
008	Albania
012	Algeria
020	Andorra
024	Angola
660	Anguilla
028	Antigua And Barbuda
032	Argentina
051	Armenia
533	Aruba
036	Australia
040	Austria
031	Azerbaijan
044	Bahamas
048	Bahrain
050	Bangladesh
052	Barbados
112	Belarus
056	Belgium
084	Belize
204	Benin
060	Bermuda
064	Bhutan
068	Bolivia (Plurinational State of)
535	Bonaire, Sint Eustatius and Saba
070	Bosnia And Herzegovina
072	Botswana
076	Brazil
096	Brunei Darussalam
100	Bulgaria
854	Burkina Faso
108	Burundi
132	Cabo Verde
116	Cambodia
120	Cameroon
124	Canada

COUNTRY CODE	COUNTRY NAME
136	Cayman Islands
140	Central African Republic
148	Chad
152	Chile
156	China
166	Cocos (Keeling) Islands
170	Colombia
174	Comoros
178	Congo
180	Congo, The Democratic Republic Of The
184	Cook Islands
188	Costa Rica
384	Côte D'Ivoire
191	Croatia
192	Cuba
531	Curação
196	Cyprus
203	Czechia
208	Denmark
262	Djibouti
212	Dominica
214	Dominican Republic
218	Ecuador
818	Egypt
222	El Salvador
226	Equatorial Guinea
232	Eritrea
233	Estonia
231	Ethiopia
238	Falkland Islands (Malvinas)
234	Faroe Islands
242	Fiji
246	Finland
250	France
254	French Guiana
258	French Polynesia
266	Gabon
270	Gambia
268	Georgia
276	Germany

COUNTRY CODE	COUNTRY NAME
288	Ghana
292	Gibraltar
300	Greece
304	Greenland
308	Grenada
312	Guadeloupe
320	Guatemala
831	Guernsey
324	Guinea
624	Guinea-Bissau
328	Guyana
332	Haiti
336	Holy See (Vatican City State)
340	Honduras
344	Hong Kong
348	Hungary
352	Iceland
356	India
360	Indonesia
364	Iran, Islamic Republic Of
368	Iraq
372	Ireland
833	Isle of Man
376	Israel
380	Italy
388	Jamaica
392	Japan
832	Jersey
400	Jordan
398	Kazakhstan
404	Kenya
296	Kiribati
408	Korea, Democratic People's Republic Of
410	Korea, Republic Of
414	Kuwait
417	Kyrgyzstan
418	Lao People's Democratic Republic
428	Latvia
422	Lebanon
426	Lesotho

COUNTRY CODE	COUNTRY NAME
430	Liberia
434	Libya
438	Liechtenstein
440	Lithuania
442	Luxembourg
446	Macao
450	Madagascar
454	Malawi
458	Malaysia
462	Maldives
466	Mali
470	Malta
584	Marshall Islands
474	Martinique
478	Mauritania
480	Mauritius
175	Mayotte
484	Mexico
583	Micronesia, Federated States Of
498	Moldova, Republic Of
492	Monaco
496	Mongolia
499	Montenegro
500	Montserrat
504	Morocco
508	Mozambique
104	Myanmar
516	Namibia
520	Nauru
524	Nepal
528	Netherlands
530	Netherlands Antilles
540	New Caledonia
554	New Zealand
558	Nicaragua
562	Niger
566	Nigeria
570	Niue
574	Norfolk Island
807	North Macedonia

COUNTRY CODE	COUNTRY NAME
578	Norway
512	Oman
586	Pakistan
585	Palau
275	Palestine, State of
591	Panama
598	Papua New Guinea
600	Paraguay
604	Peru
608	Philippines
612	Pitcairn
616	Poland
620	Portugal
634	Qatar
638	Réunion
642	Romania
643	Russian Federation
646	Rwanda
654	Saint Helena
659	Saint Kitts And Nevis
662	Saint Lucia
666	Saint Pierre And Miquelon
670	Saint Vincent And The Grenadines
652	Saint Barthélemy
663	Saint Martin (French part)
882	Samoa
674	San Marino
678	Sao Tome And Principe
680	Sark
682	Saudi Arabia
686	Senegal
688	Serbia
690	Seychelles
694	Sierra Leone
702	Singapore
534	Sint Maarten (Dutch part)
703	Slovakia
705	Slovenia
090	Solomon Islands
706	Somalia

COUNTRY CODE	COUNTRY NAME
710	South Africa
724	Spain
144	Sri Lanka
736	Sudan (Valid for years 200708 to 201112. Sudan split into two nations beginning 201213.)
728	South Sudan (Sudan split into two nations beginning 201213.)
729	Sudan (Sudan split into two nations beginning 201213.)
740	Suriname
744	Svalbard And Jan Mayen Islands
748	Eswatini (formerly Swaziland)
752	Sweden
756	Switzerland
760	Syrian Arab Republic
158	Taiwan, Province Of China
762	Tajikistan
834	Tanzania, United Republic Of
764	Thailand
626	Timor-Leste
768	Togo
772	Tokelau
776	Tonga
780	Trinidad And Tobago
788	Tunisia
792	Turkey
795	Turkmenistan
796	Turks And Caicos Islands
798	Tuvalu
800	Uganda
804	Ukraine
784	United Arab Emirates
826	United Kingdom
840	United States
581	United States Minor Outlying Islands
858	Uruguay
860	Uzbekistan
548	Vanuatu
862	Venezuela (Bolivarian Republic of)
704	Vietnam
092	Virgin Islands (British)
876	Wallis And Futuna Islands
732	Western Sahara

COUNTRY CODE	COUNTRY NAME
887	Yemen
894	Zambia
716	Zimbabwe
999	Unknown (previously Other)

#### Comments:

Country codes are from the <u>United Nations Department of Economic and Social Affairs Statistics Division</u>.

The following records were removed from the list of valid values for PCH-E0530 because they also appear as valid values for PCH-E0520 (Student State/Province of Origin at Last Admission) and so must correspond to a value of '840' ('United States') for PCH-E0530:

016	American Samoa	(PCH-E0520 value = 'AS')
316	Guam	(PCH-E0520 value = 'GU')
580	Northern Mariana Islands	(PCH-E0520 value = 'MP')
630	Puerto Rico	(PCH-E0520 value = 'PR')
850	Virgin Islands (U.S.)	(PCH-E0520 value = 'VI')

These records also were removed from the list of valid values for PCH-E0530:

074	Bouvet Island	(an uninhabited, sub-Antarctic volcanic island)
249	France, Metropolitan	(not required, since France is a valid value)

The following records were restored to the list of valid values for PCH-E0530, and correspondingly removed from the list of valid values for PCH-E0180 (Enrollment Site State) and PCH-E0520 (Student State of Origin at Last Submission). These three newly sovereign nations were formerly part of the Trust Territory of the Pacific Islands administered by the United States of America but have been in a Compact of Free Association (COFA) with the USA since 1984.

FM	Federated States of Micronesia
MH	Marshall Islands
PW	Palau

A record was added for a country in the UN list that was not represented in the PCHEES nation table.

166 Cocos (Keeling) Islands

Name of data element changed from "Nation of Origin" to "Nation of Citizenship".

Last Updated: July 15, 2024

# Appendix B: PCHEES History

PCHEES was built to provide data for Higher Education Enrollment Reports (HEER), Budget Driver Reports, and Public Higher Education Enrollment Projections published by the OFM Forecasting Division.

PCHEES was originally written as a Microsoft Access database application, which was then migrated to Microsoft SQL Server.

Ten years of enrollment data collected from public four-year post-secondary institutions in Washington on the tenth day of each academic term were stored in the original PCHEES database.

PCHEES was expanded to accept institutional submissions of data on student admissions, term enrollment outcomes, and degree completions. This expansion was undertaken to support the research and reporting needs of higher education institutions, the Washington Student Achievement Council (previously known as Higher Education Coordinating Board), and OFM's Education Research and Data Center (ERDC). The PCHEES database will serve as the primary source for public four-year higher education data in the ERDC's new Statewide Longitudinal Education Data System.

Last Updated: July 15, 2024

# Appendix C: Document History

#### 2024-07-26

Major formatting changes were made to this document in 2024. Only those substantive changes to data are shown in red font. "Last updated" dates on pages were only updated when there were substantive data changes.

- Version number was incremented to 1.21.
- Changed a tremendous amount of text that was in Normal style to different styles, e.g.,
  - Minor sections with lines above and below title to a style. Eliminated lots of paragraph marks for this.
  - Many subsections/elements had the element title and then a line. There were too many horizontal lines.
    - A horizontal line was added above the element title so it is clear that what is between two horizontal lines is a single conceptual unit.
  - Styles were used for this, including vertical offsets to eliminate a lot of paragraph marks.
- A double line was added at the end of each section or element so it is clear when we have gotten
  to the end of that element. Some elements wrapped over multiple pages, and this may not have
  been obvious before.
- Standardized submission dates were changed to 3 letter abbreviations, used monospace font.
- Changed some hyperlinks to blue underlined font for being obvious it is a link and not just underlined.
- For various elements with IDs, changed the format to paragraphs with additional padding after and removed many paragraph marks.
- Changes to formatting that removed unnecessary white space decreased the page length by approximately 20 pages.
- Changed language from "should" to "must". "Should" implies that compliance to data formats is optional.
- Changed "his/her" to "their"
- Removed many tab characters that were in paragraphs. Probably due to previous formatting using tabs rather than hanging indents.
- Substituted "space tab" character and "tab space" character with "tab" character.
- Removed space at end of paragraph.
- Converted multiple spaces to single spaces.
- Standardized table formats. Row height 0.2 inches, repeat header row across multiple pages.
- Used a consistent outline style for headings to include in the table of contents for viewing as a PDF, and removed outline style for many lines of text that do not need to be in the table of contents.

Last Updated: September 9, 2024